

**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION**  
Veer Savarkar Marg, Dadar-West, Mumbai-400 028

**Application for the Post of - :Lower Division Clerk**

1. Name in full ( In Block Letters): \_\_\_\_\_

2. Father's Name : \_\_\_\_\_

3. Date of Birth ( DD-MM-YY): \_\_\_\_\_

4. Age as on 28.11.2022:      Year      Month      Days  
(For age proof attach attested copy                    
Of the Matriculation certificate)

5. Category (SC/ST/GEN) : \_\_\_\_\_

6. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Telephone No. with STD Code: \_\_\_\_\_

9. Email ID : \_\_\_\_\_

10. Qualification : Give information for matriculation and onwards course including professional, course:

| S.N. | Exam Passed | Month & Year of Passing | Name of the Board/Institute/University | Percentage (%) of Marks |
|------|-------------|-------------------------|--|-------------------------|
| 1.   |             |                         |  |                         |
| 2.   |             |                         |  |                         |
| 3.   |             |                         |  |                         |
| 4.   |             |                         |  |                         |
| 5.   |             |                         |  |                         |
| 6.   |             |                         |  |                         |

Please attach attested photocopies of certificate in respect of category, qualification and last pay slip duly attested from Gazetted Officer.

(i) **Experience**(tabulated in chronological order);

| S.N. | Post | Name & Full address of Employer | Period |    |       | Nature of Work |
|------|------|---------------------------------|--------|----|-------|----------------|
|      |      |                                 | From   | To | Total |                |
| 1.   |      |                                 |        |    |       |                |
| 2.   |      |                                 |        |    |       |                |
| 3.   |      |                                 |        |    |       |                |
| 4.   |      |                                 |        |    |       |                |

Please attach attested copies of experience details duly attested from Gazetted Officer. Please attach extra sheet if required.

**Details of Application Fee:-**

Demand Draft No..... Date:- ..... Amount:- .....

**Verification:**

I hereby certify that the information furnished above is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware, that, in case, I have given wrong information or suppressed any material fact or factual information, or I do not satisfy the eligibility criteria according to the advertisement, then my candidature will be rejected/Services terminated in between the selection process and even after employment without giving any notice or reason thereof.

(Signature of the Candidate)

Place:

Name: .....

Date: