Notification No. : **IREL(India) Limited / Chavara/Apprentices Engagement/2023**

Date of Notification : **23.02.2023**

ENGAGEMENT OF TRADE/TECHNICIAN/GRADUATE APPRENTICES/GENERAL EXECUTICVE GRADUATES UNDER THE APPRENTICES ACT, 1961 IN IREL (India) Limited, CHAVARA, KERALA for 2023-24.

IREL(India) Limited, Chavara invites applications from eligible Indian national meeting the following eligibility criteria for engagement of 71 Apprentices under the Apprentices Act, 1961 and rules made there under: However selection of total number of apprentices may vary according to company's requirements.

The details of the designated trades, qualification and number of vacancies for training are given in the following table:

Sl.No.	Designated Trades	Qualification	Period of training	Vacancies
A. Trade Apprentices				
1.	Fitter	ITI in Fitter Trade	1 year	10
2	Electrician	ITI in Electrician	1 year	04
3	MRAC	ITI in MRAC	1 year	02
4	Instrumentation	ITI in Instrumentation	1 Year	02
5	Electronics	ITI in electronics	1 Year	01
6	Diesel Mechanic	ITI in Diesel Mechanic	1 year	02
7	Plumber	ITI in Plumber	1 year	07
8	Welder	ITI in welder	1 year	05
9	Machinist	ITI in Machinist	1 year	02
10	Carpenter	ITI in Carpenter	1 year	01
11	Draughtsman Civil	ITI in Draughtsman Civil	1 year	02
12	Surveyor	ITI in Surveyor	1 year	02
13	AAO(P)	B Sc (Chemistry)	1 ½ year	01
B. Graduate Apprentices				
1	Mechanical	B Tech / BE in Mechanical	1 year	08
	Electrical	B Tech / BE in Electrical	1 year	02
	Civil	B Tech / B E in Civil	1 year	01
	Computer Science	B Tech / B E in Computer Science	1 year	01
	Instrumentation	B Tech / B E in Instrumentation	1 year	01
C. Technician Apprentices				
1	Mechanical	Diploma in Mechanical	1 year	04
2	Electrical	Diploma in Electrical	1 year	02
3	Civil	Diploma in Civil	1 year	01
4	Instrumentation	Diploma in Instrumentation	1 year	01
D. General Stream students				
	Executive	B Com	1 year	03
	Executive	B A /BBA/BSc	1 year	04
	Executive	BSc (Geology)	1 Year	01
E. VHSE				
1	MLT	VHSE in MLT	1 year	01
		Total		71

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आरक्षण /Reservations

Reservation for SC/ST/OBC/EWS/PWD will be applicable as per the prescribed percentage applicable to the State of Kerala. Relevant Government guidelines with regard to reservation for engagement of Apprentices shall apply.

GENERAL CONDITIONS

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of application.

2. The candidates must ascertain the correctness of all information before filling in the Application Form and its final submission.

3. The candidate shall be wholly /exclusively responsible for the information provided in his/her Application form.

4. The candidate should keep a photocopy of the application form for future reference.

5. Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.

6. Candidates who have already undergone or are currently undergoing Apprenticeship training under the Apprentices Act, 1961 and rules made there under in any Govt. / Public Sector/Private Industrial Organization are NOT eligible.

7. As on the last date of application, age of the candidate should be minimum 18 years and maximum 25 years. Age relaxation for SC/ST categories is up to 5 years, for OBC (NCL) up to 3 years and for PWD upto 10 years.

8. Duration of the apprenticeship training is as shown in the table above for the respective Trades.

9. Rate of stipend of the apprentices will be as prescribed under the Apprenticeship Rules, 1992 and as notified by Government from time to time.

10. During the period of training, IREL (India) Limited will not provide any other benefit or financial assistance to Apprentices.

11. Mere fulfilment of eligibility criteria or norms does not entitle a candidate to be considered for engagement as Apprentice. Management reserves the right to reject the application without assigning any reason and to raise standard of specifications to restrict the number of candidates to be called for engagement as Apprentices. The selection process can be cancelled / suspended / restricted / enlarged/modified without assigning any reason. The decision of the management will be final and no appeal will be entertained.

12. IREL(India) Limited shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After successful completion of Apprenticeship period, candidates shall be relieved from the training.

13. Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website www.irel.co.in only, Candidates are thus advised to periodically visit our website as all future correspondence and latest information shall be available only on the said Company website.

14. Candidates can apply for one Trade ONLY. Further the Candidate must have an active email ID and Mobile Number which must be valid till the end of the Apprenticeship and 1year thereafter.

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15. The candidature of the applicant would be provisional and subject to subsequent verification of certificates. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.

16. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the vacancies for training is solely at the discretion of the Management based on suitability of candidates and no claim will arise for engagement, if some of these vacancies are not filled due to unsuitability / insufficient number of candidates.

17. Applications which are incomplete or not fulfilling the eligibility criteria shall not considered "**Eligible**" and treated as "**Rejected**".

18. Service Terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Apprenticeship Rules 1992 as amended from time to time.

चयन प्रक्रिया / Selection Methodology

Only candidate who are fulfilling the criteria w.r.t educational qualification, marks, age etc. are eligible for engagement as Apprentices on the basis of merit list based on marks scored in specified educational qualification, subject to being found 'Medically Fit" by IREL (India) Limited's Medical Officer. Wherever tie is coming, higher marks of specified educational qualification will be taken, if both are coming in tie, seniority in date of birth will be taken.

1. **The following priority will be adopted for selection of Apprentices** :

   a. Candidates belonging to Land Affected Category (Documentary proof to be enclosed for having given land)

   b. Candidates coming under the Mining area and from the peripheral villages situated within 10 KM radius of IREL (India) Limited, Chavara unit (Documentary proof to be enclosed)

   c. Wards of serving employees /Forum members.

   d. Belonging to Kollam District (Documentary Proof to be enclosed).

   e. Belonging to Kerala State (Documentary proof to be enclosed)

   f. Others

2. In case final aggregate marks is not mentioned in the pass certificate or in final marks sheet, average marks of all the semesters/years will be considered as the marks scored in the Qualifying Examination.

3. Wherever CGPA or other grades in qualifying examination are awarded, equivalent % of marks should be indicated in the application as per norms adopted by concerned University / Institute. The candidate shall be required to submit a certificate to this effect from the University/Institute at the time of document verification.

4. Candidates having higher/professional qualification of Degrees of post Graduate qualification in Engineering (ME/M Tech), MCA, MBA, MSc, MA, M Com or its equivalent, CA/ ICWA, PhD, LL.B need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised seats. However, the aforesaid list of higher qualification which is /are not listed above, the decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect. Suppression of information regarding possession or pursuing higher qualification shall render candidate ineligible for consideration at any stage of selection & termination at any time during engagement as Apprentice.

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5. Candidates will be called for document verification in the order of merit. They are required to submit ORIGINAL documents along with one set of self-attested photocopies of documents with regard to educational qualification, age and caste/PWD (if applicable) and other documents as specified in the advertisement. Candidature will be rejected in case candidates fail to produce the original document or he /she is found not satisfying the eligible criteria.

6. Shortlisted candidates shall undergo Medical Examination and will have to be declared "Medically Fit" by company authorized Medical Officer before engagement as Apprentice. Final selection of candidate is subject to medical fitness by Company's Medical Officer.

7. IREL(India) Limited being highly protected area, Apprentices will be allowed entry only after submission of Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidate normally resides. Candidate may take parallel action to obtain the Police Verification Certificate, which is a mandatory requirement, to be produced, upon selection, prior to joining the training.

8. If selected, candidates can be attached to any Department of the unit for the Apprenticeship Training.

9. The selected candidates shall execute a contract with respective authority as per the Apprentices Act.

10. The candidates should not have undergone Apprenticeship either in IREL (India) Limited or in any other organizations, earlier or pursuing Apprenticeship Training as per Apprentices Act, 1961, as amended from time to time.

प्रशिक्षुता केलिए कैसे आवेदन करें/ How to apply for Apprenticeship

1. Interested eligible candidates must register themselves in the portal of Ministry of Skill Development And Entrepreneurship, Government of India (http://www.apprenticeshipindia.org) for Trade / Vocational apprentices and in the National Apprenticeship Training Scheme of MHRD (http://www.mhrdnats.gov.in) for Graduate/Technician Apprentices before applying against this advertisement. The applications will not be accepted without registration in the above mentioned web portals.

2. The candidates have to apply for the respective apprenticeship through establishment registration No. E08153200007. However submitting the hardcopy of application is a must for screening/selection.

3. The application should be submitted in the proforma given in this advertisement as in Annexure A, preferably type written on A4 size paper. The outer cover should be superscribed **"APPLICATION FOR ENGAGEMENT OF APPRENTICE AGAINST NOTIFICATION NO. IREL(India) Limited / Chavara/Apprentices Engagement/2023 dated 23-02-2023".**

4. Candidates should submit self-attested photocopies of the following certificates/documents along with their application :

a. 10th pass/Matriculation certificate/Birth certificate issued by the concerned Education Board/concerned Authority as proof of date of birth. No other document will be accepted for verification of date of birth.

b. 10th / HSC Mark sheet.

c. SC/ST/OBC(NCL)/EWS/Disability certificates by reserved category candidates in the prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid and OBC certificate issued by the Competent Authority should be latest one.

d. The Income and Assets Certificate issued by Competent Authority by EWS candidates.

e. Semester wise/year wise mark sheets and Pass certificate in respective Discipline.

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f. Documentary proof for Candidates belonging to Land Affected Category / Mining areas and peripheral villages within 10 KM radius of IREL, Chavara unit.

g. Nativity Certificate.

h. Aadhaar Card

i. The duly filled in application form affixing passport size photograph of the applicant on the space provided along with all supporting documents is required to be sent to the following address:

The DGM (HRM), IREL (India) Limited,
Chavara, Kollam District, Kerala – 691583.

j. The filled in application should reach us on or before **10th March 2023.** Applications received after 10th March 2023 for any reasons will not be considered.

k. Application should be sent by post, preferably through speed post. Application received through any other mode will also be considered. However, under no circumstances the company will be responsible for any delay/loss during transit. No correspondence in this regard will be entertained.

<u>प्रमाणपत्रों का सत्यापन/Verification of documents</u>

Physical verification of the original documents shall be done prior to joining date on a specific date. A provisional offer letter of training will be sent via mail once the candidate is selected. A print out of the same may be brought during document verification. The original documents mentioned above along with a self-attested copy should be brought for verification.

i. 10th pass/Matriculation certificate/Birth certificate issued by the concerned Education Board/concerned Authority as proof of date of birth. No other document will be accepted for verification of date of birth.

ii. 10th / HSC Mark sheet.

iii. SC/ST/OBC(NCL)/EWS/Disability certificates by reserved category candidates in the prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid and OBC certificate issued by the Competent Authority should be latest one.

iv. The Income and Assets Certificate issued by Competent Authority by EWS candidates.

v. Semester wise/year wise mark sheets and Pass certificate in respective Discipline.

vi. Documentary proof for Candidates belonging to Land Affected Category / Mining areas and peripheral villages within 10 KM radius of IREL, Chavara unit.

vii. Nativity Certificate.

viii. Aadhaar Card

ix. One passport size photograph

x. Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidates normally resides.

Even though provisional offer letter of training is issued, IREL(India) Limited will not be in a position to engage the candidate as an apprentice in case the candidate fails to bring the original certificates for verification within the stipulated date. The decision of the Company will be final and binding on candidate.

म प्र एवं प्रधान
GM & HEAD

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