National Health Mission, Government of Uttar Pradesh
Recruitment for 2,700+ (Backlog and New Vacancies) Contractual Vacancies
(Please view vacancy details at www.upnrhm.gov.in or www.sams.co.in)

CAREER OPPORTUNITY

Recruitment for Multiple Vacancies under National Health Mission, Uttar Pradesh

Dated:05/01/2020

The National Health Mission (NHM) seeks to provide universal access to equitable, affordable and quality health care, which is accountable, yet at the same time responsive to the needs of the people, resulting in the reduction of child and maternal deaths, as well as population stabilization, gender and demographic balance.

NHM, U.P. is inviting applications from eligible candidates for 2,700+ Contractual Vacancies for State, Divisional and District level

Details of the vacant positions, number of posts, qualification, experience, age, and honoraria are given in the table below:

S. NO.	PROGRAMM NAME	POSITION NAME	POSITION CODE	ToR		No of Vacancies	UR	OBC	SC	ST	*Max AGE LMIT	HONOR ARIA IN INR (PM)
				Essential Qualification	Essential Experience							
1	EMTS	IT Consultant	EMTS-IT-CON	B Tech in IT/ CSE/ Electronics & Tele-communication/ MCA.	Minimum of 03 years experience in GPS based tracking system and call center operations.	1	0	0	1	0	45	₹ 35,000
2	NP-NLEP	Administrative Assistant	NP-NLEP-AA	1. Graduate 2. 6 Months Diploma in Computer Application	2 Years of relevant experience in Govt. Organization/ PSU from a recognized society/ Institution.	1	1	0	0	0	45	₹ 25,468
3	NCD-NTCP	State Legal Consultant	NCD-NTCP-SLC	LLB from a reputed institute	Minimum 5 Years of Experience of empanelment with Semi-Government/ Government/ PSU organisation and Overseeing the Legal Case	1	1	0	0	0	45	₹ 45,000
4	NP-RNTCP	Senior LT IRL/C&DST	NP-RNTCP-SLT	B.Sc. Biotechnology with DMLT OR B.Sc. Microbiology with DMLT OR B.Sc. With DMLT. Registration from UP State Medical Faculty at the time of Online Submissoin of Application.	At least 2 year of work experience in RNTCP.	6	6	0	0	0	40	₹ 25,468
5	NP-NVBDCP	State Consultant-AES/JE	NP-NVBDCP-SC	MBBS/ MD in PSM/ Community Medicine/ Public Health/ Clinical Sciences.	For MBBS: - 3 years and for MD: Atleast 1 year of experience in National Health Programmes at State/District Level.	1	1	0	0	0	63	₹ 1,00,000

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				Essential Qualification	Essential Experience							
6	NP-IDSP	State Veterinary Consultant	NP-IDSP-SVC	Post Graduate Veterinary Degree in Veterinary Public Health/Veterinary Epidemiology/Veterinary Medicine/Veterinary Microbiology/Veterinary Pathology with Three Years' Experience in Veterinary Public Health/Veterinary Epidemiology/Animal Health OR A Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First and Second Schedule of The Indian Veterinary Council Act, 1984 With Five Years' Experience in Veterinary Public Health/Veterinary Epidemiology/Animal Health. Registration in The Veterinary Council of India or State Veterinary Council under The Indian Veterinary Council Act, 1984.	"For with Post Graduate Degree" at least Three Years' Experience in Veterinary Public Health/Veterinary Epidemiology/Animal Health as mentioned 3 years relevant experience OR "For Bachelor Degree" at least Five Years' Experience in Veterinary Public Health/Veterinary Epidemiology/Animal Health.	1	1	0	0	0	45	₹ 40,000
7	NP-AES/JE	State Data Manager-AES/JE	NP-AESJE-SDM	MCA/ B.Tech (Computer Science or IT)/ M.Sc. (Computer Science or IT)	3 Years of Working Experience in data handling in National Health Programmes at State/District Level.	1	1	0	0	0	40	₹ 30,000
8	NCD	Finance Cum Logistic Consultant	NCD-FLC	Inter CA/Inter ICWA/M Com/Two Years MBA or Equivalent in (Finance/Material Management).	5 Years' Experience in Accounting Including Analysis, Financial Reporting, Budgeting, Inventory management with knowledge of Tally.	1	1	0	0	0	45	₹ 44,000
9	Finance	Accountant	FINANCE-ACCOUNT	1. B.Com. 2. Diploma/ Certificate Course in Computer having Tally Software (Minimum 12 months Duration)	Atleast 3 years' experience in Government or Semi Government organisations/ PSU/ reputed private undertakings in the accounting field.	16	14	0	2	0	40	₹ 20,000
10	Quality Assurance	Admin cum Programme Assistance Division	QA-APA-DIVISION	Recognized Graduate Degree with minimum 6 Months Diploma/ Certificate course in MS Office package.	01 Year experience of managing office and providing support to Health Programme.	5	5	0	0	0	30	₹ 12,000
11	Quality Assurance	Admin cum Programme Assistance-District	QA-APA-DISTRICT	Recognized Graduate Degree with minimum 6 Months Diploma/Certificate course in MS Office package.	01 Year experience of managing office and providing support to Health Programme.	8	8	0	0	0	30	₹ 12,000
12	RBSK	ANM	RBSK-ANM	02 Year Certified Diploma in Auxiliary Nursing and Midwife by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from UP State Nursing Council at the time of online Submission of Application.		347	176	59	106	6	40	₹ 12,500

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				Essential Qualification	Essential Experience							
13	NCD-NPPCD	Audiologist	NCD-NPPCD-AUDIO	Bachelor Degree in Audiology and Speech Language Pathology OR BSc in Speech and Hearing from Recognised Institute Registration from Rehabilitation Council of India OR UP State Medical Faculty at the time of Online Submission of Application		19	19	0	0	0	40	₹ 30,000
14	NCD-NPPCD	Audiometric Assistant	NCD-NPPCD-AA	Intermediate or 10+2 with One Year Diploma in Language, Hearing and Speech (DHLS) from RCI recognised Institute Registration from Rehabilitation Council of India OR UP State Medical Faculty at the time of Online Submission of Application		12	12	0	0	0	40	₹ 15,000
15	NCD-NMHP	Community Nurse	NCD-NMHP-CN	B.Sc. Nursing or Equivalent degree from a recognized institute with Registration from UP State Nursing Council at the time of online submission of application.	Minimum 2 years of relevant working experience in hospital.	46	46	0	0	0	40	₹ 25,000
16	NCD-NPPCD	Instructor for Young Hearing Impaired Children	NCD-NPPCD-IYHIC	Diploma in Young Deaf and Hearing Handicapped (DTYDHH) from RCI recognized Institute and registration from RCI/UP State Medical Faculty is required at the time of online submission of application		29	29	0	0	0	40	₹ 15,000
17	NCD-NMHP	Psychiatric Nurse	NCD-NMHP-PN	1. One year diploma in Psychiatric Nursing form recognised institute with B.Sc. in Nursing or GNM OR 2. B.Sc. in Nursing or Equivalent degree from institute recognized by Nursing Council of India with Two-year experience of working in Psychiatric/ Mental Health Registration from UP State Medical Faculty at the time of Online Submission of Application		32	32	0	0	0	40	₹ 40,000
18	NUHM	City Community Process Manager	NUHM-CCPM`	Bachelor's Degree in Social Work/ Social Sciences OR Bachelor's Degree in Rural development	2 years of relevant experience in Health Sector/ NGO/ Urban Health Projects/ Programs	13	9	1	3	0	40	₹ 12,000
19	Quality Assurance	District Consultant QA	QA-CON-DISTRICT	MBBS/ Dental/ AYUSH/ Nursing Graduate with Masters in Hospital Administration/Health Management.	2 years' experience in Public Health/Hospital Administration, training and experience of implementing a recognized quality system like NABH/ISO 9001:2008/Six Sigma/ Lean/ Kaizen would be preferred.	15	15	0	0	0	45	₹ 40,000

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20	Quality Assurance	Divisional Consultant QA	QA-CON-DIVISION	MBBS/ Dental/ AYUSH/ Nursing Graduate with Masters in Hospital Administration/Health Management.	5 years' experience in Public Health/Hospital Administration, training and experience of implementing a recognized quality system like NABH/ISO 9001:2008/Six Sigma/ Lean/ Kaizen would be preferred.	2	2	0	0	0	45	₹ 45,000
21	NP-IDSP	District Data Manager	NP-IDSP-DDM	Post Graduate Qualification in Computer Science OR B.E. in IT/ Electronics.	For Post Graduate Qualification in Computer Science: 1 YEARS EXPERIENCE IN HANDLING DATA BASE AND ANALYSIS	10	10	0	0	0	40	₹ 20,300
22	NP-NLEP	District Leprosy Consultant	NP-NLEP-DLC	Medical Graduate (MBBS) with 3 Years' experience in Public Health Programs OR BAMS/ BHMS with 5 years' Experience in Public Health Programs Registration from respective UP Sate medical Council at the time of online submission of application		8	8	0	0	0	40	₹ 36,383
23	NP-IDSP	Epidemiologist	NP-IDSP-EPIDEMIO	Medical Graduate with Post Graduate Degree/ Diploma in Preventive and Social Medicine/ Public Health or Epidemiology (such as MD, MPH, DPH, MAE etc.) OR Any Medical Graduate with 2 Years' Experience in Public Health. OR M.Sc. In Life Sciences with 2 Year's MPH. OR M.Sc. (Epidemiology) with 2 Years' Experience in Public Health.		10	10	0	0	0	40	₹ 55,000
24	NP-NLEP	Paramedical Worker	NP-NLEP-PMW	1. High School/Higher Secondary holding certificate of PMW training OR 2. MSW/ B.Sc. with 3 years' experience in the field of Health OR 3. High School/Higher Secondary and experience of 10 Years working as Paramedical Worker in NHM		51	27	15	9	0	In case of Essential Qualification 1&2, 40 Years. In case of Essential Qualification 3, 50 Years	₹ 19,404

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				Essential Qualification	Essential Experience							
25	Child Health	Staff Nurse-NRC	CH-SN-NRC	Diploma in General Nursing and Midwifery OR BSc Nursing by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from U.P. State Nursing Council at the time of online submission of application.		4	2	1	1		40	₹ 20,500
26	Child Health	Staff Nurse-KMC	CH-SN-KMC	Diploma in General Nursing and Midwifery OR BSc Nursing by any recognized Institute approved by Nursing Council of the State/GoI. Registration from U.P. State Nursing Council at the time of online submission of application.		108	54	29	23	2	40	₹ 20,500
27	Child Health	Staff Nurse-SNCU	CH-SN-SNCU	Diploma in General Nursing and Midwifery OR B.Sc. Nursing by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from U.P. State Nursing Council at the time of online submission of application.		8	4	2	2	0	40	₹ 20,500
28	Community Process	District Health and Wellness cum Community Process Assistant	CP-DHWCPA	1. Master Degree in Social Work/ Social Sciences/ Rural Development/ Business Administration from a Recognized University/ Institution. 2. 6 months Computer Diploma/ Certificate/BCA/ BSC. (Computer science)/ B. Tech (Computer science)/ PGDCA	AT LEAST 2 YEARS OF WORK EXPERIENCE IN COMMUNITY WORK/COMMUNITY HEALTH/PANCHAYTI RAJ INSTITUTIONS.	75	37	21	16	1	40	₹ 20,000
29	District Hospital Strengthening	Staff Nurse	DHS-SN	Diploma in General Nursing and Midwifery OR Post Basic Nursing/ BSc Nursing by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from U.P. State Nursing Council at the time of online submission of application. Should have valid RN RM Number.		852	426	230	179	17	40	₹ 20,063

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				Essential Qualification	Essential Experience							
30	District Hospital Strengthening (8 Bedded High Dependency Units)	Staff Nurse	DHS-SN-HDU	Diploma in General Nursing and Midwifery OR Post Basic Nursing/ BSc Nursing by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from U. P. State Nursing Council at the time of online submission of application. Should have valid RN RM Number.	At least 2 years of relevant experience in hospital.	232	116	63	49	4	40	₹ 30000 (Base Honoraria 20063+Res HDU Allowance)
31	District Hospital Strengthening (8 Bedded High Dependency Units)	Nurse In-Charge	DHS-NI-HDU	Diploma in General Nursing and Midwifery OR Post Basic Nursing/ BSc Nursing by any recognized Institute approved by Nursing Council of the State/ GoI. Registration from U. P. State Nursing Council at the time of online submission of application. Should have valid RN RM Number.	At least 3 years of relevant experience in hospital.	17	8	5	4		40	₹ 32000 (Base Honoraria 22000+ 10000 HDU Allowance)
32	Community Process	Laboratory Technicians-HWC	CP-LT-HWC	Intermediate (10+2) with Diploma or Certified course in Medical Laboratory Technology or Equivalent. Registration from UP State Medical Faculty at the time of online submission of application.		810	405	219	170	16	40	₹ 15,000
33	HR	HR Coordinator-HRIS	HR-HRIS	Two Years MBA/ PGDBA specialization in Human Resource.	At least 03 years' experience in the field of Human Resources Information Systems.	1	1	0	0	0	45	₹ 30,000
34	HR	Consultant-Compliance and Disciplinary Action	HR-CON-CDA	Two years MBA/ PGDBA with specialization in HR and LLB.	Minimum 05 Years' experience in Human Resource.	1	1	0	0	0	45	₹ 44,000
35	Construction & Infrastructure Cell	Accountant	CIC-ACCOUNT	1. B.Com. 2. Diploma/Certificate Course in Computer having Tally Software (Minimum 12 months Duration)	Minimum 05 years' experience in Govt. or Semi Govt. Org./ PSUs/ reputed private undertakings in accounting field.	1	1	0	0	0	40	₹ 28,050
36	Child Health	State SNCU Clinical Care Coordinator	CH-SNCU-SCCC	MD Pediatrics with one year experience OR DCH with 02 year experience of working in SNCUs either in government or private sector	At Least 01 year experience for MD OR 02 year experience for DCH of working in SNCUs either in government or private sector.	1	1	0	0	0	50	₹ 65,000
37	Child Health	Technical Consultant (Medical)	CH-TC-MEDICAL	MD/DCH with no experience or MBBS with min. 3 years of experience	For MBBS 3 years and for MD/DCH No experience.	1	1	0	0	0	45	₹ 50,000

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38	Community Process	Technical Consultant-IT (HWC)	CP-TCIT-HWC	Post Graduate Degree in Computer Applications/ Computer Science OR Engineering Degree in Computer Applications/ Computer Science.	At least 05 years relevant experience in Public Health in IT Field.	1	0	0	1	0	45	₹ 46,200
39	RBSK	Technical Consultant	RBSK	MBBS	At least 5 year experience in Health Sector.	2	1	0	1	0	45	₹ 50,000
40	Routine Immunization	Consultant-RI	RI-CON	Master in Public Health OR MBA in Health Management from a recognized University.	Minimum five years of experience in Public Health.	1	0	0	1	0	45	₹ 50,000
41	Routine Immunization	State Vaccine and Logistic Manager	RI-SVLM	MBA Operations/One year PG Diploma in Supply Chain Management	Minimum 5 years' experience in logistics management.	1	1	0	0	0	45	₹ 36,383
42	NP-NLEP	State Technical Consultant	NP-NLEP-STC	MBBS OR Master in Public Health	Minimum five years of experience in Public Health.	1	1	0	0	0	45	₹ 50,000
43	Nursing	Consultant	NURSING-CON	M.Sc. Nursing Registration from UP Sate medical Council at the time of online submission of application	Minimum 5 years working experience in Educational or Clinical training program.	1	0	0	1	0	45	₹ 44,000
44	District Hospital Strengthening	Consultant (Non-Medical)	DHS-CON-NON-MEDICO	MPH OR MSW/Social Science Graduate with Masters in Hospital Administration. 6 Months Diploma in Computer Application.	5 YEARS EXPERIENCE IN HEALTH PROGRAM/HOSPITAL ADMINISTRATION.	1	1	0	0	0	45	₹ 50,000
45	Quality Assurance	State Consultant (Quality Monitoring)	QA-SC-QM	Post Graduate Degree/Advance qualification in Statistics OR Master in Health Informatics (MBA Health informatics) OR Masters in Epidemiology (MPH Epidemiology).	At least five years of experience in Public Health.	1	1	0	0	0	45	₹ 42,000
46	Quality Assurance	Administrative Cum Program Assistant-State	QA-APA-STATE	Recognized Graduate Degree	At Least 02 years' experience of managing office and providing support to Health Programme.	1	1	0	0	0	30	₹ 15,000
47	RBSK	DEIC Consultant	RBSK-DEIC-CON	1. MBA/ MPH/ MSW 2.PG Diploma in RCH.	At least 5 year experience in health sector.	1	0	0	1	0	45	₹ 50,000

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48	IEC	Programme Assistant	IEC-PA	1.MBA/MPH/Master Degree in Social Science. 2.One year Diploma in computer application.	Relevant Experience of minimum 3 years.	1	1	0	0	0	40	₹ 22,660
49	Routine Immunization	Consultant-VHND	RI-CON-VHND	MPH/MBA in Health Management from a recognised university/Institution.	At Least 5 Years' Experience in Health Sector	1	1	0	0	0	45	₹ 50,000
50	Training	Consultant Training	TRAINING-CON	Two Years MBA OR equivalent in Human Resource from a Recognised University/ Institution.	At Least 5 Years' Experience in Training/ Capacity Building and Research in Public Health at State Level.	1	1	0	0	0	45	₹ 44,000
51	Routine Immunization	AEFI Consultant	RI-AEFI-CON	MBBS/BDS/BHMS/BAMS 1. For MBBS: Registration from MCI or UP Medical Council. 2. For BDS: Registration from UP Dental Council. 3. For BHMS & BAMS: Registered as vaidya under Para-1 from Indian Medical Council/Ayurved and Unani Tibbi Medical Board, UP at the time of online submission of application	1-2 years' experience in health program government or semi government sector at block/district/state level. Desirable Experience-Experience in field of immunisation and child management in health/RCH	1	1	0	0	0	45	₹ 50,000
52	AYUSH	Panchkarma Specialist-Female	AYUSH-PSF	1) Bachelor's degree in Ayurved (Study of 5 years+6 month house job or 4 year 6 month+1 year compulsory rotatory internship). 2) Post graduate degree in Panchkarma(Ayurved Vachaspati/MD panchkarma). Special knowledge in panchkarma with post graduate degree in kayachikitsa (Ayurved Vachaspati/MD kayachikitsa) may be considered if Post graduate in Panchkarma not available. Registered as vaidya under Para-1 from Indian Medical Council/Ayurved and Unani Tibbi Medical Board, UP. Preference given to working experience of Panchkarma in Government/recognised institute Ayurved Hospital., Ph.D in any subject of Panchkarma.		1	1	0	0	0	62	₹ 50,000

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53	AYUSH	DGM- AYUSH (Deputation/ Open Market)	DGM-AYUSH	(A.) BAMS: 1. A Degree in Ayurveda of a University established by Law in India OR Five year Degree or Diploma in Ayurveda of the Board of Indian Medicine, Uttar Pradesh. 2. Registration as a Vaidya with the Board of Indian Medicine, Uttar Pradesh. OR BUMS: 1.A Degree in UnaniTib of a University established by Law in India OR Five year Degree or Diploma in UnaniTib of the Board of Indian Medicine, Uttar Pradesh. 2. Registration as a Hakeem with the Board of Indian Medicine, Uttar Pradesh. OR BHMS: 1. A recognized Degree in Homeopathy, the duration of study of which is not less than five years according to its syllabus or course OR any recognized Diploma in Homeopathy, the duration of study of which is not less than four years according to its syllabus or course 2. The applicant should be duly registered with the Homeopathic Medical Council, Uttar Pradesh. (B). Post Graduate Degree/Diploma in Hospital/Health Management.	Atleast 10 years of experience in Public Health at National/State level.	1	1	0	0	0	50	₹ 80,000

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Online Submission of Application Starts from **08.01.2020 at 12:01 AM**

The Last Date of Submission of Online Application is **28.01.2020 at 11:59:59 PM**

SELECTION PROCESS

(1 Minimum qualifying mark for the Written Test and Interview shall be as follows:
(a) 33% for Un-Reserved categories
(b) 30% forOBC
(c) 24% for SC, ST
(2) Candidate have to score above Cut-off marks (33% for Un-Reserved categories, 30% for OBC and 24% for SC/ST) in Written Test and Personal Interview wherever applicable for the preparation of merit list for Final shortlisted candidates.

NOTES:

(1) Vacancies shall be subject to the State reservation policy of Uttar Pradesh.
(2) Candidates of Uttar Pradesh state who are claiming reservation in their respective category (OBC, SC, ST, PWD, EWS, etc.) must submit the Caste certificate along with permanent residential proof in the prescribed format issued by a competent authority. Candidate having domicile of other states will be treated under the Un-reserved category.
(3) The appointment will be purely on contractual basis for a period of the one-year, renewable subject to Government of India approval and satisfactory performance. Any claim for absorption in the regular position shall not be entertained in the future.
(4) Society reserves the right to cancel any or all positions at any stage of the recruitment process. The number of vacant positions may vary at any stage during the recruitment process.
(5) If at any stage of recruitment, it is found that the candidate does not fulfil the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
(6) Please note the **05.01.2020** shall be taken as a reference date for computing age, qualification, experience, etc.
(7) Only post qualification experience shall be considered for all the above mentioned positions.
(8) Only post-registration experience shall be considered for the positions having essential criteria of registration with respective councils.
(9) Only standard course durations shall be considered for the above qualifications.

***Age Relaxation shall be provided as per the State Reservation Policy.**

Mission Director
NHM, Uttar Pradesh

INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM:

Online Recruitment Application is spread over different sections designed to obtain information related to the candidate's Personal Profile, Educational Qualification, Experience, Image, and Documents and Submit Application.

Before filling up the Online Recruitment Application, candidates are advised to go through the relevant Advertisement available on www.upnhm.gov.inand www.sams.co.in.

A. PROCEDURE AND STEPS TO BE FOLLOWED TO SUBMIT ONLINE APPLICATION FORM

The Application will be submitted online through the URL https://sams.co.in (Online submission of application shall start from January 08, 2020 at 12:01 AM)

STEP-1: Click on the **"NEW REGISTRATION"** button fill-up the Registration Form.

If you are already a registered user, click on the "**ALREADY REGISTERED"** button and enter **Login ID** & **Password** to proceed.

STEP-2: After submission of Registration Form, the applicant shall receive an SMS containing **User ID** and **Password**. (*Kindly save/ note the User ID and Password as this will be required for future login or for applying to the current available live jobs)*

STEP-3: Keep ready following documents before starting to fill the Online Application Form:

i. Profile image
ii. Signature image
iii. Certificate of Educational Qualification and Experience, which makes him/her eligible for applying for the post
iv. Registration Certificate (As per the requirement of the position which is mentioned in the detailed advertisement available on www.upnhm.gov.in and www.sams.co.in)
Note- The required/ mandatory documents should be uploaded in a single file in .jpeg, .jpg or .png format with size not exceeding 500 KBs.

STEP-4: After successful registration, the applicant can login to apply for the position. After login "**JOB DASHBOARD**" will be opened. The applicants can view position name, no. of vacancy, vacancy reservation info in "**JOB DASHBOARD**" section. (*Applicants are requested to read and understand the eligibility criteria, reservation policy, etc. for the post they are applying for*).

STEP-5: Click on the "**आवेदनकरें / Apply Now"** button to apply for the position you are eligible and wish to apply.

STEP-6: Once you click on the "**आवेदनकरें / Apply Now**" button following section will appear in the Application Form.

Personal	Qualification	Experience	Location Preference	Image & Documents	Submit Application

STEP-7: Please complete the **PERSONAL SECTION** and click on the "**SUBMIT & PROCEED TO NEXT**" button.

STEP-8: Please complete the **QUALIFICATION SECTION** and click on the "**SUBMIT & PROCEED TO NEXT**" button.

STEP-9: Please complete the **EXPERIENCE SECTION** and click on the "**SUBMIT & PROCEED TO NEXT**" button.

STEP-10: Please complete the **LOCATION PREFERENCE SECTION** and click on the "**SUBMIT & PROCEED TO NEXT**" button.

STEP-11: Please upload the required image and documents in the **IMAGE & DOCUMENTS SECTION** and click on the "**SUBMIT & PROCEED TO NEXT**" button.

FINAL STEP:

- After filling all the details, there is a provision for reviewing the details which applicants have filled in the Application Form by clicking on the "**Preview Application**" button before final submission. The preview page will display all the details that Applicants have mentioned in his/ her application form.
- Applicants are advised to go through all the details filled for the position carefully and attentively, as, after the final submission of the application form, the applicant shall not be able to edit and/or resubmit the application again.
- Before final submission of online Application Form, applicants are required to read the declaration given on the website carefully and provide their consent on it, failing which the applicant won't be able to complete registration. The applicants must check the details carefully before final submission of the application form.
- Once Applicants are sure about the details filled by them in the application form, they can click on the "**Confirm & Submit Application**" button for the final submission of their applications.
- After successful submission of the Application Form, the applicant will receive an SMS on his/ her RMN (Registered Mobile No.) containing the application reference no, which can be used for future reference.
- Applicants can now print/download their application form for their further reference.
- Candidates are advised to take a print of this page by clicking on the "**Print**" option for their future reference.
- The applicant can view his/her application anytime by logging in to the above website.

B. GENERAL INSTRUCTIONS

(1) Applicants are advised to read the instructions and guidelines carefully before submitting the application form.
(2) The applications submitted before the closing date (**January 28, 2020, 11:59:59 PM**) shall be accepted. The procedure of submission of the application form should be completed online only, applications sent by any other mode shall be rejected.
(3) Incomplete applications or applications submitted without photograph, signature, or supporting documents shall be rejected based on lack of information.
(4) Applicants are required to provide all the mandatory information **[Marked with * (asterisk) sign]** in the application form.
(5) The applicants shall be responsible to ensure that all the details are successfully submitted online before the closing date. Applicants should ensure that the Application Status of the Application Form is "**Submitted Successfully**"; half-filled applications shall be treated as incomplete and shall be rejected.
(6) Request for change or correction of any information shall not be entertained once online form is submitted. However, after the announcement of the screening outcome, if there is any query regarding the screening outcome and their status; candidates shall be given 2-4 days (depending upon NHM approval) to raise their queries. The screening committee shall reply to the candidates' queries within 7 working days of receipt of the e-mail. Based on the conclusion of the screening committee, the screening status of the candidate may change.
(7) If a candidate submits more than one application form for the same position, his/her candidature shall be liable to get cancelled. No notice shall be sent in this regard.