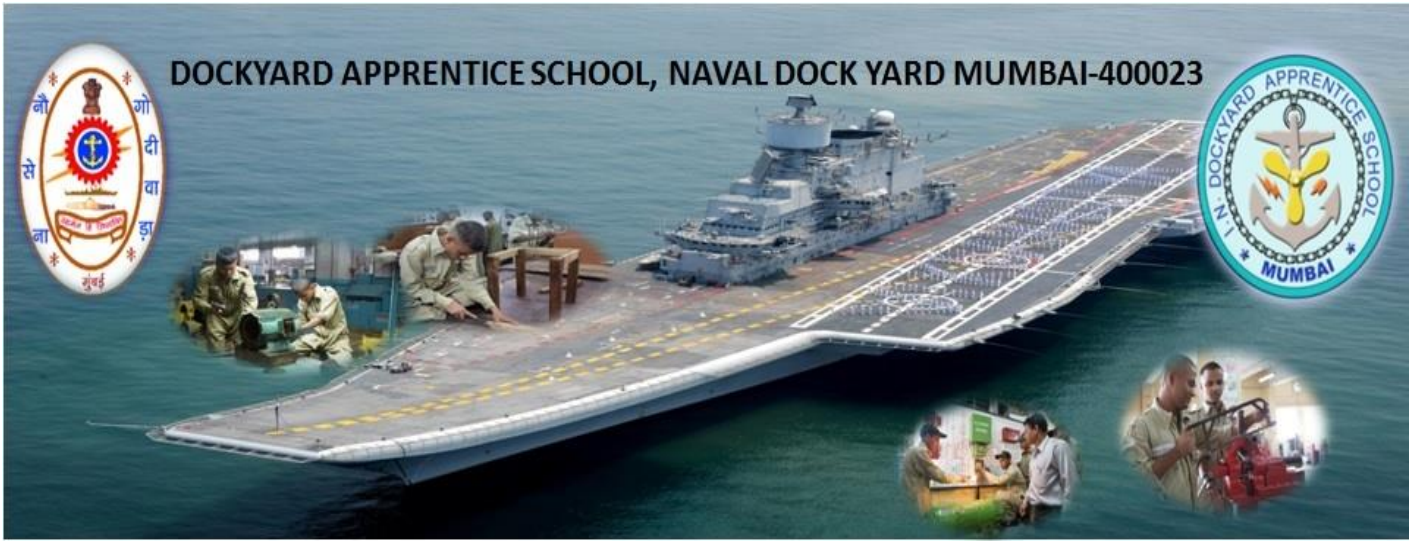


ENROLMENT FOR APPRENTICESHIP TRAINING IN NON-DESIGNATED TRADES (OT- 03)

1. Naval Dockyard, Mumbai invites online applications on www.bhartiseva.com from ITI qualified candidates (Male / Female) in various non-designated trades for enrolment into Apprenticeship training at Dockyard Apprentice School under Apprentice Act – 1961 read in conjunction with Apprenticeship Rules 1992. A total of 300 vacancies as per distribution shown below are to be filled up:-

ONE YEAR TRAINING (NON-DESIGNATED TRADES)

Sl	Apprenticeship Training Trade	Eligible ITI Trade	Vacancies	Distribution of Vacancies (subject to variation)					Horizontal Reservation	
				SC	ST	OBC	UR	Total	PwD	Armed Forces
(a)	Boiler Maker	(i)Welder (G & E) (ii) Fitter	25	2	2	5	16	25	2	1
(b)	Gas Turbine Fitter	Mechanic Diesel	26	2	2	6	16	26	1	Nil
(c)	Machinery Control Fitter	Instrument Mechanic	10	1	1	2	6	10	Nil	1
(d)	Hot Insulator	Fitter	01	0	0	0	1	01	1	Nil
(e)	Computer Fitter	(i) Information & Communication Technology System Maintenance (ii) Electronics Mechanic (iii) Mechanic Radio & TV (iv) Mechanic cum Operator Electronic Communication System	11	1	1	2	7	11	Nil	1
(f)	Electronic Fitter	Electronics Mechanic	45	4	4	10	27	45	Nil	1
(g)	Gyro Fitter	(i) Electronics Mechanic (ii) Information & Communication Technology System Maintenance	09	1	1	2	5	09	1	Nil

(h)	Radar Fitter	(i) Electronics Mechanic (ii) Mechanic Radio & TV (iii) Technician Power Electronics System	24	2	2	5	15	24	1	1
(j)	Radio Fitter	(i) Electronics Mechanic (ii) Mechanic Radio & TV	18	2	2	4	10	18	1	
(k)	Sonar Fitter	(i) Electronics Mechanic 9ii) Mechanic Communication Equipment Maintenance	10	1	1	2	6	10	Nil	1
(l)	Weapon Fitter	Mechanic Machine Tool Maintenance	31	3	3	7	18	31	1	
(m)	Civil Works / Mason	Building Maintenance	32	3	3	7	19	32	Nil	1
(n)	ICE Fitter Crane	Mechanic Motor Vehicle	44	4	4	10	26	44	Nil	1
(p)	Ship Fitter	Plumber	14	1	1	3	9	14	1	1
		Total	**300**	27	27	65	181	**300**	10	08

The essential/ desirable educational qualifications for the one and two year training above would be as per extant policies in vogue for Apprentice training.

2. Reservation of Vacancies

(a) **For SC/ST Candidates**. Vacancies for SC/ST candidates are reserved in accordance with Section 3A(1) & (2) and Section 3B(1) & (2) both of Chapter II of Apprentices Act - 1961 read in conjunction with Schedule IIA of Rule 5 of Apprenticeship Rules 1992, provided that when the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the vacancies so reserved for them may be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Caste and if the prescribed vacancy cannot be filled even in the above given manner, then the vacancies so lying unfilled may be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes.

(b) **For OBC Candidates**. Vacancies for OBC candidates are reserved in accordance with Para 4 of Maharashtra State Gazette Notification Part IV dated 22 Jan 2004. If vacancies reserved for OBC candidates cannot be filled from the Other Backward Classes, then the vacancies so lying unfilled may be filled by persons not belonging to the Other Backward Classes.

(c) **For Persons With Disabilities**. 3% of vacancies for Apprenticeship training are reserved vide DGET letter DGET-46(24)/AP dated 23 Jul 1981, Section 3.6.2 Chapter III of Apprenticeship Training Manual and PwDs Act 1995.

(d) **For Armed Forces**. 3% reservation for ex-servicemen, their children and children of Armed Forces Personnel to be made as per details mentioned below:-

(i) Children of deceased/disabled ex-servicemen including those killed/disabled during peace time

(ii) Children of ex-servicemen

(iii) Children of serving Jawans

(iv) Children of serving Officers

(v) Ex-Servicemen

3. **Eligibility Conditions**

(a) **Qualifications**. As per Apprentices Act 1961 read in conjunction with Apprenticeship Rule 1992, the minimum educational qualification for a person to undergo apprenticeship training in Designated Trades shall be Std 10 passed (in accordance with Apprentice Act 1961) with a minimum of 50% marks in Std 10 examination alongwith ITI examination passed (Provisional National Trade Certificate acceptable) in relevant trade with aggregate of 65% marks. Further, the candidate should have passed relevant ITI / trade test from any institute **recognized by NCVT** and **should possess the qualification as on the closing date of application**. Qualification for candidates who are to be enrolled for Rigger and Crane Operator(Overhead Steel Industry) as 'Fresher' shall be Std 8 pass only, without ITI.

(b) **Age**. Born between 01 April 1999 to 31 Mar 2006. Upper age is relaxable by five years for SC/ST candidates and two years for wards of Defence employees or Naval civilians as per MoD letter FM/0442/NHQ/1278 D(N-II) dated 14 Nov 1996.

(c) **Minimum Physical Standards**. Height 150 cm, Weight not less than 45 Kg, Chest expansion not less than 5 cm, Eye sight 6/6 to 6/9 (6/9 corrected with glasses), external & internal organs to be normal. Physical fitness standards are as per MoD letter FM/0442/NHQ/1278 D(N-II) dated 14 Nov 1996.

(d) **Previous Training**. **Candidates who have already undergone or are currently undergoing Apprenticeship** under Apprentice Act – 1961 in any Govt / Public Sector / Private Industrial organisation **are not eligible to apply** for the current enrolment.

4. **Payment of Stipend to Apprentices**. The minimum rate of stipend per month payable to apprentices shall be followed (Rule 11 of Apprenticeship Rules 1992 is relevant), namely:-

Sl	Duration	Stipend *
(a)	During the first year of training	Seventy percent of minimum wage of semi-skilled workers notified by the Maharashtra State
(b)	During the second year of training	Eighty percent of minimum wage of semi-skilled workers notified by Maharashtra State.

*Provided that in the case where the minimum rate of wage for a trade is not notified by the State Government or Union territory, then the maximum of minimum wages of the Scheduled Employment notified by such State Government or Union territory for semi-skilled workers shall be taken into account for paying the stipend in respect of that trade.

5. **Scheme of Examination**. Candidates meeting the eligibility conditions as indicated at Para 3 above would be called for written examination scheduled to be held at Mumbai in Dec 19. The written examination of 2 hrs duration would comprise of 100 Multiple Choice Questions on General Science, General Knowledge and Mathematics.

6. **Medium of Examination**. The question paper will be bilingual in both English & Hindi.

7. **Centre of Examination**. The Centre of examination will be Mumbai only. The exact date, time and venue of written examination would be intimated to candidates through online call up letters on their registered email IDs only. Candidates are advised to check their email regularly.

8. **Notices to Prospective Candidates**. In case of any change in schedule of dates, amendment, etc. the same will be made available on the websites www.bhartiseva.com.

9. **Shortlisting of Candidates for Written Examination**. Shortlisting of candidates for the written examination would be made tradewise as per extant policies, for the number of vacancies indicated at Para 1, and would be based with respect to valid online applications received as on the closing date of the advertisement. Shortlisted candidates would be called for **Written Test to be held in Mumbai in Nov 2019**.

10. **Merit List / Selection Procedure**. Candidates placed in the preliminary Merit List on the basis of marks obtained in the written examination would be called for **Interview / Skill Test in Jan 2020**. The final merit list will be prepared by considering the consolidated marks of the written examination and Interview / Skill test as per Apprenticeship Trade (including reservations) with adequate candidates in reserve list. In case of a tie, preference would be given to the candidate who has secured higher marks in ITI examination, followed by High School (Class 10) examination. Subsequently, candidates would be called for joining the apprenticeship training on the basis of merit standing (including medical fitness) as promulgated on website www.bhartiseva.com and through online communication on their registered email IDs. Candidates are advised to check their email regularly.

11. **Medical Examination**. Every candidate shall be medically examined and declared fit as per Rule 4 and Schedule II of Apprenticeship Rules, 1992 by the Employer, through a **Govt Hospital** before being engaged as an apprentice.

12. **Commencement of Training**. Apr 2020.

13. **Travel / Expenses**. No travel expenses are admissible for candidates called for Written / Interview/ Skill Test.

14. **Boarding / Lodging**. Candidates called for Written / Interview / Skill Test are to arrange their own boarding and lodging. No accommodation will be provided to candidate by the Naval Dockyard during the entire selection Process.

15. **Filling up of Online Applications**. Candidates are required to log on to www.bhartiseva.com and fill up online application. Further, the said website for filling online application would be opened from **the third day (1000 hrs) of publication of notification in Employment News and will remain open till 21 days after date of publication in Employment News (upto 2350 hrs)**. The candidates are also requested to upload following good quality/readable documents **duly scanned in colour in .pdf format only** in A4 size & file size upto 200 Kb (except for Sl(a), (h) & (k) below) for filling up online application:-

(a) Passport size photo of candidate **in light grey background** (size 3.5 cm x 4.5 cm, file size upto 200 Kb) in .JPEG/.JPG format.

(b) SSC/Matriculation (Std 10) marksheet and proof of Date of Birth (Birth Certificate or Aadhaar Card).

(c) Std 8 marksheet (where applicable).

(d) ITI marksheet.

(e) Community Certificate [for SC/ST/OBC (with non-creamy layer certificate) only] to be submitted as per extant policies / regulations in vogue.

(f) Certificate of Physical Disability, if applicable.

(g) Certificate of son / daughter of Armed Forces Personnel / ex-Servicemen, if applicable.

(h) Aadhaar / PAN card / Passport of candidate or any other identity proof prescribed by Government from time to time (file size upto 200 Kb) in .JPEG / .JPG format.

(j) Certificate of son / daughter of Defence Civilian / Dockyard Employees, if applicable.

(k) Aadhaar Card of candidate (**Compulsory**) (file size upto 200 Kb) in .JPEG / .JPG format.

Self photographs and photographs of other documents taken from mobile phones/cameras and uploaded are **not acceptable**.

16. **Offer & Acceptance of Employment**. It shall not be obligatory on the part of Naval Dockyard, Mumbai to offer any employment to any apprentice after completion of the training, nor shall it be obligatory for the apprentice to accept any employment, if offered by Naval Dockyard, Mumbai. The candidates are to familiarise themselves with the rules and regulations under the Apprentices Act 1961 and the Disability Act 1995. However, as per extant SRO 43/2012 & 31/2017, direct recruitment of Tradesman Skilled includes 60% selection of ex-Naval Apprentices in Designated Trades. On completion of apprenticeship training as per above scheme, successful candidates would become eligible to apply for recruitment as Tradesman Skilled, as and when undertaken by Indian Navy in accordance with provisions of stated extant Recruitment Rules & Orders of Ministry of Defence.

17. **Terms & Conditions**. During the training, the apprentices are entitled for free medical treatment only from Naval Dockyard Dispensary.

18. **General Information**. Applicants are advised to note the following instructions carefully:-

(a) Candidates are to **apply online only** through www.bhartiseva.com. No physical forms would be accepted. Candidates who have appeared in the final semester of ITI and whose results are awaited are also eligible to apply online. Candidature of such candidates for apprenticeship would be declared void if, at a later date, they are declared failed in their ITI examination result, when declared whether during the process of enrolment or during apprenticeship training, if selected.

(b) Candidates are not required to pay any fee for the examination.

(c) Mere submission of online application form, receipt of 'acknowledgement', receipt of admit card and appearance in examination does not guarantee enrolment for Designated Trades apprenticeship training. The selection of candidates will be made based on merit position considering available vacancies category-wise, scrutiny of original credentials, clear police verification report & medical test etc.

(d) Candidates are not required to send hard copy of application & admit card to Naval Dockyard. The same are to be retained by the candidates and produced at the time of document verification.

(e) Candidates are required to check up the website www.bhartiseva.com for submitting online applications and for any updates & changes.

(f) Candidates are required to give their personal valid mobile number and eMail ID for receiving periodical notices/updates.

(g) Written examination would be Multiple Choice Question type and OMR answer sheets based. There will be NO negative marking.

(h) Canvassing of any kind will disqualify the candidate. Selection process will be done strictly on merit. Candidates are advised not to fall prey to any unscrupulous elements.

(j) Candidates will be permitted to enter the examination hall **only** with **valid Admit Card**, downloaded and printed by candidate, bearing **clear Photograph and signature**. While uploading documents, candidates are advised to ensure that their clear Photograph and signature have been uploaded for printing on the Admit Card.

(k) The candidates must not attempt impersonation or take help of any impersonator at any stage of the selection process or try to copy from neighboring candidates, books and use of any electronic gadgets.

(l) Any material suppression of facts or submitting forged certificates shall lead to rejection of candidature at any stage of the selection process.

(m) If any candidate is found using any type of unfair means during the examination, the candidate shall be summarily debarred and shall not be allowed to appear in any examination / written test conducted by Indian Navy in the future.

(n) Decision of Admiral Superintendent, Naval Dockyard, Mumbai in all matters relating to the eligibility, acceptance / rejection of any application, allotment of language, examination centre etc. will be final and binding on the candidate and no inquiry/correspondence shall be entertained in this regard.

(p) Any subsequent changes in the terms and conditions of the engagement of Designated Trade Apprentices as per the extant rules will stand good. Indian Navy reserves the right to incorporate any subsequent changes / modifications / additions in the terms & conditions under this advertisement notice as necessitated and applicable. Any corrigendum will be published on the website www.bhartiseva.com.

(q) Candidates applying for the written examination should ensure that they fulfill all the eligibility criteria for admission for the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification of documents, at any time before or after the written examination, it is found that the candidate does not fulfill any of the eligibility conditions, his / her candidature for the examination shall be cancelled by Indian Navy / Admiral Superintendent, Naval Dockyard, Mumbai.

19. **Rejection of Candidature**. Candidates are requested to read all instructions carefully & thoroughly before applying online. Their applications/candidature are likely to be rejected on one or more of the following reasons:-

(a) Incomplete application.

(b) Does not possess the prescribed qualification to undergo the Designated Trade Apprenticeship at Naval Dockyard, Mumbai on the closing date of online application.

(c) Over aged or under aged or Date of Birth not filled or wrongly filled.

(d) Double or multiple applications submitted.

(e) Application without clear photograph, photograph with cap/wearing goggles, disfigured, unrecognizable or unclear or unidentifiable photo.

(f) Any other irregularities which may render the candidature of applicant invalid by Admiral Superintendent, Naval Dockyard, Mumbai.

(g) Mismatch of name, father's name and Date of Birth in online application form with the Class 10 / ITI certificate.

(h) Irrelevance between the applied trade and the ITI trade certificate.

(j) Incorrect Aadhaar Card details provided.

FOR ANY CLARIFICATION/ASSISTANCE, CANDIDATE MAY WRITE TO US AT

E-mail: admin@bhartiseva.com

Fax: 022-22661527

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