CURRENCY NOTE PRESS, NASHIK ROAD

(A unit of Security Printing & Minting Corporation of India Limited)
Mini-Ratna Category-I CPSE
(Wholly owned by Government of India)
ISO 9001:2015 & 14001:2015 certified

Advt. No. CNPN/HR/Rect./01/2022

RECRUITMENT OF VARIOUS POSTS

The Currency Note Press, Nashik Road, Nashik (Maharashtra) is one of the nine units under the "Security Printing and Minting Corporation of India Limited" (SPMCIL), a Miniratna Category-I, Central Public Sector Enterprise (CPSE), a wholly owned by of Government of India, incorporated on 13th January, 2006 under the companies Act, 1956 with the objective of designing, manufacturing of Currency and Bank Notes etc.

SPMCIL is under the administrative control of Department of Economic Affairs, Ministry of Finance with its registered and corporate Office at 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi. The operational units of the company are strategically located across the country having its four Mints at Mumbai, Kolkata, Hyderabad & Noida and four Currency/Security Printing Presses at Nashik, Dewas & Hyderabad besides a high quality paper manufacturing Mill at Hoshangabad.

With the above background, Currency Note Press, Nashik Road, Nashik (Maharashtra), which is engaged in printing of Currency Notes and Bank Notes, is looking forward to recruit high caliber & talented professionals.

2. Accordingly, online applications are invited from eligible and willing Indian citizens for filling-up the following posts:

Post Code	Name of the Post & Level	Scale of Pay in IDA Pattern	No. of Posts/ Trade/ Category	Educational Qualifications (As on the last date of online registration)	Age Limit (As on the last date of online registration)	Method of selection
01	Supervisor (Technical-Operation - Printing)/ Level–S1	Rs.27,600-95,910/-	**Total Posts-10** UR-07 OBC-01 EWS-01 ST-01	1st class full time Diploma in Engineering (Printing) **OR** Higher Qualification i.e. B.Tech./ B.E./B.Sc.(Engineering in Printing will also be considered.	18 years to 30 years.	On-line Examination
02	Supervisor (Technical-Operation - Electrical)/ Level–S1	Rs.27,600-95,910/-	**Total Posts-02** UR-01 OBC-01	1st class full time Diploma in Engineering (Electrical) **OR** Higher Qualification i.e. B.Tech. /B.E./B.Sc.(Engineering in Electrical will also be considered.	18 years to 30 years.	On-line Examination
03	Supervisor (Technical-Operation - Electronics)/ Level–S1	Rs.27,600-95,910/-	**Total Posts-02** UR-01 OBC-01	1st class full time Diploma in Engineering (Electronics) **OR** Higher Qualification i.e. B.Tech. /B.E./B.Sc.(Engineering in Electronics will also be considered.	18 years to 30 years.	On-line Examination
04	Supervisor (Technical-Operation - Mechanical)/ Level–S1	Rs.27,600-95,910/-	**Total Posts-02** UR-01 OBC-01	1st class full time Diploma in Engineering (Mechanical) **OR** Higher Qualification i.e. B.Tech. /B.E./B.Sc.(Engineering in Mechanical will also be considered.	18 years to 30 years.	On-line Examination
05	Supervisor (Technical-Operation–Air Conditioning) / Level–S1	Rs.27,600-95,910/-	**Total Posts-01** UR-01	1st class full time Diploma in Engineering (Air Conditioning) **OR** Higher Qualification i.e. B.Tech. / B.E./B.Sc.(Engineering in Air Conditioning will also be considered.	18 years to 30 years.	On-line Examination
06	Supervisor (Environment) / Level–P1	Rs.27,600-95,910/-	**Total Posts-01** UR-01	1st class full time Diploma in Engineering (Environment) **OR** Higher Qualification i.e. B.Tech./ B.E./B.Sc.(Engineering in Environment will also be considered.	18 years to 30 years.	On-line Examination

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07	Supervisor (Information Technology)/ Level–S1	Rs.27,600-95,910/-	**Total Posts-04** UR-03 OBC-01	1st class full time Diploma in Information Technology/ Computer Science **OR** Higher Qualification i.e. B.Tech./ B.E./B.Sc. in Information Technology/ Computer Science will also be considered.	18 years to 30 years.	On-line Examination
08	Junior Technician (Printing/ Control)- Level–W-1	Rs.18,780 -67,390/-	**Total Posts-103** UR-43 OBC-28, EWS-10, SC-15, ST-07	Full time ITI certificate recognized from NCVT/SCVT in printing trade viz. Litho offset machine minder/ letter press machine minder/offset printing/plate making/ electro plating/ Full time ITI in plate maker cum impositer / hand composing **OR** Full Time Diploma in Printing Technology from Government recognized Institutions/ polytechnics.	18 years to 25 years.	On-line Examination

Note:

- Posts reserved for physically handicapped and Ex-Serviceman will be adjusted by horizontal reservation i.e., the selected candidates will be adjusted against the categories of UR/EWS/SC/ST/OBC to which they belong.
- Ex-Serviceman – Only those candidates shall be treated as Ex-Serviceman who fulfills the revised definition as laid down in Govt. of India, Ministry of Home Affairs, Dept. of Personnel and Administrative Reforms notification No. 36034/5/85 Estt.(SCT), dated 27/10/1986 as amended from time to time.
- Persons with Disability candidates i.e. Hearing Handicapped (HH-PD) and Orthopedically Handicapped OH- (OL -R or L).
- # HH= Hearing Impaired, OH= Orthopedically Handicapped (OL= One Leg- Right or Left)
- Persons with Disability – Persons suffering from not less than 40 % of relevant disability shall be eligible for the benefit of Reservation as permissible to the extent of Rules.

3. GUIDELINES FOR EWS (ECONOMICALLY WEAKER SECTIONS)-

- 10% of Vacancies are reserved for the EWS as per the instructions of Government of India issued vide DoPT OM No. 36039/1/2019-Estt (Res) dated 31st January, 2019.
- Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
  - 5 acres of Agricultural Land and above;
  - Residential flat of 1000 sq. ft. and above;
  - Residential plot of 100 sq. yards and above in notified municipalities;
  - Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- The income and assets of the families as mentioned in Para 2 would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The candidates shortlisted for document verification shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.
- The reservation of EWS shall be governed as per the instructions issued by the Govt. of India in this regard from time to time.
- Format for declaration of EWS candidate is enclosed in **Annexure I**

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4. (i) GUIDELINES FOR PERSONS WITH DISABILITIES USING A SCRIBE

The visually impaired candidates and candidates whose writing speed is adversely affected permanently for any reason can use their own scribe at their cost during the online examination, subject to limits as in (ii) and (iii) below. In all such cases where a scribe is used, the following rules will apply:

- The candidate will have to arrange his/her own scribe at his/her own cost.
- The scribe arranged by the candidate should not be a candidate for the same examination. If violation of the above is detected at any stage of the process, candidature of both the candidates and the scribe will be cancelled. Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favorably entertained.
- A person acting as a scribe for one candidate cannot be a scribe for another candidate.
- The scribe should be from an academic stream different from that of the candidate.
- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfills all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfill any laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the online examination.
- Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination or as otherwise advised.
- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.
- During the exam, at any stage, if it is found that scribe is independently answering the questions, the exam session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.

(ii) Guidelines for Candidates with loco motor disability and cerebral palsy

A compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with loco motor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

(iii) Guidelines for Visually Impaired candidates

Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised of examination.

5. GUIDELINES FOR SC/ST/OBC & PWD CANDIDATES

(i) The SC/ST applicants claiming reservation in eligibility criteria should keep a photocopy of the Caste/Tribe Certificate issued by the Competent Authority in the Government of India format for claiming the benefits of reservation in Civil Posts and services for these categories under the Government of India at the stage of document verification or at any date after being advised about the same.

(ii) In case of the applicants belonging to OBC Category, the Certificate to that effect should not have been obtained 6 months earlier from the last date of online registration. Candidates should submit a photocopy of the certificate issued by the Competent Authority in the format prescribed for claiming benefits of reservations for Other Backward Classes under the Government of India at the time of certificates verification or on any date after being advised about the same. The certificate, inter alia, must specifically state that the applicant does not belong to the socially advanced sections/ Creamy Layer. The certificate should have been obtained from the Competent Authority. The applicant should not belong to the socially advanced sections/Creamy Layer on the last date of application. The OBC applicants coming under 'Creamy Layer' will be treated as

"UN-RESERVED" category applicant and hence they should select their category in online application as 'UN-RESERVED'.

It may be noted that only the castes/sub-castes figuring in the Central List (Govt. of India) will be considered, and accordingly OBC caste /Sub-caste figuring in the concerned State list but not in Central List will not be considered under OBC category.

(iii) The candidates belonging to PWD category must produce a copy of the certificate of their disability in the Government of India format issued by the authorities empowered to issue the certificate at the time of verification or at any date after being advised about the same.

These guidelines are subject to change in terms of Govt. of India guidelines/ clarifications, if any, from time to time.

IMPORTANT DATES:

a) Opening date of online registration	**2 6 .11.2022**
b) Closing date for online registration	**16.12.2022**
c) Duration of opening of website link for applying online application	**From 26.11.2022 to 16.12.2022**
d) Payment of fees in online mode	**From 26.11.2022 to 16.12.2022**
e) Tentative Date of Online Examination which will be conducted "Online" at selected centers.	**Jan./Feb. 2023 or may be extended depending upon the number of candidates.**
f) Link for download of admit cards from the website.	**Applicants are advised to keep checking the Currency Note Press, Nasik Road website** https://cnpnashik.spmcil.com **for dates of downloading the Admit Card.**

6. UPPER AGE LIMIT IS RELAXABLE AS UNDER:

(i) Upto a maximum of 5 years in respect of SC / ST candidates;

(ii) Upto a maximum of 3 years in respect of OBC-NCL applicants;

(iii) Upto a maximum of 3 years (8 years for SC/ST and 6 years for OBC candidates) for Ex-Servicemen. This is in addition to the period of their service in the Defence force. However, they should not have crossed 50 years of age.

(iv) Upto a maximum of 5 years for candidates belonging to Jammu & Kashmir who had ordinarily been domiciled in that state between 01.05.1985 and 30.04.1989.

(v) Upto a maximum of 10 years for PWD Unreserved candidates, 15 years for PWD SC/ST candidates and 13 years for PWD OBC candidates (as per central list) for posts where reservation for PWD is admissible.

(vi) Relaxation of age would be permissible to persons with disabilities as per the extant rules only to such persons who have minimum 40% disability.

(vii) Upto a maximum of 10 years for Unreserved Widows/divorced women/women judicially separated who are not re-married (13 years for OBC-NCL and 15 years for SC/ST)

(viii) No relaxation in upper age limit is admissible to SC/ST/OBC candidates applying for UR vacancies.

(ix) Relaxation of age would be permissible to OBC applicants belonging to Non-creamy layer only. A certificate to this effect issued by the competent authority to be produced by the candidate.

(x) For any other cases not covered in the above category, the age relaxation will be as per extant Govt. rules as promulgated from time to time.

(xi) There shall be no age bar for the in-service SPMCIL employees who fulfill the essential qualification and experience provided they have at least three years of service left as on the date of advertisement.

Note: Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of above, viz. those coming under the category of Ex-servicemen, Persons with Benchmark Disabilities etc. will be eligible for grant of cumulative age-relaxation under both the categories.

7. EXAMINATION FEES AND INTIMATION CHARGES:

i. Rs. 600/- (Non-Refundable) for candidates belonging to Un-reserved, EWS and OBC Categories.

ii. SC/ST/PWD applicants are exempted from the payment of examination fees; however, SC/ST/PWD applicants have to pay Rs. 200 as intimation charges.

iii. The fee is inclusive of GST.

iv. The applicants have to pay the application fees online as per the method explained in Para 14 (b) under the heading "How to apply".

v. Transaction charge if any levied by the Bank for the payment of above application fees is to be borne by the applicants.

vi. Payment in any other manner will not be accepted and the applicant will be considered not eligible. Applicants paying lesser fees will also not be eligible.

vii. Fees once paid will not be refunded. Candidates are therefore, requested to verify their eligibility before payment of the application fee.

8. SELECTION PROCEDURE:

A. The method of selection is mentioned in the above table provided in Para 2 of this advertisement against each post. The final selection will be made on the basis of Merit List as per marks obtained in Online Examination only. However, the details are as under:

a) Selection to the posts of Supervisor (T.O.-Printing) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Printing	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

b) Selection to the posts of Supervisor (T.O.-Electrical) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Electrical	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

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c) Selection to the posts of Supervisor (T.O.-Electronics) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Electronics	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

d) Selection to the posts of Supervisor (T.O.-Mechanical) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Mechanical	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

e) Selection to the posts of Supervisor (T.O.-Air Conditioning) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Air Conditioning	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

f) Selection to the posts of Supervisor (Environment) at P-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Environment	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

g) Selection to the posts of Supervisor (Information Technology) at S-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 200. The duration of the examination is 120 minutes. The details are as under:

Sr. No.	Name of the Test	No. of Qs.	Marks	Duration
1	Professional knowledge in the respective trade i.e. Information Technology / Computer Science	40	40	25 Minutes
2.	General Awareness	40	40	20 Minutes
3.	English Language	40	40	25 Minutes
4.	Logical Reasoning	40	40	25 Minutes
5.	Quantitative Aptitude	40	40	25 Minutes
Total		**200**	**200**	**120 Minutes**

h) Selection to the post Junior Technician (Printing/Control) at W-1 Level will be done on the basis of online examination which will be of objective type. Total marks of the online examination will be 120. The duration of the examination is 120 minutes. The details are as under:

Sr. No	Name of Test	No. of Qs.	Marks	Duration
1	Professional Knowledge in respective trade i.e. Printing	30	30	30 Minutes
2	General Awareness	30	30	30 Minutes
3	Logical Reasoning	30	30	30 Minutes
4	Quantitative Aptitude	30	30	30 Minutes
Total		**120**	**120**	**120 Minutes**

B. Procedure for arriving at Scores in online examination:-

i. Number of questions answered correctly by a candidate in each objective test is considered for arriving at the Corrected Score.

ii. In the Selection process, an applicant has to obtain high marks in the test and rank sufficiently higher to be allowed for next stage for further process of selection wherever skill test is applicable.

iii. Merely qualifying in the online examination will not entitle an applicant to appointment to the posts of Supervisor at S-1 level, Supervisor at P-1 level, Jr. Technician at W-1 Level in the Currency Note Press, Nasik Road.

iv. There will be no negative marking for wrong answer for online examination. The final merit list will be drawn by the marks obtained in the online examination. The minimum qualifying marks i.e., cut-off marks required to consider on order of merit for different categories of candidates are as under:

UR & EWS Category	55%
OBC Category	50%
SC/ST Category	45%

C. Download of Call Letter/Admit Card:- Applicants who have successfully completed online registration process will be allowed to download call letters for the "Online" examination on the basis of the information furnished in the Online application. No detail scrutiny of application will be carried out at the time of issuing call letters online. The call letters can be downloaded from the Company's website https://cnpnashik.spmcil.com. Once the applicant clicks the relevant link, he/she can access the window for call letter download. The applicant is required to use (1) Registration Number/Roll Number, (2) Password/Date of Birth for downloading the call letter. Applicants are required to affix recent recognizable photograph on the call letter preferably the same as provided during registration. Applicants have to appear at the examination centre with (1) Original Call Letter and (2) Original Photo Identity Proof as specified and mentioned in call letter. Applicants are also required to bring one photocopy of the original

photo identity proof. Intimation for downloading call letter will also be sent through email/SMS to the email id and mobile number as given by them in the online application form. However, applicants should keep checking the above website for latest updates.

D. **Applicants reporting late for online examination**: Applicants reporting late for online examination i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is 2 hours, applicants may be required to be at the venue for about 4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in and briefing of instructions for online test.

- The possibility for occurrences of some problem in administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify the problem, which may include movement of candidate, delay in test. Conduct of re-examination is at the absolute discretion of test conducting body. Candidates will not have any claim for re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
- If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session are required if the nodes capacity is less or some technical disruption takes place at any center or for any applicant.
- In order to overcome the possibility of applicants seeking help of other applicants during the online examination, an analysis of the responses (answers) of individual applicants with those of other applicants in the online examination to detect patterns of similarity of right and wrong answers will be done. On the basis of such an analysis, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, the Currency Note Press, Nasik Road reserves the right to cancel the candidature of the concerned applicant and the result of such applicants (disqualified) will be withheld. Hence the applicants are advised in their own interests not to indulge in any unfair practice/ malpractice in the examination.
- Instances for providing incorrect Information and/or process violation by an applicant detected at any stage of the selection process will lead of disqualification of the applicant from the selection process and he/she will not be allowed to appear in any recruitment process of the organization in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect.

i) Number of questions answered correctly by a candidate in each objective test is considered for arriving at the Corrected Score.

ii) The Corrected Scores obtained by a candidate are made equivalent to take care of the minor difference in difficulty level, if any, in each of the objective tests held in different sessions to arrive at the Equated Scores.

* Scores obtained by candidates on any test are equated to the base form by considering the distribution of scores of all the forms.

iii) Test wise Scores and scores on total is reported with decimal point up to two digits.

iv) Even after the online examination, the test paper will not be shared to anybody.

v) **There is no Negative Marking.**

vi) The Online Examination will be conducted at the following centers:

1. Nashik (MH),	2. Mumbai/Navi Mumbai/Thane/MMR (MH)	3. Kolkata (WB),
4. Hyderabad (TS),	5. Delhi-NCR	6. Bhopal (MP)

vii) Applicants should select only one centre. Choice of centre once exercised by the applicant will be final. No request for change of centre/venue/date/session shall be entertained. Efforts will be made to allot candidates to the opted centre. However, if sufficient number of applicants does not opt for a particular centre, the Company reserves the right to allot any other adjacent centre to those applicants OR if the number of applicants is more than the capacity available for Online examination for a centre. The Company reserves the right to allot any other centre to

the candidate. The Company reserves the right to cancel any of the centers and/or add some other centers at its discretion, depending upon the response, administrative feasibility etc. The Company also reserves the right to allot the applicants to any of the centers other than the one he/she has opted for either within the state or outside the state.

viii) All applicants will have to appear for the Online Examination at their own risks and expenses. Company will not be responsible for any injury or losses etc. of any nature.

ix) Admission to the examination will be purely provisional without verification of Age/qualification/ experience/category (SC/ST/OBC/PWD/EWS/Ex-S)/Character & Antecedents etc. of the applicants. Each applicant should, therefore, ensure that he/she fulfills the eligibility criteria and that the particulars furnished in the application are complete and correct in all respects. In case it is decided at any stage that an applicant does not fulfill the eligibility criteria and/ or has furnished incorrect/ false information or has suppressed any material information, his / her candidature will be cancelled. If any of these short comings are detected after appointment his/her services will be summarily terminated without giving any notice, or any compensation in lieu thereof.

x) If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session are required if the nodes capacity is less or some technical disruption takes place at any center or for any applicant.

xi) In order to overcome the possibility of applicants seeking help of other applicants during the Online examination, an analysis of the responses (answers) of individual applicants with those of other applicants in the Online examination to detect patterns of similarity of right and wrong answers will be done. On the basis of such an analysis, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, the Company reserves the right to cancel the candidature of the concerned applicant and the result of such applicants (disqualified) will be withheld. Hence the applicants are advised in their own interests not to indulge in any unfair practice/ malpractice in the examination.

xii) Instances for providing incorrect Information and/or process violation by an applicant detected at any stage of the selection process will lead to disqualification of the applicant from the selection process and he/she will not be allowed to appear in any SPMCIL recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect.

GENERAL CONDITIONS:

(i) Applicants who do not fulfill age criteria and the minimum educational qualification etc. as on closing date of submission of applications need not apply for the post.

(ii) Applicant must have obtained the required educational qualifications from a recognized university/college/institute as on closing date of online registration.

(iii) Before applying, applicants should ensure that they fulfill all the Eligibility criteria as mentioned in the advertisement for the posts. Currency Note Press, Nasik Road will take up verification of eligibility with reference to the original documents only after they have qualified in the online examination result.

(iv) If the candidates are not found eligible during the document verification process, their candidature will be rejected. If any of these shortcomings is detected after appointment, his/her services will be summarily terminated without giving any notice, or any compensation in lieu thereof.

(v) Candidate's admission to all the stages of recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement.

(vi) The post notified may be increased or decreased as per the need/requirement. The recruitment process for the posts or any particular post(s) can be cancelled/ suspended/terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.

(vii) The final selection will be on Merit Basis as per marks obtained in On-line Examination only.

(viii) Post Code No. 01, 02, 03, 04, 05 & 08 are purely shop floor posts. Incumbent for these posts will be required to perform their work on shift duty i.e. day & night shift.

(ix) Post Code No. 06 & 07 will be deployed at office area. However, as per operational requirements, the incumbent of Post code No. 06 & 07 may also be deployed at shop floor in day and night shift.

(x) The selected candidates are required to work for 8 hours (excluding lunch hour/recess hour) per day with 6 days a week working, i.e. 48 hours per week as per the Factories Act, 1948 or as per the applicable Codes, which have been recently notified.

(xi) Online application can be submitted by a candidate separately against each post, which means that candidate can apply for more than one post provided eligibility criteria is fulfilled. Candidates will have to deposit examination fees separately for each post.

(xii) The selected candidates will be placed on probation for a period of one year. The period of probation may be extended by a further maximum period of one year at the discretion of the Currency Note Press, Nasik Road.

(xiii) All the candidates will be recruited for Currency Note Press, Nasik Road. However, as per the organizational requirement, candidates are liable for transfer to any of the units under SPMCIL.

(xiv) The exact date of online examination, session, reporting time for examination will be mentioned in the call letter. The online examination will be conducted online in venues given in the respective call letters. The applicants are requested to keep checking the Currency Note Press, Nasik Road website https://cnpnashik.spmcil.com for any change in the examination date.

(xv) The Currency Note Press, Nasik Road reserves the right to cancel any of the examination centers and/or add some other centers at its discretion, depending upon the response, administrative feasibility etc.

(xvi) No request for change of centre/venue/date/session for online examination shall be entertained. The Currency Note Press, Nasik Road reserves the right to allot any other centre other than the one opted for to the candidate.

(xvii) If sufficient number of candidates does not opt for a particular centre for “online” examination, Currency Note Press, Nasik Road reserves the right to allot any other adjunct centre to those candidates OR if the number of candidates is more than the capacity available for online examination for a centre, Currency Note Press, Nasik Road reserves the right to allot any other centre to the candidate.

(xviii) All applicants will have to appear for the online examination at their own risks and expenses. Currency Note Press, Nasik Road will not be responsible for any injury or losses etc. of any nature.

(xix) No TA/DA will be provided for appearing for the Online Examination/Skill Test.

(xx) Ex-Servicemen applicants should keep a copy of discharge certificate. They should note that they are having required qualification/experience to be eligible for the post.

(xxi) Applicants already in service of Govt./Quasi Govt. Organizations/Public Sector Banks/ Undertakings/Autonomous Bodies will have to keep a photocopy of the “No Objection Certificate” from their employer along with the printout of the application and submit the original for verification, if selected for the same. However at the time of reporting for duty after selection, a proper and unconditional relieving order/discharge certificate from the previous employer will have to be produced by the applicant in absence of which he will not be allowed to join the Currency Note Press, Nasik Road.

(xxii) Persons who have been dismissed from the service of any organization need not apply.

(xxiii) The decision of Currency Note Press, Nasik Road, in all matters relating to this recruitment will be final and binding on the applicants. No correspondence or personal enquiries shall be entertained by Currency Note Press, Nasik Road in this behalf.

(xxiv) Canvassing in any form will be treated as a disqualification.

(xxv) Appointments of selected candidates will be subject to his/her being declared medically fit by Medical Officer in the rank of Civil Surgeon of a Govt. Hospital.

(xxvi) Character and Antecedents certificate is required to be issued by the concerned District Authorities i.e. Sub Divisional Magistrate/Sub Divisional Officer, based on local Police Verification Report.

(xxvii) No correspondence from applicants regarding their eligibility to apply for the above posts will be entertained.

(xxviii) No applicant is permitted to use or have possession of calculators, mobile phones, pagers or any other instrument/device in the examination hall.

(xxix) Please also refer to "How to apply" and "Frequently asked question" section under the link "Click here for applying online" in case of any difficulty in applying online.

(xxx) Any corrigendum to this advertisement will be displayed only on the CNP's website https://cnpnashik.spmcil.com. Therefore, applicants are advised to keep checking the Currency Note Press, Nasik Road website for any update.

(xxxi) The Currency Note Press, Nasik Road reserves the right to cancel the Advertisement fully or partly on any grounds and such decision of the Company will be displayed only on the Currency Note Press, Nasik Road website https://cnpnashik.spmcil.com. It will not be intimated to the applicants individually.

(xxxii) Appointment and Service rules shall be governed by SPMCIL Rules and Policies time to time.

(xxxiii) The selected candidate will have to execute a Bond of Rupees Two lakhs (for S-1 level) to serve in the Company for a minimum period of 3 (three) years and have to provide two sureties. In the event of his leaving the Organization before completion of the stipulated period, himself and on his failure, the sureties will have to indemnify the Organization by making the payment of Bond amount.

(xxxiv) The management reserves the right to amend/change the selection process at any time without assigning any reasons.

(xxxv) In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version published in Employment News and available on Currency Note Press, Nasik Road website https://cnpnashik.spmcil.com shall prevail.

(xxxvi) Any dispute arising out of this recruitment shall be subject to the sole jurisdiction of the courts situated in Nasik.

(xxxvii) Online examination for the aforesaid posts shall be conducted in bilingual language (wherever applicable)

9. CANDIDATES SHOULD KEEP THE FOLLOWING DOCUMENTS READY WITH THEM.

(i) Self-attested copies of the certificates pertaining to age, educational qualification i.e. Copies of all the mark-sheets of all semesters/years.

(ii) Self-attested copies of Caste/Tribe certificates for SC/ST/OBC applicants. The certificates should have been issued by the Competent Authority for claiming the benefits of reservation in Civil Posts and services for these categories under the Government of India.

(iii) A copy of the Disability certificate issued by the Competent Authority as prescribed by Government of India from PWD applicants. Candidates having less than 40% disability are not eligible for concessions meant for PWD candidates.

(iv) Ex-Servicemen applicants should keep a copy of discharge certificate. A certificate for Ex-Servicemen should be signed by the appropriate Authority specified below and should also specify the period of Service in the armed forces. In case of JCOs/ORs and equivalent rank of navy and air force – Army, by concerned regimental record office; Navy: Naval records and Air Force: Air Force records, New Delhi.

(v) Ex-Servicemen who have already secured regular employment under the Central Government in a Civil Post or Service are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Government. However such applicants will not be eligible for the benefit of reservation, if any, for Ex-servicemen in the Company's services.

Note:

a) Applicants in their own interest should keep all the above documents ready with them and submit if shortlisted on the basis of online examination. Any discrepancy in the online application and documents submitted, if found at a later stage shall be liable for rejection of his/her candidature. The applicants should ensure that the signatures appended by them in all the places viz. in online application, call letter, attendance sheet etc. and in all correspondence with the Currency Note Press, Nasik Road in future should be identical and there should be no variation of any kind.

b) Management reserves the right to call for any additional documentary evidence in support of educational qualification & experience of the applicant

c) An 'Information Handout' booklet will be made available to the applicants on the Currency Note Press, Nasik Road website www.cnpnashik.spmcil.com which may be downloaded along with the call letter for online examination.

10. IMPORTANT POINTS TO BE NOTED BEFORE REGISTRATION

(i) Before applying online, applicants should scan there:

a) Photograph (4.5 cm X 3.5 cm)

b) Signature (with black ink)

c) File Type: jpg/jpeg, Dimensions: 3cm X 3cm,

d) File Size: 20 KB – 50 KB.

(ii) The applicant should ensure that the above scanned documents adhere to the required specifications as given below:

a) Signature in Capital will not be accepted.

b) Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. Company may send intimation to download call letters for examination etc., through the registered e-mail ID. In case an applicant does not have a valid personal e-mail id, he/she should create his/her new e-mail id and mobile no. before applying on-line and must maintain that email account and mobile number. Under no circumstances, he/she should share/ mention email id to/or of any other person.

(iii) Applicants can apply online only from 15.11.2022 to 05.12.2022 and no other mode of application will be accepted.

(iv) PAYMENT OF FEE ON LINE: from 15.11.2022 to 05.12.2022 and Bank Transaction charges for Online Payment of application fees/intimation charges will have to be borne by the applicant.

11. HOW TO APPLY:

Applicants are requested to follow the detailed procedures/guidelines as Indicated below:

a) Application Registration Procedure

b) Payment of fee Procedure

c) Guidelines for Photograph & Signature Scan and Upload

d) Other Guidelines

(a) Application Registration Procedure

(i) Applicants to visit CNP, Nasik Road website https://cnpnashik.spmcil.com and open the link under “CAREERS” for filling the Online Application Form, click on the option "APPLY ONLINE" which will open a new screen.

(ii) To register application, choose the tab “click here for New Registration and enter Name, Contact details and Email ID. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Applicant should note down the Provisional Registration Number and Password. An e-mail & SMS indicating the Provisional Registration number and Password will also be sent.

(iii) In case the applicant is unable to complete the application form in one go, he/ she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application, applicants are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required.

(iv) Applicants are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after clicking the Complete Registration.

(v) The Name of the applicant or his /her Father/ Husband etc. should be spelt correctly in the application as it appears in the Certificates/ Mark sheets/ Identity proof. Any change/alteration found may disqualify the candidature.

(vi) Validate your details and Save your application by clicking the 'Validate your details' and 'Save & Next' button.

(vii) Applicants can proceed to upload Photo & Signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature detailed under point – C.

(viii) Applicants can proceed to fill other details of the Application Form.

(ix) Click on the Preview Tab to preview and verify the entire application form before Complete Registration

(x) Modify details, if required, and click on Complete Registration after verifying and ensuring that the photograph, signature uploaded and other details filled are correct.

(xi) Click on 'Payment' Tab and proceed for payment.

(xii) Click on 'Submit' button.

(b) Payment of Fees procedure (Online Mode)

(i) The application form is integrated with the payment gateway and the payment process can be completed by following the Instructions.

(ii) The payment can be made by using Debit Cards (RuPay/Visa/Master Card/ Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets.

(iii) After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE

(iv) On successful completion of the transaction, an e-Receipt will be generated.

(v) Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, Applicants are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.

(vi) Applicants are required to take a printout of the e-Receipt and online Application Form containing fee details.

(vii) Please note that if the same cannot be generated online transaction may not have been successful.

(viii) For Credit Card users: All charges are listed in Indian Rupee. If a non-Indian credit card is used, the bankers will convert it to local currency based on prevailing exchange rates.

(ix) To ensure the security of your data, please close the browser window once your transaction is completed.

(x) There is facility to print application form containing fee details after payment of fees.

(xi) No other mode of payment of fees will be accepted.

(c) Guidelines For Photograph & Signature Scan and Upload

(i) In case the face in the photograph or signature is unclear, the application may be rejected.

(ii) Applicant may edit the application and re-upload the photograph/ signature in such case.

I. Photograph Image:

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, against a light-coloured, preferably white background.
- Look straight at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there's no "red-eye".
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimension 200 x 230 pixels (preferred).
- Size of file should be between 20 KB -50 KB.
- Ensure that the size of the scanned image is not more than 50 KB. If the size of the file is more than 50 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc. during the process of scanning.

II. Signature Image:

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The applicant's signature obtained on the call letter and attendance sheet at the time of the examination should match the uploaded signature. In case of mismatch, the applicant may be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10 KB -20 KB.
- Ensure that the size of the scanned image is not more than 20KB.

III. Scanning the Photograph & Signature

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set Colour to True Colour.
- File Size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg Image dimension can be checked by listing the folder files or moving the mouse over the file image icon. Applicants using MS Windows/MS Office can easily obtain photo and signature in .jpeg format not exceeding 50 KB & 20 KB respectively by using MS Paint or MS Office Picture Manager. Scanned photograph and signature in any format can be saved in .jpg or .jpeg format by using 'Save As' option in the File menu and size can be reduced below 50 KB (photograph) & 20 KB (Signature) by using crop and then resize option [Please see point (i) & (ii) above for the pixel size] in the 'Image' menu. Similar options are available in other photo editor also.
- If the size and format are not as prescribed, an error message will be displayed.

- While filling in the Online Application Form the applicant will be provided with a link to upload his photograph and signature

IV. **Procedure for Uploading the Photograph and Signature**

- There will be two separate links for uploading Photograph and Signature.
- Click on the respective link "Upload Photograph/Signature".
- Browse & Select the location where the Scanned Photo/Signature file has been saved.
- Select the file by clicking on it.
- Click the 'Upload' button
- An online application which is incomplete in any respect such as without photograph and signature uploaded in the online application form/unsuccessful fee payment will not be considered as valid.

(d) Other Guidelines in respect of online application:

- Applicants are advised in their own interest to apply on-line much before the closing date and not to wait till the last date to avoid the possibility of disconnection /inability/failure to log on to the Company's website on account of heavy load on internet website jam. Currency Note Press, Nasik Road takes no responsibility for applicants not being able to submit their applications online within the last date on account of aforesaid reasons or for any other reason beyond the control of the Currency Note Press, Nasik Road.

- Any information submitted by an applicant in his/her application shall be binding on the applicant personally and he/she shall be liable for prosecution / civil consequences in case the information /details furnished by him/her are found to be false at a later stage.

- Currency Note Press, Nasik Road shall not be responsible for any application made/wrong information provided by an unauthorized person & institution. Applicants are advised not to share/mention their application details with/to anyone.

- **Identity Verification** - In the examination hall as well as at the time of subsequent selection procedure, the call letter along with original and a photocopy of the candidate's currently valid photo identity such as PAN Card/Passport/Driving License/Voter's Card/Bank Passbook with photograph/Photo identity proof issued by a Gazetted Officer on official letter-head/Photo identity proof issued by a People's Representative on official letter-head/ valid recent Identity Card issued by a recognized College / University/ Aadhar card with a photograph/Employee ID/Bar Council. Identity Card with photograph should be submitted to the invigilator for verification. The applicant's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the applicant is in doubt the applicant may not be allowed to appear for the Examination.

  Please note that Ration Card and Learner's Driving License are not valid ID proof for this recruitment exercise.

  Note: Applicants have to produce in original the photo identity proof and submit photocopy of the photo identity proof along with Examination call letter while attending the examination, without which they will not be allowed to take up the examination. Applicants must note that the full name as appearing on the call letter (provided during the process of registration) should exactly match the name as appearing on the photo identity proof. Female applicants who have changed first/last middle name post marriage must take special note of this.

  If there is any mismatch between the names indicated in the Call Letter and Photo Identity Proof the applicant will not be allowed to appear for the examination. In case of candidates who have changed their name, will be allowed only if they produce original Gazette notification / their original marriage certificate/ affidavit in original.

12. ACTION AGAINST APPLICANTS FOUND GUILTY OF MISCONDUCT/USE OF UNFAIR MEANS:

Applicants are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination, or in a subsequent selection procedure, if an applicant is (or has been) found guilty of –

(i) using unfair means or

(ii) impersonating or procuring impersonation by any person or misbehaving in the examination hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or

(iii) resorting to any irregular or improper means in connection with his/her candidature or

(iv) obtaining support for his/her candidature by unfair means, or

(v) carrying mobile phones or similar electronic devices of communication in the examination hall such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable :

a) to be disqualified from the examination

b) to be debarred either permanently or for a specified period from any examination conducted by Currency Note Press, Nasik Road..

c) for termination of service, if he/she has already joined Currency Note Press, Nasik Road.

Note: Applicants are advised to take a printout of the system generated application form, paste a photograph below the scanned photograph and sign across. Applicant should also sign at appropriate places for future purposes. Applicants are not required to send anything through post. Only online mode is accepted.

Sd/-
Dy. General Manager (HR)
For Chief General Manager

Annexure-I

Government of .....
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No..... Date.....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari ..... Son/daughter/wife of ..... permanent resident of ..... Village/Street ..... Post Office ..... District ..... in the State/Union Territory ..... Pin Code ..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income* of his/her 'family*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year ..... His / her family does not own or possess any of the following assets***;

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office .....
Name
.....
Designation
.....

Recent Passport size attested photograph of the applicant

* Note: Income covered all sources i.e. salary, agriculture, business, profession, etc.
** Note 2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.
*** Note 3: The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.