This Notification is released by NMDC Steel Limited (NSL)

Employment Notification No.: 05/2019

NMDC LIMITED

(A Government of India Enterprise)

"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028

NMDC Limited, a **Navaratna** Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with a turnover of more than Rs. 12,000 crore is in the process of massive expansion and diversification activities both in India and abroad.

NMDC Steel Limited (NSL), a wholly owned subsidiary of NMDC Limited is setting up a 3.0 MTPA integrated steel plant at Nagarnar near Jagdalpur, Chhattisgarh State.

Online applications are invited from young, energetic, result oriented and promising talent in the country for the post of Executive Trainee (Technical) and Executive Trainee (Administration) for **NMDC Steel Limited (NSL)** and for **NMDC Limited** (i.e. for its Production Projects situated in Bailadila, Chhattisgarh, Bellary Dist, Karnataka, Diamond Mining Project, Panna, and other units and offices)**.**

No. of posts: 255. (Reservation for SC/ST/EWS/OBC (NCL)/PwD will be as per Govt. guidelines). The no. of posts is tentative which may vary depending upon requirement.

Sl. No.	Discipline		No of ETs required	
			NSL	NMDC
1.	**Executive Trainee (Technical)**	Ceramic	01	-
		Chemical	10	-
		Civil	06	-
		Computer & Information Technology	10	-
		Electrical	31	-
		Electronics	-	07
		Environment	-	06
		Industrial Engg.	08	-
		Instrumentation	10	-
		Mechanical	90	-
		Metallurgy	40	-
		Mineral Processing	-	06
		Mining	-	11
		Total	**206**	**30**
2.	**Executive Trainee (Administration)**	Commercial	03	-
		Finance	04	-
		Materials Management	-	03
		Personnel	06	-
		Total	**13**	**03**
Grand Total			**219**	**36**

There will be separate online application form for NMDC Steel Limited (NSL) and NMDC Limited. However, the management reserves the right to post candidates applying for NMDC Steel Limited (NSL) to the mines/units of NMDC Limited as per the requirement. In such cases, they will be governed by the service conditions as applicable to NMDC Limited.

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ELIGIBILITY:
Age: 27 Years (as on 15.05.2019) i.e. not born earlier than 15.05.1992

MINIMUM QUALIFICATION:

Discipline	**Required Qualification**
Civil	Degree (Full time) in concerned Engineering with 60% marks in aggregate. For Computer & Information Technology discipline, MCA (3 years full time) with 60% marks in aggregate are also eligible.
Ceramics	
Chemical	
Computer & Information Technology	
Electrical	
Electronics	
Industrial Engineering	
Instrumentation	
Mechanical	
Metallurgy	
Mineral Processing	
Mining	
Personnel	Graduation with 60% marks in aggregate with at least two years full time PG Degree/ PG Diploma in Sociology/Social Work/Labour Welfare/ Personnel Management/IR OR MBA with specialization in Personnel Management & Industrial Relations/HR with 60% marks in aggregate.
Finance	Graduation with 60% marks in aggregate and CA (Final)/ICWA (Final).
Commercial	Degree in Engineering/ Graduation with MBA or PG Diploma (Minimum 2 year's duration) in Marketing/Foreign Trade/Sales Management with 60% marks in aggregate.
Materials Management	Degree in Engineering/ or Degree in Arts/Science/Commerce with MBA or PG Diploma in Materials Management (Minimum 2 year's duration) (with 60% marks in aggregate).
Environment	Degree in Civil/Chemical/Mining Engineering (with 60% marks in aggregate) and PG Degree in Environment Management/Engineering OR Masters Degree in Environmental Science/Geology/Chemistry/Botany (with 60% marks in aggregate) and PG Degree/PG Diploma in Environmental Management (minimum 1 year duration) with 60% marks in aggregate.

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For Executive Trainee (Technical) posts, candidates having degree in related discipline as given below can also apply against the respective discipline.

Main Disciplines	Eligible related Engineering disciplines
Mechanical	Mechanical & Automation/Mechatronics/Industrial and Production Engineering /Mechanical Production and Tool Engineering/Production Technology Manufacturing Engineering/ Manufacturing Process and Automation/ Production Engineering/Power Engineering/Mining Machinery
Electrical	Electrical & Electronics/Power Systems & High Voltage Engg./Electrical Machine/Electronics & Power/Power Electronics/Power Plant Engineering/Energy Engineering
Electronics	Electronics & Telecommunication/Electronics & Instrumentation/ Electronics & Power/Electronics Design & Technology/ Electronics & Biomedical/Applied Electronics/Power Electronics/Electronics & Communication/Electrical & Electronics/Industrial Electronics/ Mechatronics/Electronics & Control
Instrumentation	Electronics & Power/Electronics & Instrumentation/Instrumentation & Control/Electrical Instrumentation & Control/Instrumentation & Automation
Mineral Processing	Mineral Engineering
Computer & Information Technology	Computer Science/Information Technology/Information Science

- Those candidates, who are studying in final year (academic year 2018–19) and would be expecting their final results by June, 2019 can also apply. However, they will have to produce the final certificate of eligibility qualification at the time of Interview, otherwise their candidature will not be entertained.

RELAXATIONS:

(i) Age:

The upper age limit is relaxable by 5 years for SC/ST, by 3 years for OBC (Non Creamy Layer) candidates and by 10 years for Persons with Disabilities (PwDs). Those domiciled in the state of Jammu & Kashmir from 01.01.1980 to 31.12.1989 will be allowed 5 years relaxation in upper age limit. For departmental candidates the upper age limit shall be relaxable by 10 years. Age relaxation for Ex – servicemen will be as per rules.

(ii) Qualification:

SC/ST/OBC (Non Creamy Layer)/PwD candidates obtained 50% marks in their respective Degree/PG Degree/ PG Diploma whichever is applicable, are eligible to apply.

Departmental candidates belonging to SC/ST/OBC (Non Creamy Layer)/PwD category obtained 45% marks in their respective Degree/PG Degree/ PG Diploma whichever is applicable, are eligible to apply.

Departmental candidates belonging to Un–reserved category/EWS obtained 55% marks in their respective Degree/PG Degree/ PG Diploma whichever is applicable, are eligible to apply.

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RESERVATIONS:

Posts for SC/ST/OBC (NCL)/Persons with disabilities categories will be reserved as under:

SC	ST	OBC	EWS	UR
38	19	69	26	103

The OBC candidates who belong to 'Creamy layer' are not entitled to OBC reservation and such candidates have to indicate their category as Un–reserved. The OBC (non-creamy layer) candidates are required to submit the requisite certificate in the prescribed format issued in the current financial year by the competent authority at the time of interview.

For Persons with Disability (PwD), 08 posts are reserved across the streams on horizontal basis. It may be noted that while the post of Executive Trainee in Technical disciplines is open only for orthopedically disabled candidates, the post of Executive Trainees in Administration disciplines is open to all categories of disabilities.

Category (SC/ST/EWS/OBC (NCL)/PwD) once entered in the online application form will not be allowed to be changed and no benefit of other category will be admissible later on.

MEDICAL STANDARDS:

For Executive Trainee (Technical)

Candidates should be of sound physique, free from any physical defect. Medical standards stipulate minimum requirements of Weight 45 kg: Height 155 cm: Myopia and Hypermetropia, if any, not to exceed $\pm$ 4.00 in each eye and no squint or colour blindness, partial or full. Suitable relaxation in height and weight will be given to female candidates.

For Executive Trainee (Administration)

Candidates should be of sound physique, free from any physical defect. Medical standards stipulate minimum requirements of Weight 45 kg: Height 150 cm: Myopia and Hypermetropia, if any, not to exceed $\pm$ 6.00 in each eye and no squint or colour blindness, partial or full. Suitable relaxation in height and weight will be given to female candidates.

Note: The medical standards indicated above are minimum pre-requisites. However, appointment of selected candidates will be subject to their passing the Company's Medical Examination as per standards as applicable.

SELECTION:

Eligible candidates will be required to appear for a Written Examination, information for which will be provided in the Admit card. Candidates shortlisted on the basis of their performance in the Written Test will be intimated to appear for Group Discussion and Interview.

WRITTEN TEST:

Eligible candidates will be required to appear for objective type written test at any one of the centres at Bangalore, Chennai, Hyderabad, Kolkata, Mumbai, Nagpur, New Delhi, Raipur.

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No request for change of examination centre will be entertained after final submission of application form. However, NMDC reserves the right to cancel or add any centre depending on the response in that area/centre.

The written test for both the Technical and Administration disciplines will be held on the same day as per the following schedule:

1. Executive Trainees (Technical) - In the Forenoon session
2. Executive Trainees (Administration) - In the Afternoon session

Candidates can apply and compete for both viz Technical and Administration disciplines, subject to their fulfilling the eligibility conditions prescribed for each. Those interested in competing for both the disciplines will have to apply separately for each of the discipline with requisite fee and also will be required to appear in the tests in both the sessions at the same centre.

The written test will have five segments; Domain knowledge test for 100 marks and Aptitude test consisting of four segments viz. Quantitative aptitude, Verbal ability, Reasoning and General awareness of 25 marks each. The Total duration of test will be 150 minutes.
To be eligible for GD and interview call, a candidate will have to qualify in each of the five segments for the respective discipline by scoring minimum 50 percentile marks in the respective category.(In case of SC/ST/OBC (NCL)/PwD candidates minimum 40 percentile marks)

GROUP DISCUSSION AND INTERVIEW:

From among those who qualify in the written test, candidates will be shortlisted for Group Discussion (GD) and Interview in the ratio of 1:5 for each discipline, category wise, in order of merit.

A candidate has to qualify in Group Discussion and Interview for consideration for final selection, merit list for which will be drawn by combining the scores of Written test, GD and Interview with the weightage of 70:15:15 in that order.

The GD and Interview may be held at short notice for which call letters will be uploaded on NMDC website and candidate will be intimated for the same through their e-mails. No other communication will be sent to the candidates for this purpose.

TRANINIG & PROBATION:
Candidates selected as Executive Trainees will be placed on training for one year. After successful completion of training the candidates shall be placed under probation for one year.

EMOLUMENTS:

The Executive Trainees will be offered Basic Pay of Rs. 20,600/- p.m. plus Dearness Allowance (IDA). On successful completion of training of one year, the Executive Trainees

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will be designated as Asst. Managers in the scale of pay of Rs. 20600-3%-46500/- and their Basic pay will be fixed at Rs.21860/- (i.e. with 02 additional increments on the starting Basic pay).

On successful completion of training, they will be entitled for Basic Pay, Dearness Allowance, perquisites under cafeteria approach, PF, Gratuity, PRP and other allowances and benefits as per rules of the Company/it's Subsidiary companies.
Being direct recruitment on initial basic pay, the Company will not bear any liability on account of Salary/leave salary/pension contribution etc, of previous employment, if any.

PLACEMENT:

If selected, the candidates can be posted to any Plant/Unit location of the Company. The candidates will not be allowed to seek/apply for transfer to any other plant/unit location of the Company for initial four years of service. For departmental candidates, this restriction will be for initial two years.

HOW TO APPLY:

Eligible and interested candidates would be required to apply online only through career page on NMDC website: www.nmdc.co.in. No other means/mode of application will be accepted.
Before applying the candidate should ensure that they fulfill all the eligibility norms. Their registration will be provisional as their eligibility will be verified only at the time of Interview. Mere issue of Admit card/Interview call letter will not imply acceptance of candidature. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or even on joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria at any stage.

Before registering their applications on the website, the candidates should possess the following.

a) Valid e-mail ID, which should remain valid for at least one year.
b) Candidates should have latest passport size photograph as well as photograph of signatures in digital format (jpg. or jpeg file only, of less than 500 kb size) for uploading with the application form.
c) Candidates applying for both ET (Tech.) and ET (Administration) should register separately with separate application fee **but with same email - ids**.

After applying online and after making payment online; candidate is required to take a print – out of the system generated Application Form with unique registration number and other essential details.

MODE OF PAYMENT OF APPLICATION FEE: Rs. 300/- (Exempted in case of SC/ST/PwD candidates)

Payment can be made through net-banking/credit card/debit card.

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NET BANKING/CREDIT or DEBIT CARD PAYMENT

The payment can be made by using debit card/credit card/Internet Banking online through the payment gateway made available. Transaction charges for online payment, if any, will be borne by the candidates.

After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application by following the instructions available on the screen. No change/editing will be allowed thereafter.

On successful completion of the transaction, Application Form with Unique Transaction Number and Application Number will be generated which must be printed for record.

If the candidate does not receive the Application Form with unique transaction no. his/her online application will not be considered complete and he/she will have to make payment again. Failed Transaction amount will be automatically refunded to same A/c from which payment was originally made, within Ten working days.

IMPORTANT:

All correspondence with candidates shall be done through e-mail only. All information regarding examination schedule/admit card/interview call letters etc. shall be provided through email/uploading on NMDC website. Responsibility of receiving, downloading and printing of admit card/interview call/any other information shall be of the candidate.

NMDC will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/non receipt of information if a candidate fails to access his/her mail/website in time.

Candidates are not required to send any document to NMDC. The candidates will be allowed to appear in the Written Test only if they possess the **valid Photo Admit Card** which will be available for downloading from the NMDC website as per schedule indicated below.

GENERAL INSTRUCTIONS:

- Candidates possessing full time degree course from Institutes approved/recognized by UGC/AICTE will only be eligible to apply. Only departmental candidates having degree/diploma through correspondence/part time course from approved/recognized institutes will be eligible to apply.
- The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees and not wards of NMDC employees.
- While applying the candidates should enter their full name as it appears in the matriculation/secondary certificate.
- Wherever CGPA/OGPA or letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview. Where no norms have been specified, the CGPA/OGPA will be presumed to have been provided on a 10 point scale.

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- If the Degree/Diploma in Management does not mention the area of specialization, specialization in the area will be considered only if the candidate has studied at least three subjects of the specialized course as elective subjects.
- The SC/ST/OBC (NCL)/PwD certificate should be as per the format available on NMDC website. If the certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- Outstation SC/ST/PwD candidates called for written Test will be reimbursed to and fro AC – II tier Rail fare subject to producing the Self attested copy of their caste/disability certificate at the time of written test. These candidates will be required to fill in the TA form at the respective test centers and submit proof for travel undertaken and copy of self attested caste/disability certificate and Bank account details (Bank account no., Branch code, IFSC code etc). The TA will be sent to them later through e – payment. **Other candidates will be required to appear in written test at their own cost.**
- Candidates may visit the FAQs section on the NMDC website for any queries.
- Candidates should retain their copy of Application Form as they can be asked to produce it for future reference.
- The posts advertised are tentative. NMDC reserves the right to cancel/restrict/enlarge/modify/alter the requirements advertised, if need so arise, without issuing any further notice or assigning any reason thereto.
- The candidates applying against this advertisement may be considered for appointment by any of the Subsidiaries/Joint Venture Companies of NMDC. In such case their appointment will be as per the service conditions applicable.
- Court of Jurisdiction for any dispute will be at Hyderabad.

IMPORTANT DATES:

1.	Starting date for submitting applications through website	14.05.2019 from 10:00 am onwards
2.	Closing date for submitting applications through website	14.06.2019 up to 6:00 pm
3.	Starting date for downloading of Admit Card from NMDC website	07.07.2019
4.	Tentative date of written examination	17.07.2019

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