অসম লোকসেৱা আয়োগ
ASSAM PUBLIC SERVICE COMMISSION

Jawaharnagar, Khanapara, Guwahati-781022.

ADVT.NO 26/2022

Commission's website: http://www.apsc.nic.in

Website for Online Application System: https://apscrecruitment.in

No.26PSC/E-2/2022-23 **Dated Guwahati, the 22nd December, 2022**

The Assam Public Service Commission will hold the **Preliminary Examination** of the **Combined Competitive Examination, 2022** for screening of candidates for the Main Examination for recruitment to the services/posts as per the actual number of vacancies as shown below, in accordance with the Assam Public Services Combined Competitive Examination Rules, 1989 (as amended till 2022).

Sl. No.	Name of the service	OC		Reserved for OBC/MOBC		Reserved for SC		Reserved for STP		Reserved for STH		Reserved for EWS		Grand Total		Posts Reserved for PwBD & type of Disability
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
		Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	
1.	Assam Civil Service (Jr.Grade)	30	9	34	10	6	1	6	1	0	0	10	3	86	24	5 Locomotor
2.	Assam Police Service (Jr.Grade)	27	8	17	5	4	0	7	2	3	1	7	2	65	18	0
3.	Labour Officer	2	0	0	0	0	0	0	0	1	0	0	0	3	0	0
4.	Superintendent of Taxes	2	0	1	0	0	0	2	0	0	0	3	0	8	0	0
5.	Superintendent of Excise	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0
6.	District Transport Officer	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
7.	Assam Finance Service (Jr. Grade II)	12	3	3	0	1	0	1	0	1	0	2	0	20	3	0
8.	Block Development Officer	22	6	14	4	1	0	5	1	0	0	2	0	44	11	0
9.	Assistant Manager, District Industries Centre	2	0	2	0	1	0	0	0	0	0	1	0	6	0	1 Locomotor
10.	Administrative Officer, Minorities Development Board	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
11.	CoOperative Education Officer	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
12.	Inspector of Taxes	9	2	7	2	2	0	1	0	1	0	3	0	23	4	0

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13.	Inspector of Labour	3	0	1	0	0	0	0	0	0	0	0	0	4	0	0
14.	Inspector of Excise	5	1	5	1	3	0	3	0	0	0	5	1	21	3	0
15.	Assistant Employment Officer	0	0	2	0	0	0	0	0	0	0	0	0	2	0	0
16.	Sub-Registrar	3	1	0	0	1	0	0	0	0	0	1	0	5	1	0
17.	Assistant Audit Officer (Assam Audit Service)	21	6	14	4	4	1	16	4	6	1	16	4	77	20	5 (Deaf-2, Low Vision-1, Locom-otor-1, Autism-1)
18.	Assistant Accounts Officer (Assam Accounts Service)	163	48	111	33	23	7	46	13	23	7	49	14	415	122	19 (Deaf-5, Low Vision-5, Locom-otor-5, Autism-4)
19.	Guidance Counsellor, Secondary Education	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
20.	Research Assistant, Irrigation	2	0	1	0	0	0	0	0	0	0	0	0	3	0	0
21.	Assistant Public Relation Officer, Irrigation	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
22.	Assistant Research Officer, Irrigation	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
23.	Registrar, Industrial Tribunal	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
24.	Research Assistant, Transport Survey	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
25	Assistant Research Officer, Minorities Development Board	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
26.	Research Assistant, Minorities Development Board	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0
	Total	**313**	**84**	**212**	**59**	**46**	**9**	**88**	**21**	**35**	**9**	**99**	**24**	**793**	**206**	**30**

RFW= Reserved for Women, PwBD= Persons with Benchmark Disabilities, EWS=Economically Weaker Section

****The number of vacancies of any of the services may be changed if required and will be notified accordingly.**

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IMPORTANT

1. **CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINTAION**:

All candidates (male/female/transgender) are requested to carefully read Assam Public Services Combined Competitive Examination Rules, 1989, the Assam Public Service Commission Combined Competitive Examination (Amendment) Rules, 2019, Assam Public Service Commission Combined Competitive Examination (2nd Amendment) Rules, 2022, Assam Public Service Commission Combined Competitive Examination (Amendment) Rules, 2022, notified by the Govt. of Assam Personnel (A) Department available on the Commission's website **http://www.apsc.nic.in** and this advt. of Examination is derived from these Rules. The candidates applying for the Examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission to all the stages of examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admission Certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. **CENTRES FOR THE PRELIMINARY & MAIN EXAMINATION**:

(A) The centres for the Combined Competitive (Preliminary) Examination are BARPETA, BONGAIGAON, BISWANATH CHARIALI, DHEMAJI, DHUBRI, DIBRUGARH, DIPHU, GOALPARA, GOLAGHAT, GUWAHATI, HAFLONG, HAMREN, HATSINGIMARI, HOJAI, JORHAT, KAJALGAON, KARIMGANJ, KOKRAJHAR, MAJULI, MANGALDOI, MORIGAON, MUSHALPUR, NAGAON, NALBARI, NORTH LAKHIMPUR, SILCHAR, SIVASAGAR, SONARI, TEZPUR, TINSUKIA AND UDALGURI.

(B) The Combined Competitive (Main) Examination will be held in GUWAHATI Centre only.

(C) The exact dates for Preliminary and Main Examination respectively will be notified in due course.

The tentative date for Preliminary Examination is 26th March, 2023 (Sunday). Main Examination is tentatively scheduled in July/August, 2023

(D) The centres and the date for holding examination may however be changed by the Commission at its discretion owing to unforeseen exigencies. Candidates admitted to the examination will be informed of the time-table and place or places of examination. The candidates should note that no request for change of centre will be entertained.

3. **PAY SCALE ADMISSIBLE FOR EACH CADRE /POST** :

Sl. No.	Name of posts	Scale of Pay + other allowances
(i)	Assam Civil Service (Jr.Grade)	PB-4, Pay scale 30,000/- -1,10,000/- Grade Pay 13,300/-
(ii)	Assam Police Service(Jr.Grade)	PB-4, Pay scale 30,000/-- 1,10,000/- Grade Pay 12,700/-
(iii)	Labour Officer	PB-4, Pay scale 30,000/- -1,10,000/- Grade Pay 12,700/-
(iv)	Superintendent of Taxes	PB-4, Pay scale 30,000/- -1,10,000/- Grade Pay 12,700/-
(v)	Superintendent of Excise	PB-4, Pay scale 30,000/-- 1,10,000/- Grade Pay 12,700/-
(vi)	District Transport Officer	PB-4, Pay scale 30,000/-- 1,10,000/- Grade Pay 12,700/-
(vii)	Assam Finance Service (Jr. Grade II)	PB-4, Pay scale 30,000/- -1,10,000/- Grade Pay 12,700/-
(viii)	Block Development Officer	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 10,900/-

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(ix)	Assistant Manager, District Industries Centre	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 11,500/-
(x)	Administrative Officer, Minorities Development Board	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 12,700/-
(xi)	Co Operative Education Officer	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 11,500/-
(xii)	Inspector of Taxes	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xiii)	Inspector of Labour	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xiv)	Inspector of Excise	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xv)	Assistant Employment Officer	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,400/-
(xvi)	Sub Registrar	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xvii)	Assistant Audit Officer (Assam Audit Service)	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xviii)	Assistant Accounts Officer (Assam Accounts Service)	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xix)	Guidance Counsellor, Secondary Education	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 9,700/-
(xx)	Research Assistant, Irrigation	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 9,100/-
(xxi)	Assistant Public Relation Officer, Irrigation	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xxii)	Assistant Research Officer, Irrigation	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 11,500/-
(xxiii)	Registrar, Industrial Tribunal	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xxiv)	Research Assistant, Transport Survey	PB-3, Pay scale 22,000/- -97,000/- Grade Pay 9,100/-
(xxv)	Assistant Research Officer, Minorities Development Board	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 11,500/-
(xxvi)	Research Assistant, Minorities Development Board	PB-3, Pay scale 22,000/-- 97,000/- Grade Pay 9,100/-

4. HOW TO APPLY:

CANDIDATES ARE REQUIRED TO APPLY FOR THE PRELIMINARY EXAMINATION ONLINE THROUGH THE WEBSITE "https://apscrecruitment.in" ONLY. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS VALID.

A) The Online Applications can be submitted from **12.00 Noon, 26.12.2022 to 26.01.2023** till **5.00 P.M.** after which the link will be disabled. Last date for payment of prescribed fee is **28.01.2023** till **5.00 P.M.** Detailed instruction for submission of online application is available at **Appendix I.**

B) The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Personality Test (Interview) will be purely **provisional**, subject to satisfaction of the prescribed eligibility conditions. If on verification at any time before or after the Preliminary Examination, Main (written) Examination and Personality Test (Interview), it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

C) While submitting the Application Form, the candidate should carefully decide about his/her choice of centre for the Examination. If any candidate appears at a centre/venue other than the one indicated by the Commission in his/her e-Admission Certificate, he/she will not be allowed to sit in the examination.

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D) Persons already in Government Service, whether in a permanent or temporary capacity or as work charged employees other than casual or daily rated employees or those serving under the Public Enterprises are however required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the Examination at the time of Interview. Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for appearing at the examination, their applications will be liable to be rejected. Accordingly, the candidatures will be liable to be cancelled.

E) **Persons with Benchmark Disabilities** :-

(i) The Persons with Benchmark Disabilities in the categories of blindness, locomotor disability (both arm affected – BA) and cerebral palsy will be provided the facility of scribe, if desired by the person. In case of other category of Persons with Benchmark Disabilities as defined under section 2(r) of the Rights of Persons with Disabilities Act, 2016, the facility of scribe will be provided to such candidates to the effect that the person concerned has physical limitation to write and scribe is essential to write examination on behalf of the candidate. A certificate should be submitted to this effect from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per proforma at **Appendix – II**. The candidates have discretion of opting for his/her own scribe or request the Commission for the same. Suitable provisions in Online Application have been made in this regard. In case candidates are bringing their own scribe, they will have to submit an undertaking (Format provided in **Appendix III**) to the Commission by mailing at the Commission's e-mail ID **(cceapsc@gmail.com)** or by hand/Post within 5 days from the date of issue of e-Admission Certificate for the C.C. (Prelim) Examination.

(ii) The Commission's scribe as well as candidate's own scribe should be less than the minimum qualification criteria of the Examination. However, the qualification of the scribe should always be matriculate or above.

F) EWS candidates may refer to the Govt. OM No.ABP.07/2019/18, dated Dispur, the 30th July 2022 regarding format of EWS certificate. However, a sample format is provided in the **Appendix IV**.

NOTE: The applicants are advised to submit only a single application. However, if due to any unavoidable situation he/she submits multiple applications, then the last application will be considered for candidature. *Therefore, the candidates are requested to ensure that the entries in the last application are correct in all respect.* The fee paid against one Application Number shall not be adjusted against any other Application Number.

5. **FEES FOR PRELIMINARY EXAMINATION**:

Under the Digital India initiative by Ministry of Electronics and Information Technology (MeitY), Government of India, APSC has decided to launch its Online Recruitment portal with the help of CSC-SPV, a MeitY approved organization, which will charge a processing fee of Rs. 40/- + 18% tax = 47.20/- from each candidate.

Sl. No	Category	Application fee (Rs)	Processing Fee Charged by CSC-SPV (Rs)	Taxable amount on processing fee (@18%)	Total Amount (Rs)
1.	General/EWS	250	40	7.20	297.20
2.	SC/ST/OBC/MOBC	150	40	7.20	197.20
3.	BPL	Nil	40	7.20	47.20
4.	PwBD	Nil	40	7.20	47.20
5.	Women Candidate	Nil	40	7.20	47.20

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NB:

1. **As per the provision of the Assam Public Services CCE (Amendment) Rules, 2019 Government strives to have a workforce which reflects gender balance. Therefore, the women candidates are encouraged to apply and shall be exempted from application fees.**
2. **Fee once paid by the candidate will not be refunded.**
3. **Fees for the Main Examination will be notified in due course of time.**
4. **Application shall be summarily rejected if the prescribed fee is not deposited. (Please refer instructions for submission of online Application Form at Appendix-I)**

6. **ELIGIBILITY:**

(a) Nationality: The candidate must be an Indian citizen.

(b) Age: The candidate should not be less than 21 years and more than 38 years of age on 01.01.2022.

Relaxation: The upper age limit is relaxable

(i) By 5 years for SC/STP/STH candidates i.e. upto 43 years.

(ii) By 3 years for OBC/MOBC candidates i.e. upto 41 years as per Govt. Notification No. ABP.6/2016/9 dated Dispur the 25th April, 2018.

(iii) For persons with Benchmark Disabilities (PwBD) by 10 years irrespective of SC/ST/OBC and General Category of candidates as per Govt. Notification No. ABP 144/95/121 dated Dispur the 28th October, 2015.

The age limit of the candidates will be calculated on the basis of the Matriculation /HSLC Admit Card/Certificate issued by a recognized Board/Council, and no other document shall be accepted in lieu thereof for the purpose.

(c) The candidate must hold a Degree from any of the Universities incorporated by an Act of Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956 or possess such qualification as may be declared equivalent by the Government.

(d) A candidate should be able to speak Assamese or other official language or associate official languages of the State or any of the tribal languages of the State.

(e) A candidate should be registered in a District Employment Office of Assam.

(f) A candidate must be an original inhabitant of Assam.

(g) Candidates must possess the above prescribed qualification on the date of submission of their applications.

(h) Persons with Benchmark Disabilities should ascertain the post for which a particular category of disability is entitled for reservation as per the advertisement and should apply/opt for the preference accordingly at the time of submission of forms for Main Examination.

(i) As per Govt. notification no.ABP.69/2019/17, dated 06/11/2019 candidates have to submit a declaration regarding "The Small Family Norms" in Form-A at the time of applying for the C.C. (Prelim) Examination.

7. **STAGES OF THE EXAMINATION**:

The Combined Competitive Examination consists of two successive stages:-

(i) The Preliminary Examination (Objective Type)

(ii) The Main Examination (Written & Interview)

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(I) **PRELIMINARY EXAMINATION**:

a) The Preliminary Examination will consist of two papers of objective type multiple choice questions of two hours duration each.

Paper-I	General studies I	Marks=200	Time=2hrs	Objective type multiple choice question paper
Paper-II **	General Studies II	Marks=200	Do	Do
	Total marks	400		

***** This paper is of qualifying nature.***

b) The questions will be of objective type with multiple choices.

c) This Examination is meant to serve as a screening test only.

d) The marks obtained in the Preliminary Examination by the Candidates who are declared qualified for admission to the Main Examination will not be counted for determining the final order of merit.

e) There will be negative marking for incorrect answers as detailed below:

(i) There are four alternatives for the answers to every question. One-fourth of the total mark assigned to one question will be deducted for wrong answer marked by a candidate.

(ii) If a candidate marks more than one answer, it will be treated as a wrong answer even if one of the given answers happens to be correct.

f) The Paper II of the C.C. (Prelim) Examination is a qualifying paper with minimum qualifying marks fixed at 33%.

g) The candidates may refer to the Assam Public Service Combined Competitive Examination (Amendment) Rules, 2019 for syllabi of General Studies I & General Studies II.

(II) **MAIN EXAMINATION**:

The Main Examination consists of (A) Written Examination and (B) Interview Test.

(A) Written Examination:

a) On the basis of result of the Preliminary Examination, the number of candidates to be admitted to the written part of the Main Examination will be 11 to 12 times the number of vacancies notified for each category. The selection will be strictly on the basis of merit adhering to the norms of Vertical and Horizontal Reservation as per prescribed law in force.

b) The written examination shall consist of six papers of conventional essay type/objective type with limited words. Marks obtained in Interview for personality Test shall be counted for ranking. The written examination will consist of the following papers:

- **Details of papers for Main Examination:**

Sl. No	Papers	Type of Paper	Marks	Duration in Hours
1	Paper 1	Essay	250	3 Hrs
2	Paper 2 to 6	General Studies	250 for each paper	3 Hrs for each paper
3	Interview Test (After qualifying in written test)		275	
			Total:1775	

c) A candidate shall be allowed to write his/her answer papers in English or Assamese language.

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(B)Interview Test:

On the basis of result of the written part of the Main Examination, candidates will be called for interview in the **ratio of 1:3** against the number of vacancies advertised.

The candidates will be interviewed by a board that will have before them a record of his/her career. He/She will be asked questions on matters of general interest. The objective of the interview is to assess the personal suitability of the candidate for a career in public service by a board of competent and unbiased observers. The test is intended to judge the mental caliber of a candidate. In broad terms this is really an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

The technique of the interview is not that of a strict cross-examination but of a natural, though directed and purposive conversation which is intended to reveal the mental qualities of the candidate.

The interview test is not intended to be a test either of the specialized or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own State or Country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well educated youth.

The interview, however, will not have any qualifying marks. The marks scored at the interview will be added to the marks scored in the Written Examination (Main).

The Commission shall recommend exactly the same number of candidates for different posts as notified. The Commission shall not recommend a candidate for a post which he/she has not opted for.

Marks thus obtained by the candidates in the Main Examination (Written Part as well as Interview) would determine their final ranking. Candidates shall be allotted to the various services keeping in view of their ranks in the examination and (respective) preference expressed by them for different posts (i.e. on the basis of **Merit cum Preference** opted by the candidates in their applications for the Main Examination) and reservations therein.

8. e-ADMISSION CERTIFICATE (ADMIT CARD):

(a) e-Admission Certificate indicating the eligible candidate's Roll no., venue and programme of the Examination will be uploaded in the Commission's website.

(b) The mere fact that a certificate of admission has been issued will not imply that his/her candidature has been finally cleared by the Commission. Candidates may note that the Commission takes up the verification of eligibility conditions only after the candidates have qualified for the Main Examination.

(c) Candidates must produce a photo identity proof of any of the following in the examination hall:

(i) Pan Card.
(ii) Driving Licence.
(iii) Voters ID card.
(iv) Passport.
(v) ID Card issued by the educational Institution where he/she is studying presently.
(vi) ID card issued by Government or public sector undertaking.
(vii) Bank Passbook containing photograph.

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(d) The Commission reserves the right to cancel the candidature of any candidate as and when any ineligibility condition is detected. If any information declared by the candidate is found to be false at any stage, the candidate will be penalized as per prevailing law/rules.

(e) The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

Sd/-
Secretary
Assam Public Service Commission
Jawaharnagar, Khanapara, Guwahati-22

Memo No.26PSC/E-2/2022-23 (A) Dated Guwahati, the 22nd December, 2022

Copy forwarded to:-

1. All the Hon'ble Members, APSC for information.
2. All Deputy Commissioners for information.
3. The Director, Printing and Stationeries Deptt., Assam Govt. Press, Bamunimaidam, Guwahati-21 for immediate publication in the next two issues of Assam Gazette. Two (2) printed copies of the advertisement may kindly be sent to this office for record.
4. The Director of Information and Public Relation, Assam, Last gate, Dispur, Guwahati-6. He is requested to take steps for publication of the advertisement in one issue of each of the established daily newspaper – one English (preferably The Assam Tribune) and one Assamese published from Guwahati and one established daily newspaper published from Upper Assam and another established daily newspaper published from Barak Valley for wide publicity. He is also requested to instruct the Advt. Manager of the newspaper concerned to send a copy of each newspaper publishing the advertisement to the undersigned at their own expenses.
5. The Director of Employment and Craftsmen Training, Assam, Rehabari, Guwahati-8 to circulate copy of the advertisement for publicity at District level.
6. The Principal Controller of Examination, APSC for information and necessary action.
7. All Sub- Divisional Officers (Civil) for information.
8. The PS to the Hon'ble Chairman, APSC for kind apprisal of Hon'ble Chairman, APSC.
9. The PS to the Principal Secretary to the Government of Assam, Personnel (A) Deptt. Dispur, Guwahati-6 for information and necessary action.
10. The PS to the Principal Secretary to the Government of Assam, Home & Political Deptt. Dispur, Guwahati-6 for information and necessary action.
11. The PS to the Principal Secretary, Karbi- Anglong District Council, Diphu
12. The PS to the Principal Secretary, N.C.Hills Autonomous Council, Haflong.
13. The PS to the Principal Secretary, BTAD, Kokrajhar
14. The PS to the Principal Secretary, Mishing Autonomous Council, Gogamukh, Dhemaji.

    for giving publicity in their respective districts.
15. Programmer, APSC for uploading in the website.
16. Order File.

Secretary
Assam Public Service Commission
Jawaharnagar, Khanapara, Guwahati-22

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Appendix-I

Necessary instructions regarding submission of Online Applications

1) Applicants are required to apply online through APSC's recruitment portal https://apscrecruitment.in. No other means/mode of application will be accepted.
2) Applicants have to register themselves in the APSC's recruitment portal https://apscrecruitment.in with a valid email-ID and Mobile No. and complete the profile creation process by submitting all relevant details along with supporting documents. After profile creation is complete, apply for CCE by clicking **on Applicant Section => Apply Section** link in the Dashboard.
3) **Already registered aspirants** may directly login into the system and apply for CCE by clicking on **Applicant Section => Apply Section** link in the Dashboard.
4) Applicants are advised to read all the eligibility criteria and other relevant details carefully before submitting online Application Form. Mandatory fields in the online form are marked with * (asterisk) sign.
5) Candidates must submit the details of documents like Certificate No., Issue date, Issuing authority etc. and upload documents/certificates (whenever asked for) in support of the claims made by them like, Date of Birth, Experience, Qualification(s) etc. or any other information, in pdf file in such a way that the file size **does not exceed 2 MB** and is **legible when printout is taken**. Blurred documents will not be accepted. Documents uploaded will be verified in later stages.
6) Applicant should carefully fill all the information as asked for in the Application Form and click on the declaration checkbox to enable the 'Preview' button before final submission.
7) After previewing the details as filled in by the applicant, he/she can either click 'Submit' for final submission or click 'Cancel' button for necessary corrections before final submission.
8) On completion of form submission, applicant has to pay application fee along with processing fee as applicable.
9) Fees once paid shall not be refunded under any circumstance nor can the fees be held in reserve for any other examination or selection.
10) On successful submission of Application Form along with successful payment, an auto-generated e-mail and SMS will be sent to candidates registered e-mail id and Phone No.
11) In case the payment status is pending, applicant should click on the button **'Validate Payment'** after 15-30 minutes to verify the payment status.
12) Application without prescribed fee amount will not be accepted.
13) The applicants are advised to submit only a single application. However, if due to any unavoidable situation he/she submits multiple applications, then the last application will be considered for candidature. *Therefore, the candidates are requested to ensure that the entries in the last application are correct in all respect.* The fee paid against one Application Number shall not be adjusted against any other Application Number.
14) For any payment related issues, one can reach the following helpdesk numbers –
    a. GRAS Helpline (Telephonic):1800-212-11-88-66 (From 10:00 AM to 6:00 PM on all working days)
    b. GRAS Helpdesk- **https://assamegras.gov.in/helpdesk/**
        Click 'Submit a ticket' Click 'Payment Related'
        Fill-in your payment related details. Click 'Submit ticket'
    c. Bank - For any bank related issue we suggest applicants to contact their respective bank branches.
15) For any other issues related to online application contact the following
    a) Email: **cceapsc@gmail.com**
    b) Contact No: **0361-2363117 or 1800-572-23-43 (From 10:00 AM to 5:00 PM on all working days)**

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Appendix-II

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr./Ms./Mrs..... (name of the candidate with benchmark disability), a person with ..... (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o....., a resident of ..... (Village/Town/City),.....(District), ...(State), Pin Code..... and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon /
Medical Superintendent of a Government Health Care Institution.

Note: Certificate should be given by a specialist of the relevant stream/disability (eg. Visual Impairment – Ophthalmologist, Locomotor disability – Orthopaedic specialist/PMR).

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Appendix-III

Letter of Undertaking for Using Own Scribe
(To be filled by the candidates with benchmark disabilities)

I....., a candidate with.....(name of the disability) appearing for the ..... (Name of the examination) bearing Roll No..... at.....(name of the centre) in the District .....,.

I do hereby state that ..... (Name of the scribe) will provide the service of scribe for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is..... In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond or same as the minimum qualification required for this examination, I shall forfeit my right to the post and claims thereto.

Place:

Date:

(Signature or thumb impression
of the candidate with Disability)

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Annexure-IV

Government of Assam

(Name & Address of the authority issuing the Certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (For seat in Educational Institutes and posts under Govt. of Assam)

Certificate No. ..... Date. .....

VALID FOR THE YEAR 2022-2023

This is to certify that Shri/ Smt./ Kumari .....son/ daughter/ wife of ..... permanent resident of ..... Village/ Street..... Post Office ..... District .....in the State of Assam, Pin Code ..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/ her 'family'** is below **Rs. 8 lakh (*Rupees Eight Lakh only*)** for the financial year **2021-2022**. His/ her family does not own or posses any of the following assets***.

I. 30 Bigha (4,32,000 Sq. ft.) of agricultural Land and above in rural area.
II. 2 Bigha (28,800 Sq. ft.) of residential land and above in rural area.
III. 8640 Sq.ft. of land in notified Municipal Corporation/ Municipal Board/ Town Committee Area.
IV. House of built up area 2000 Sq. ft. and above in notified Municipal Corporation /Municipal Board/ Town Committee area.

Shri/ Smt./ Kumari ..... belongs to the .....caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (***in the state of Assam).***

Recent Passportsize attested photograph of the applicant

Signature with seal of Office.....

Name.....

Designation.....

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*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

***Note 3: The property held by 'Family' in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.

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