



**RAILWAY RECRUITMENT CELL,
NORTH WESTERN RAILWAY**

General Departmental Competitive Examination (GDCE)

GDCE Notification No. : 07/2019

(All Regular Group 'C' or Erstwhile Group 'D' employees of North Western Railway excluding RPF/RPSF employees fulfilling eligibility criteria may apply)

Date Opening (ONLINE)	Date & Time of Closing (ONLINE)
31.12.2019	30.01.2020 17:00 hrs.

Online applications are invited from **All serving regular railway employees of North Western Railway excluding RPF/RPSF employees** for filling up vacancies against General Departmental Competitive Examination (GDCE) quota as per instructions issued vide Railway Board's letter no. E(NG)I-92 /PM 2/16 dated 20-08-1993 (RBE NO. 129/1993) and other instructions issued from time to time. **The candidate must read the all the instructions of this notification before filling the online application.** The community wise breakup, medical category and required education qualification of vacancies to be filled are indicated below:-

Vacancies, Essential Educational Qualification and the Medical Fitness classification.

Cat. No.	Name the post	GP (Pay Level)	No. of vacancies					Medical standard	Minimum educational qualification
			UR	SC	ST	OBC	Total		
1	Junior Engineer (Track Machine)	G.Pay 4200/- (Level-6)	15	05	02	08	30	A-Three	Three Year Diploma in (a) Mechanical/ Production/ Automobile/ Electrical/ Electronics/ instrumentation & control Engineering from a recognized University/Institute (OR) (b) a combination of any sub- stream of basic streams of Mechanical/ Production/ Automobile/ Electrical/ Electronics/ instrumentation & control Engineering from a recognized university/Institute.

Note: No vacancy reserved for Ex-Servicemen and PH candidates.

- (1). **Eligibility Criteria:** Minimum Educational Qualification: indicated against each post.
- (2). **Age limit:** - The upper age limit will be 42 years for General candidates, 45 years for OBC candidates and 47 years for SC/ST candidates. The age will be reckoned as on 01.01.2020.
- (3). **Application Fee:** NIL
- (4). **General Instructions:-**
 - a) Only **Serving Regular Railway employees** of North Western Railway are eligible working in grade/Pay level
 - i. Lower than the grade/ pay level for which GDCE is being held.
 - ii. Same grade/pay level scale for which GDCE is being held are permitted to appear in selection for **Non Safety to safety category posts as well as safety to safety category posts.**
 - iii. Candidates are not allowed to apply for the same post on which they are presently working.
 - b) Those candidates who are appearing in and/or awaiting results of final examination of minimum qualification as on closing date (30/01/2020) are not eligible. Academic qualification

must be from recognized Educational Institution/Board, otherwise candidature will be rejected at any stage of selection.

- c) Eligible employees should submit only online applications. **Application sent manually/Hard copy in RRC, JP office will not be entertained.**
 - d) Selected candidates are liable to be posted anywhere on North Western Railway.
 - e) Decision of the Railway Recruitment Cell, Jaipur in the matter of selection will be final.
 - f) The Notification may be downloaded from the website www.rrcjaipur.in & www.nwr.indianrailways.gov.in.
 - g) The number of Vacancies shown in the notification are provisional and the same may increase or decrease depending upon the actual needs of the administration at the time of appointment.
 - h) Railway Administration reserves the right to alter the mode of examinations or re-conduct CBT/written examination or to cancel part or whole of any process of recruitment at any stage.
- (5). **MEDICAL FITNESS :** The candidates empanelled in GDCE will have to pass the requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically fit to carry out the duties connected with the post as per its medical classification. Candidates must ensure his/her medical fitness.
- (6). **Recruitment Process:-** The recruitment process shall comprise of a Computer Based Test (CBT) Or written examination followed by aptitude/Speed/Skill test (wherever applicable), Document Verification and Medical Examination.
- a) Standard of examination shall be like that of direct recruitment conducted by RRB.
 - b) CBT or Written Examination will be conducted in single/two stages in the categories wherever applicable.
 - c) The selection will be made strictly as per merit. CBT qualified Short listed candidates will be called for verification of their original documents.
 - d) CBT/ Written Examination will have multiple choice type questions. There shall be negative marking in written examinations and 1/3 of the allotted marks for each question shall be deducted for every wrong answer.
 - e) The Employees under GDCE will have to pass Aptitude/Speed/ Skill test, in the categories wherever applicable.
 - f) The selected employees under GDCE will have to pass prescribed training courses prior to appointment to the post for which they are selected under GDCE, wherever applicable.
 - g) The date, time and venue of the CBT/written examinations and skill tests will be fixed by RRC/Jaipur and will be intimated to the eligible candidates in due course. Request for postponement of the CBT/written examination/skill test and change of center/venue will not be entertained under any circumstance.
- (7). **MODE OF APPLICATION:**
- I. Applications should be registered **ONLINE** by filling up the required details in the prescribed format at RRC/Jaipur website www.rrcjaipur.in duly following the steps and instructions as mentioned at Para (9) of this Notification carefully. Candidates should enter all the required details in the online application form. Incomplete application shall not be accepted.
 - II. Candidates are required to indicate their personal mobile no. and personal e-mail ID in the online application form and keep them active during the entire recruitment process.
 - III. Candidates are advised in their own interest to register their applications **ONLINE** well before the closing date and time to avoid hassels like inability/ failure to log on the website. on account of heavy load on the internet or website jam during the last days.
- (8). RRC/JP will not bear any responsibility if the candidates are not able to register applications **ONLINE** within the last date/time, for any reason whatsoever.
- (9). **Steps to be followed while registering the ONLINE Application. Once data is saved and application is submitted, no data can be changed.**
- a) Click on the "GDCE ONLINE/E-Application" Link.



- b) Click on the "New Registration"
- c) Fill up the basic details i.e Name, Community, DOB, Employee ID, Mobile No., Email ID
- d) Candidate will get Registration Number and a message of the same will also be sent on registered mobile no and email id.

* CANDIDATE SHOULD SAVE THE REGISTRATION NUMBER FOR ANY FUTURE REFERENCE OR TO LOGIN AGAIN.

- e) Candidate Dashboard will appear for filling up Personal details.
- f) Fill up the Personal details. Save & continue.
- g) Fill up the Employment details. Save & continue.
- h) Fill up the Education Qualification details. Save & continue.
- i) Upload the required documents. Save & continue.
- j) Save & Continue for Preview & submission of application. Once application is submitted, no data can be changed.
- k) A printout of the application should be taken for future reference

Note : 1. Do not send hard copy of the application to RRC, JP by post.

- 2. Step-by step procedure has been provided at the above para 9. However, candidates may contact at the Helpline Contact provided on the website in case of any difficulty or technical problem. However, it may be noted that RRC will not be held responsible if, a candidate is unable to fill application form because of lack of understanding of the procedure or technical problem of website.

Helpline Contact:- In case any Candidate has any difficulty in registering their applications ONLINE, they are free to contact the help line number 7375808020 from 09:00 to 18:00 hrs on all working days (Monday to Saturday) from where they can get all assistance in filling up/ registering their applications.

- (10). **ONLY ONE APPLICATION** Eligible employee has to submit only one application against this Notification and employees submitting more than one application shall be disqualified from the selection process. Even if, such a candidate gets selected inadvertently, he/she will be disqualified and they will not be offered any appointment under this Notification for GDCE.

- (11). **Documents to be Uploaded:** The employee should upload following document in JPG format (Photograph having size 15 to 40 KB, Signature & left hand thumb impression having size 10 to 20 KB & Employee Certificate (Annexure-1) having size 30 to 50 KB)

- a) **Photograph:-** A colour photograph not older than three months, with clear front view of the candidate, **without cap and sunglasses**, should be uploaded. Candidate may note that RRC may, at any stage, reject the applications for uploading old/unclear photo or for any significant variations between uploaded photograph and the actual physical appearance of the candidate. **The photo affixed on the employee service certificate, uploaded in the online application and produced at the various stages of the exam must be the same.** Candidates are advised to keep extra copies of the same photograph for Aptitude/skill/speed/ Document verification etc. Application without photograph is liable to be rejected.
- b) **Signature:-** running signature should be uploaded. Unsigned applications, signed in capital letters/ spaced out letters will be rejected.
- c) **Left Hand Thumb Impression:-** Clear thumb impression should be uploaded. Applications without clear thumb impressions is liable to be rejected
- d) **Employee Certificate (Annexure-1):-** Format in given Annexure-1 should be uploaded with the online application. Annexure-1 should be filled by the applicant with his signature and thumb impression (which must be the same as uploaded in the application) and verified by the applicants immediate supervisor duly signed with seal and mobile No. **Employee service certificate will be the only eligible ID at all stage of the GDCE.**

- (12). **Document Verification and Medical Examination** After the results of the CBT/written examination, Aptitude/skill test is declared, shortlisted candidates on the basis of merit of written examination will be called for Document Verification. At the time of Document verification the shortlisted candidates will have to produce original certificates of education qualification, caste, DOB, Employee Certificate (Annexure-1), relieving letter.
- (13). **INVALID APPLICATIONS:-** Applications with following deficiencies(one or more than one) will be summarily rejected.
- 1 Applications sent manually and not registered **ONLINE**.
 - 2 Applications which are incomplete in any manner.
 - 3 Candidates not possessing the prescribed Educational qualifications at the time of submitting application.
 - 4 Over age or date of birth not filled or wrongly filled.
 - 5 If more than one application registered by the same candidate, all such applications will be rejected.
 - 6 Photograph not uploaded, Black and white photo, photo with cap or sunglasses, disfigured, small size, full body, only one side view of the face or unrecognizable photo.
 - 7 Signature not uploaded or uploaded in capital letters.
 - 8 Left Hand Thumb impression is not uploaded or upload is blurred/smudged.
 - 9 Any other irregularities which are considered by RRC
 - 10 Employee Certificate (Annexure-1) not uploaded or uploaded incomplete or without verification of Supervisor/Officer.
 - 11 The candidature of the candidate is liable to be rejected in case details furnished in the online application are wrong/mismatch with the original document at the time of document verification.
 - 12 The candidates who want to avail the benefit of reservation of SC/ST, must produce his/her Caste Certificate issued by appropriate authority as per sample Annexure-2 at the time of Document Verification. Similarly the candidates who want to avail the benefit of reservation of OBC, must produce OBC Certificate (in Central Government format by appropriate authority as per sample Annexure-3) with Non- Creamy Layer Certificate for the financial year in which they applied online as well as the financial year in which the appear for the Document verification.

Note:- The list is only illustrative and not exhaustive. The applications will be rejected on any other irregularity/deficiency noticed by the RRC at any stage.

(14) **MISCONDUCT**

- a) Employees are warned that they should not furnish any particulars that are false or suppress any material information while submitting the Application.
- b) Employees shall not bring or attempt to bring any political or other influence to further his/her interest in respect of selection process.
- c) Any misconduct on the part of the employee at any part of the recruitment process is strictly prohibited and such misconduct will lead to disqualification of the candidature and also appropriate disciplinary/ criminal proceedings will be initiated.
- d) Indulgence in any malpractices/ misconduct will result in the rejection of the candidature at any stage of selection in addition to initiation of appropriate Disciplinary/ Criminal proceedings.

(15). **IMPORTANT INSTRUCTIONS**

- a) Before applying, the Candidates should carefully read the instructions and ensure that he/she fulfills all the prescribed eligibility criteria at the time of submission of application as per the Notification.
- b) RRC reserves the right to conduct the examination in batches on various dates and locations as decided by the RRC.
- c) The list of eligible/ineligible candidates will be published on the website of the RRC. The eligible candidates can download their admit cards from the RRC website in due course.



Candidates are advised to be in touch with RRC website for various information of the stages of selection.

- Note:-** In case the application is rejected by RRC for any reason, candidates will be able to view their status **ONLINE** on the website of RRC/JP, along with the reasons for rejection(s). SMS and e-mail alerts will also be sent to the candidates on their registered mobile number and email ID, as indicated while registering their application **ONLINE**. Candidates whose application/candidature is rejected will NOT be intimated by post. RRC, JP accepts no responsibility for non-receipt of any communication.
- The scheme of GDCE will be implemented according to the guidelines issued by Railway Board and will be binding on all.
 - Candidature of the Candidate is provisional at all stages of selection subject to fulfillment of all eligibility condition and RRC reserves the right to cancel the candidature at any stage if found ineligible under the Rules/Instructions issued by the Railway Board from time to time.
 - Candidates who wish to be considered against vacancies reserved for SC/ST/OBC and/or seek age relaxation must submit requisites certificate from the competent authority in the prescribed format at the time of Document verification. Otherwise, their claim for reserved status will not be entertained and the candidature/applications of such candidates fulfilling all eligibility conditions for General (UR) category will be considered under General (UR) category only.
 - In case wrong declaration/particulars are given by the candidates, he/she is liable to be taken up under Disciplinary Rules including rejection of candidature
 - Any candidate found using unfair means in the examination or sending someone else in his/her place to appear in the examination will be debarred from appearing in all the examination of all the RRB/RRC for lifetime. Action will also be taken against him/her under Railway D&A Rules. In addition such candidates are also liable for prosecution under criminal law.
 - RRC reserves the right to reject the candidature of any applicant at any stage of the process of recruitment, if any irregularity/deficiency is noticed in the application.
 - The decision of RRC in all matters relating to eligibility, acceptance or rejection of application, issue of free Rail Passes, penalty for false information, mode of selection, conduct of written examination, allotment of examination centers, selection etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained by the Railway Recruitment Cell in this regard.
 - Railway Recruitment Cell will not be responsible for any inadvertent errors.
 - For any legal dispute, the Jurisdiction will be Central Administration Tribunal, Jaipur only.
 - In the event of any dispute about interpretation or any mistake, the English version will be treated as final.

(16). ABBREVIATIONS USED

CBT- Computer Based Test

SC- Scheduled Caste

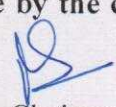
ST- Scheduled Tribe

OBC- Other Backward Classes

UR- Unreserved

DOA- Date of Appointment

A copy of the Notification & Annexure are also placed on the official website of RRC/JP www.rrejaipur.in This website may also be referred in future by the candidates for all information/updates.


Chairman
Railway Recruitment Cell,
Northern Western Railway,
Jaipur



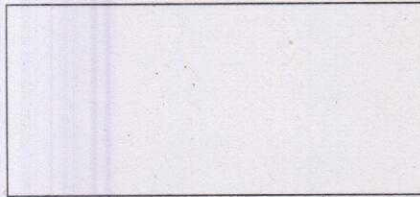
Employee Service Certificate for GDCE Notification**No. 07/2019****Regular Serving Railway Employee Certificate for applying the GDCE Notification no. 07/2019, on North Western Railway excluding RPF/RPSF employees**

I Son/Daughter/wife of shri
 date of birth (DD/MM/YYYY)/...../.....community.....
 designation Pay Level (without MACP)working
 under.....

I hereby declare that all the statements made by me in the online application are true, complete and correct to the best of my knowledge. in the event of any information being found false or incorrect or being not eligible in terms of eligibility criteria, my candidature is liable to be cancelled/terminated without any notice at any stage and I shall be liable to be taken up under D&AR also.

Left Thumb impression

Certified Photo



Signature of candidate

Name:-

Desig:-

Employee ID No.....
(as per salary slip)

Posting Place :-

Date

Division/unit:-

It is certified that the above employee is a regular employee and working under me on North Western Railway. All the details filled above are correct and have been verified by undersigned.

Date

Office seal

Signature of immediate officer/ Supervisor

Name of officer/ Supervisor.....

Designation

& seal

Mobile No.

Date



The candidates are required to obtain caste certificates in the proper proforma from the appropriate authority and produce the original certificate at the time of verification, failing which he/she may be disqualified. This is strictly required vide Chapter 13 of the Brochure (Published by Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personnel Training, New Delhi). As large number of candidates are producing certificates issued by authority different from the appropriate authority, they are advised to strictly comply with the instructions.

Annexure - 2

FORMAT OF CASTE CERTIFICATE FOR SC/ST CANDIDATES

(Form of certificate to be produced by Candidate applying for appointment to Post under the Govt. of India SC/ST)

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of _____ Of village/town* _____ District/Division* _____ Of State/Union Territory* _____ belongs to the _____ Caste/Tribe* which is recognized as a

Scheduled Caste/Scheduled Tribe* under:

1. The Constitution (Scheduled Caste) order, 1950.
2. The Constitution (Scheduled Tribes) order, 1950
3. The Constitution (Scheduled Caste) (Union Territories) order, 1951
4. The Constitution (Scheduled Tribes) (Union Territories) order, 1951(as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956 the Bombay Reorganisation Act 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Re-organisation Act, 1971, and the Scheduled Tribes Order (Amendment) Act, 1976.
5. The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
6. The constitution (Jammu and Kashmir) Scheduled Tribe Order 1956
7. The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amendment by the scheduled tribes caste and scheduled amendment act 1976.
8. The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
9. The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
10. The Constitution (Pondicherry) Scheduled Castes Order, 1964
11. The Constitution Scheoduled Tribes (Utttar Pradesh) order, 1967
12. The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
13. The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
14. The Constitution (Nagaland) Scheduled Tribes Order, 1970
15. The Constitution (Sikkim) Scheduled Caste Order, 1978
16. The Constitution (Sikkim) Scheduled Tribes Order, 1978
17. The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989
18. The Constitution (Scheduled Castes) Order(Amendment) Act, 1990
19. The Constitution (Scheduled Tribes) Order(Amendment) Ordinance, 1991
20. The Constitution (Scheduled Castes) Order(Second Amendment) Act, 1991
21. The Constitution (Scheduled Tribes) Order(Amendment) Ordinance, 1996

2. Shri / Smt / Kum.*----- and of his/her* family ordinarily reside(s) in village/town* ----- of-----District/Division of State/Union Territory of-----

Place----- Signature-----

date----- Designation(with seal of office) -----

(*) Please delete the words which are not applicable (*)

Please quote specific presidential order (*). Delete the Paragraph which is not applicable.

Note: The term * Ordinarily resides* used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

List of Authorities empowered to issue certificate

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate)
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
3. Revenue Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides.
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep islands).



OBC CERTIFICATE

Form of Certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.

This is to certify that Shri/Smt./ Kumari son/daughter of of village/town..... District/Division in the State/ Union Territory..... belongs to thecommunity which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No dated *Shri/Smt/Kumari and/or his/her family ordinarily reside(s) in the District/Division of the State/ Union Territory. This is also to certify that he/she does not belong to the persons/sections (**Creamy Layer**) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM NO.36012/22/93 -Estt (SCT), dated 8.9.1993**

Dated:

**District Magistrate/
Dy.Commissioner etc.
(with Seal of Office)**

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** -As amended from time to time.

Note : The term 'ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act., 1950.

List of Authorities empowered to issue certificate

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate)
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
3. Revenue Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the candidate and / or his family ordinarily resides.
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep islands).