ANDHRA PRADESH PUBLIC SERVICE COMMISSION: VIJAYAWADA

NOTIFICATION NO.23/2021, DATED:28/12/2021

DIRECT RECRUITMENT TO THE POST OF JUNIOR ASSISTANT CUM COMPUTER ASSISTANT IN A.P. REVENUE DEPARTMENT (GENERAL)

(Group-IV Services)

PARA – 1:

1.1. Applications are invited online for recruitment to the post of Junior Assistant – cum – Computer Assistant for a total of 670 vacancies in the scale of pay of Rs.16,400/- to 49,870/- from candidates within the age group of 18 to 42 years as on 01.07.2021.

1.2. The Junior Assistant – cum – Computer Assistant post is organized into District Cadre. The selections to the posts will be carried out by the concerned District Selection Committee on furnishing the District ranking list of Computer Based Test examination by the Commission. The candidate therefore shall write the Screening as well as Mains (CBT) Examination by choosing the District either on local or non local basis in which he/she needs to be considered for selection. The district once opted by the candidate is final and no request for change of district will be entertained. The candidate who opts for other than his/her local district, shall only be eligible for consideration to Non local vacancies in said district. The candidates are therefore advised to choose the district carefully.

1.3. The candidate shall apply online through Commission's Website https://psc.ap.gov.in The application can be submitted from **30/12/2021 to 19/01/2022** (**Note**: **18/01/2022 is the last date for payment of fee upto 11:59 mid night**).

1.4. The applicant who desires to apply for the above post shall login the Commission's Website, with his/her registered OTPR number. In case the candidate is applying for the first time to the posts notified by A.P.P.S.C. he/she shall register his/her bio-data particulars through One Time Profile Registration *(OTPR)* on the Commission's Website viz., https://psc.ap.gov.in Once applicant registers his/her particulars, a user ID is generated and sent to his/her registered mobile number and email ID.

1.5. The Commission conducts Screening test, in case applicants exceed 200 times the number of vacancies notified, as per G.O.Ms.No.39, General Administration (Ser.A) Department, dated: 26.03.2019. In terms of G.O.Ms.No.5 General Administration (Ser-A) Dept., dated:05.01.2018, candidates will be short listed to the mains CBT Examination in the ratio as may be decided by the Commission at an appropriate time.

1.6. In respect of Screening test, the objective type examination will be held in offline mode (OMR based). The Main Examination would be in objective type and questions are to be answered on computer system. Instructions regarding computer based recruitment test are attached as Annexure - III. The candidate has to choose the medium (English /Telugu) in which he/she wants to write the examination and the paper will be valued with reference to that medium only.

1.7. A general Mock Test facility is available to the applicants on the Commission's website to acquaint themselves with the computer based recruitment test. Applicant can visit the website and practice the answering pattern under MOCK TEST option available on main page of *website https://psc.ap.gov.in*

1.8. The applicant is required to visit the Commission's website regularly to keep himself / herself updated until completion of the recruitment process. The Commission's website information is final for all correspondence. No individual correspondence by any means will be entertained under any circumstances.

1.9. HALL TICKETS for the Screening & Main Examination (Computer Based Test) will be hosted on Commission's website for downloading. Instructions would be given through the website regarding downloading of Hall Tickets.

1.10. All desirous and eligible candidates shall apply online after satisfying themselves as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed online mode will not be entertained under any circumstances. Submission of application form by the candidate is construed as he / she read the notification and shall abide by the terms and conditions laid down there under.

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1.11. The details of vacancies are as follows:-

S.No	Name of the District	No. of Vacancies	S.No.	Name of the District	No. of Vacancies
1	Srikakulam	38	8	Prakasam	56
2	Vizianagaram	34	9	SPS Nellore	46
3	Visakhapatnam	43	10	Chittoor	66
4	East Godavari	64	11	Ananthapuramu	63
5	West Godavari	48	12	Kurnool	54
6	Krishna	50	13	YSR Kadapa	51
7	Guntur	57			
				Total 670	

Note: The details of vacancies viz., Community, District and Gender wise (General / Women) may be seen at Annexure-I

PARA-2: ELIGIBILITY:

i. He / She is of sound health, active habits and free from any bodily defect or infirmity rendering him/her unfit for such service:,
ii. His / Her character and antecedents are such as to qualify him/her for such service:,
iii. He /She possesses the academic and other qualifications prescribed for the post: and
iv. He/ She is a citizen of India:

Provided that no candidate other than a citizen of India may be appointed except with the previous sanction of the State Government and except in accordance with such conditions and restrictions as they may be laid down. Such sanction shall not be accorded unless the State Government are satisfied that sufficient number of citizens of India, who are qualified and suitable are not available.

PARA-3: EDUCATIONAL QUALIFICATIONS:

The candidate should possess the prescribed academic qualification as on the date of this notification. **In respect of other than prescribed Educational Qualifications, claiming equivalence, the decision of the concerned department (Unit Officer) shall be final.**
Note: If the applicant possesses an equivalence of qualification other than prescribed qualification in the Commission's notification, applicant should produce a copy of the Government Orders to the Commission in advance within 10 days of last date for submitting applications, failing which their application will be rejected.

Name of the Post	Educational Qualifications
Junior Assistant – cum-Computer Assistant	Academic: Must hold Bachelor's Degree
	Technical Qualification: One should pass Computer Proficiency Test conducted by District Collector. (To those who will be shortlisted before appointment).

Note:
1. As per G.O.Ms.No:596 G.A (Ser-A) department, dt: 18/09/2008. The Andhra Pradesh Public Service Commission will conduct the examination in objective type and district wise Merit lists (General Ranking List) will be forwarded to District Collectors. Computer Proficiency Test in computer Automation to be conducted as per G.O.Ms.No:133 GA (Ser-B) department, Dt: 12/05/2014.
2. Based on merit in written examination, the candidates will be shortlisted by District Selection Committee for admitting to Computer Proficiency Test.

PARA- 4 RESERVATIONS:

4.1. There will be reservations in direct recruitment in respect of Scheduled Tribes, Scheduled Castes, Backward Classes, Economically Weaker Sections, Physically Challenged, Women and Meritorious Sports Persons as per Rule 22 and 22 (A) of A.P. State and Subordinate Service Rules.
NOTE: The candidates belonging to SC, ST, BC, EWS & PH and who avails upper age relaxation will also be considered for open category vacancies".

4.2. In the case of candidates who claim the benefit of reservation or relaxation from upper age limit on the basis of Caste/Tribe or Community the basic document of proof of Community will be the Certificate issued by the Revenue Authorities not below the rank of Tahsildar in the case of SC/ST/EWS and Non Creamy Layer Certificate issued by the Revenue Authorities in the case of Backward Classes. The list of Caste/Tribe/Community is

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as incorporated in Schedule-I of above Rules. The list is also appended at Annexure –IV. The candidates have to produce proof of the community claimed in their application at all stages of selection along with the certificates relating to Educational Qualifications and local status certificates etc.,. Subsequent claim of change of community will not be entertained.

4.3. The person with disability means a person suffering from not less than forty percent of any disability as certified by a medical authority except hearing Impairment. Hearing Impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies which corresponds to 85 dBs Hearing threshold on the audiogram in the better ear i.e., 85 dB hearing level in audiogram – 25 dB upper limit of normal hearing = 60 dBs hearing loss as per provision under "Person with Disabilities Act, 1995" as amended in 15 th June 2017.

4.4. Caste & Community: Community Certificate issued by the competent authority in terms of G.O. Ms No. 58, SW (J) Dept., dt.12/5/97 should be submitted at appropriate time. As per A.P. State and Subordinate Service Rules, Rule -2(28) Explanation: In so far as claiming for SC reservation is concerned, No person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste. However, scheduled caste converts to Buddhism deemed to be scheduled caste. BCs, SCs, STs & EWS belonging to other States are not entitled for reservation.

4.5. There shall be Reservation to Women horizontally to an extent of 33 1/3% in terms of rule 22 -A of APSSS Rules as per G.O. Ms. No. 63, GA (Ser-D) Dept., dated: 17.04.2018.

4.6. The reservation to meritorious sports persons will apply as per G.O.Ms.No.13, GA (Ser-D) Dept., dated: 23.01.2018, G.O.Ms.No.74, Youth, Advancement, Tourism and Culture (Sports) Dept., dated: 09.08.2012, G.O.Ms.No.473, Youth, Advancement, Tourism and Culture (Sports) Dept., dated: 03.12.2018 and G.O.Ms.No.08, youth, advancement, Tourism and Culture (Sports) Dept., dated: 23.11.2020.

4.7. The candidates claiming reservations under sports quota shall submit following documents at the time of verification of original certificates.
For Group IV Category post – Candidates should have represented atleast a university from A.P. state in the Inter University competition at National/Zonal/Regional Level in one of recognized Games/Sports. He /She shall submit participation certificate along with Form III or above.

4.8. Evaluation of various physical disabilities and procedure for certification will be as per orders contained in G.O.Ms. No. 56, WD, CW & DW (DW) Dept., dated 02.12.2003 and G.O.Ms. No. 31, WD, CW & DW (DW) Dept., dated 01.12.2009.

4.9. Reservation to BC-E group will be subject to the adjudication of the litigation before the Hon'ble Courts including final orders in Civil Appeal No: 2628-2637 of 2010 in SLP(c). No. 7388-7397 of 2010, dated. 25/03/2010 and orders from the Government.

4.10. The candidates claiming status of non-creamy layer of Backward Class have to obtain a Certificate in terms of G.O. Ms. No. 3, Backward Classes Welfare (C-2) Department, Dated 04.04.2006 read with G.O. Ms. No. 26 Backward Classes Welfare(C) Department, Dated 09.12.2013 regarding their exclusion from the Creamy Layer from the competent authority (Tahasildar) and produce the same at appropriate time of verification**.** In case of failure to produce the same on the day of verification, the Candidature will be considered against open competition, if he / she is otherwise eligible in all aspects.

4.11. Economically Weaker Sections means the persons who are not covered under existing scheme of reservations for the SCs, the STs and Socially and Educationally Backward Classes and whose gross annual family income is below Rs.8.00 lakh. Only such persons are identified as Economically Weaker Sections for the benefit of reservations. The persons seeking the benefit of reservation under EWS category shall obtain the necessary EWS Certificate issued by the Tahsildar concerned and produce at an appropriate time to the Commission as per G.O.Ms.No:73 GA(SER-D)Dept,Dt:04-08-2021.

4.12. The reservations and relaxations to different categories/communities are applicable only in case of availability of vacancies to the respective category/ community as announced through this notification.

PARA - 5: RESERVATION TO LOCAL CANDIDATES:

5.1. The specification of a post is determined by the concerned Department with reference to both vertical and horizontal reservations as well as local reservation. The reservations are specified through the indent by the concerned department and the general criteria with regard to reservations are given below.

5.2. Reservation to the Local candidates is applicable as provided in Article 371-D as per G.O.Ms.No.674, G.A (SPF- A) Department, dated.20.10.1975 and rules as amended from time to time and as in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study Certificate(s) (from IV Class to X Class or SSC) OR Residence Certificate in the proforma prescribed for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates with authorized signature shall be produced as and when required.

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PARA -6 DEFINITION OF LOCAL CANDIDATE:

6.1. A local candidate has been defined in G.O.Ms.No.674, General Administration (SPF-A) Department, dated: 20.10.1975 "LOCAL CANDIDATE" as follows:

"Local Candidate:- (1) A candidate for direct recruitment to any post shall be regarded as a local candidate in relation to a local area.

(a) in cases where a minimum educational qualification has been prescribed for recruitment to the post.

(i) "if he /she has studied in an educational institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he appeared or, as the case may be, first appeared for the relevant qualifying examination; or

(ii) where during the whole or any part of the four consecutive academic years ending with the academic year in which he appeared or as the case may be, first appeared for the relevant qualifying examination he has not studied in any educational institution, if he has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the qualifying examination in which he appeared or as the case may be, first appeared.

(b) In cases where no minimum educational qualification has been prescribed for recruitment to the post, if he has resided in that local area for a period of not less than four years immediately preceding the date on which the post is notified for recruitment.

Explanations:- For the purpose of the paragraph.

(i) educational institution means a University or any educational institution recognized by the State Government, a University or other competent authority;

(ii) relevant qualifying examination in relation to a post means;

(a) the examination, a pass in which is the minimum educational qualification prescribed for the post;

(b) the Matriculation examination or an examination declared by the State Government to be equivalent to the Matriculation examination;

whichever is lower; and

(iii) In reckoning the consecutive academic years during which a candidate has studied, any period of interruption of his study by reason of his failure to pass any examination shall be disregarded.

(iv) the question whether any candidate for direct recruitment to any post has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his parents or other guardian (Vide G.O.Ms.No.168, G.A. (SPF.A) Department, dated.10-3-77).

(2) A candidate for direct recruitment to any post who is not regarded as a local candidate under sub paragraph (1) in relation to any local area shall.

(a) in cases where a minimum educational qualification has been prescribed for recruitment to the post.

(i) if he /she has studied in educational institutions in the State for a period of not less than seven consecutive academic years ending with academic year in which he appeared or as the case may be, first appeared for the relevant qualifying examination, be regarded as a local candidate in relation to

(1) Such local area where he has studied for the maximum period out of the said period of seven years; or

(2) where the periods of his study in two or more local areas are equal, such local areas where he has studied last in such equal periods;

(ii) if during the whole or any part of the seven consecutive academic years ending with the academic years in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to

(1) such local area where he/she has resided for a maximum period out of the said period of seven years: or
(2) where the periods of his/her residence in two or more local areas are equal, such local areas where he/she has resided last in such equal periods;
(b) In cases where no minimum educational qualification has been prescribed for recruitment to the post, if he/she has resided in the State for a period of not less than seven years immediately preceding the date on which the post is notified for recruitment, be regarded as a local candidate in relation to

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(i) such local area where he/she has resided for the maximum period out of the said period of seven years; or

(ii) where the periods of his/her residence is two or more local areas are equal such local area where he/she has resided last in such equal periods " .

(G.O.Ms.No.168, dated 10-3-1977)

6.2. Single certificate, whether of study or residence as stipulated in G.O.Ms.No.674, General Administration (SPF-A) Dept., dated: 20.10.1975 would suffice for enabling the candidate to apply as a "LOCAL CANDIDATE".

6.3. Residence certificate will not be accepted, if a candidate has studied in any Educational Institution upto S.S.C. or equivalent examination. Such candidates have to produce study certificates invariably. The candidates, who acquired degree from open Universities directly without studying in any Educational Institution, only may submit residence certificate. Here Educational Institutions mean a recognized Institution by the Government / University/Competent authority.

6.4. Candidates are advised to refer to provisions of the PRESIDENTIAL ORDER 1975 in this regard.

6.5. Candidates who migrated from Telangana to Andhra Pradesh between 2nd June, 2014 and 1st June, 2021 as per G.O.Ms.No. 130, General Administration (SPF&MC) Department, dated.29.10.2019 and as per terms laid down in circular memo no.4136/SPF & MC/2015-5, Dated.20.11.2017 of Government of Andhra Pradesh shall obtain the Local Status Certificate from competent authority and produce at the time of verification.

6.6. The following are the districts.

01	Srikakulam (SKM)	02	Visakhapatnam (VSP)	03	Vizianagaram (VZM)
04	East Godavari(EG)	05	West Godavari (WG)	06	Krishna (KST)
07	Guntur (GNT)	08	Prakasam (PKM)	09	SPS Nellore (NLR)
10	Chittoor (CTR)	11	Anantapuramu (ATP)	12	Kurnool (KNL)
13	YSR Kadapa (KDP)				

The candidates belonging to other States are not entitled for local Reservations.

PARA- 7 AGE:

7.1. Minimum 18 years & Maximum 42 years as on 01/07/2021, as per G.O.Ms.No.105, GA (Ser-A) Dept., Dt.27.09.2021.

N.B.: No person shall be eligible if less than 18 years and is more than 42 years.

7.2. *Age Relaxation* is applicable to the categories as detailed below:

S. No.	Category of candidates	Relaxation of age permissible
1.	SC, ST, BCs and EWS	5 Years
2.	Physically Handicapped persons	10 Years
3.	Ex-Service men	Shall be allowed to deduct from his age a period of 3 years in addition to the length of service rendered by him in the armed forces / NCC.
4.	N.C.C. (who have worked as Instructor in N.C.C.)	
5.	Regular A.P. State Government Employees (Employees of Corporations, Municipalities etc. are not eligible).	Allowed to deduct from his age the length of regular Service under State Government up to a maximum of five years for the purposes of the maximum age limit.

EXPLANATION:

Provided that the persons referred to at Sl.Nos.3 & 4 above shall, after making the deductions referred to in sub Rule 12 (c) (i) & (ii) of A.P. State and Subordinate Service Rules not exceed the Maximum age limit prescribed for the post.

The age relaxation for Ex-Servicemen is applicable for those who have been released from Armed Forces other than by way of dismissal or discharge on account of misconduct or inefficiency.

PARA - 8 HOW TO APPLY:

STEP-I: The applicant who desires to apply for the post shall login to the Commission's Website with his/her registered OTPR number. Candidate applying for the first time for any notification has to first fill the OTPR application carefully to obtain OTPR ID. While filling

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the OTPR, the candidate has to ensure that the particulars are filled correctly. The Commission bears no responsibility for the mistakes, if any, made by the candidates. If candidates choose to modify they may do so by clicking the modify OTPR make the modification, save them and proceed to STEP-II.

STEP-II: The applicant has to login in the Commission's website with the user name (OTPR ID) and the Password set by Candidate. After Login, the applicant has to click on the "Online Application Submission" present in the bottom right corner of the Commission's website.

PAYMENT PROCESS: The applicant now has to click on the payment link against the notification number that he wants to apply. The basic details required for calculation of the fee and age relaxation will be pre-populated from the OTPR data. The applicant has to verify all the details that are displayed. Once the payment form is submitted, the respective details (used for calculation of fee and age relaxation) will not be altered in any stage of application processing. Hence if any details are to be changed, applicant should use the modify OTPR link, modify the details, save it and again click on application payment link.

STEP-III: After checking all the data and ensuring that the data is correct the applicant has to fill application specific data such as Local/Non Local status, white card details etc., which are also used to calculate the fee. Once all the data is filled appropriately, the applicant has to submit the payment form. On successful submission, the payment reference ID is generated and is displayed on the screen. By clicking "OK" the applicant is shown the various payment options where he/she can select any one among them and complete the payment process as given on the screen.

STEP-IV: Once the payment is successful, payment reference ID is generated. Candidates can note the payment reference ID for future correspondence. Thereafter the applicant is directed to the application form. Applicant should provide the payment reference Id generated along with the other details required for filing the application form (other fields like OTPR ID and fees relaxations details will be pre-populated from the data submitted in the payment form for respective notification). The applicant should check the data displayed thoroughly and should fill the application specific fields like qualification details, examination centre etc., carefully and submit the application form. Once the application is submitted successfully then application receipt is generated. The applicant is requested to print and save the application receipt for future reference/correspondence.

NOTE: Applicant shall note that the data displayed from OTPR at the time of submitting the application will be considered for the purpose of this notification only. Any changes made by the applicant to OTPR data at a later date shall not be considered for the notification on hand.

STEP-V: In any case if the payment process is not submitted successfully, then the applicant should start the fresh payment process as mentioned in STEP-II.

STEP-VI: Once the application is submitted successfully, correction in application form will be enabled. The corrections can be made in the application form itself. Fields which affect the name, fee and age relaxations are not enabled for corrections.

NOTE:

A. The Commission is not responsible, for any omissions made by the applicant in bio-data particulars while submitting the application form online. The applicants are therefore, advised to strictly follow the instructions given in the user guide before submitting the application.

B. All the candidates are requested to submit their application with correct data. It is noticed that some of the candidates are requesting for change in the data, after submission of the application. It is informed that such requests shall be allowed on payment of Rs.100/- (Rupees hundred only) for each correction. However changes are not allowed for name, fee and age relaxation. No manual application for corrections shall be entertained. Corrections in the application will be enabled after the last date of the submission of application and will be allowed upto 7 days only from the last date of applications.

C. The particulars furnished by the applicant in the application form will be taken as final. Candidates should, therefore, be very careful in uploading / submitting the application form online.

D. Incomplete/incorrect application form will be summarily rejected. The information if any furnished by the candidate subsequently will not be entertained by the Commission under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes to the final stage of recruitment process or even at a later stage and also liable for punishment as per Para 16.1 of this notification.

E. Before uploading/submission application form, the candidates should carefully ensure his/her eligibility for this examination. No relevant column of the application form should be left blank; otherwise application form will not be accepted.

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PARA - 9: (a) FEE:

9.1. Applicant must pay Rs. 250/- (Rupees two hundred and fifty only) towards application processing fee and Rs 80/- (Rupees eighty only) towards examination fee.

9.2. However, the following categories of candidates are exempted from payment of examination fee Rs.80/- only.

i) SC, ST, BC, PH & Ex-Service Men.

ii) Families having household supply white card issued by Civil Supplies Department, A.P. Government. (Residents of Andhra Pradesh)

iii) Un-employed youth *as per G.O.Ms.No.439, G.A (Ser- A) Dept., dated: 18/10/1996* should submit declaration at an appropriate time to the Commission.

iv) Applicants belonging to the categories mentioned above (except Physically Handicapped Persons & Ex-Service Men) hailing from other States are not entitled for exemption from payment of fee and not entitled for claiming any kind of reservation.

v) Candidates belonging to other States shall pay the prescribed fee of Rs.80/-(Rupees eighty only), along with processing fee of Rs. 250/- (Rupees two hundred and fifty only) through different channels as indicated at Para-8. Otherwise such applications will not be considered and no correspondence on this will be entertained.

9.3. b) MODE OF PAYMENT OF FEE:

i) The fee mentioned in the above paragraph is to be paid online using payment gateway using net banking/ credit card / debit card**.** The list of banks providing service for the purpose of online remittance of fee will be available on the website.

ii) The fee once remitted shall not be refunded or adjusted under any circumstances. Failure to pay the examination fee and application fee (in non-exempt case) will entail total rejection of application.

iii) IPOs / Demand Drafts are not accepted.

iv) In case of corrections Rs.100/- per correction will be charged. However changes are not allowed for name, fee and age relaxation.

PARA-10: SCHEME OF EXAMINATION:-

10.1. The Scheme & Syllabus for the examination has been shown in Annexure-II.

10.2. As per G.O.Ms.No.5 General Administration (Ser-A) Dept., dated:05.01.2018 the Andhra Pradesh Public Service Commission is empowered to pick up candidates, who obtains such minimum qualifying marks in Screening Test / Preliminary Examination as may be fixed by the Commission at its discretion to the Main Examination in all direct recruitment examinations. The APPSC is further permitted to select candidates belonging to the Scheduled Caste or Scheduled Tribes or Backward classes or Physically Challenged candidates for Main Examination by applying relaxed standards in the Screening Test / Preliminary Examination, if the Commission is of the opinion that sufficient number of candidates from these communities are not likely to be eligible for main examination on the basis of general standard in Screening Test / Preliminary Examination in order to fill up the vacancies reserved for them.

PARA - 11: CENTRES FOR THE SCREENING & MAIN EXAMINATIONS:

The candidates have to write the examination only **in the District in which he/she is willing to be considered for selection either as a Local or Non-Local.** Request for change of Examination Centre / District of Selection will not be entertained under any circumstances.

PARA –12 RESOLUTION OF DISPUTES RELATED TO QUESTION PAPER, ANSWER KEY AND OTHER MATTERS

12.1. The Commission would publish answer key(s) for the question paper(s) on its website after conduct of the examination. If the candidates have any objections with regard to the key / questions they shall have to file the objections within three days after publication of the key in the prescribed proforma available in the website.

12.2. The objections received if any, would be examined and the decision of the Commission in this regard shall be final. Any objection filed after expiry of specified time would not be entertained.

12.3. The question paper is set in English and translated in to Telugu language. English version will be considered as the authentic version for valuation purpose.

12.4. With regard to situation where there is deletion of questions, if any, from any paper, scaling (proportionate increase) would be done for that particular part of the paper to the maximum marks prescribed for the paper and the marks would be rounded off to 2 decimals to determine the merit of the candidate.

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PARA -13 NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

13.1. Vacancies: The recruitment will be made to the vacancies notified only. There shall be no waiting list as per G.O. Ms. No. 81, General Administration (Ser. A) Department, Dated 22/02/1997, G.O.Ms.No.544, General Administration (Ser. A) Department, Dated:04.12.1998 and Rule 6 of APPSC Rules of Procedure. In any case, no cognizance will be taken by Commission of any vacancies arising or reported after the completion of the selection and recruitment process or the last date as decided by the Commission as far as this Notification is concerned, and these will be further dealt with as per G.O. & Rule cited above. As per G.O.Ms.No:139 Finance HR (I) Planning Policy Dept., dt:28/07/2016 Rule 7 of APPSC Rules of procedure regarding relinquished vacancies has been deleted.

13.2. The recruitment will be processed as per this notification and as per the Rules and Instructions issued by the Government and also as decided by the Commission from time to time. A.P. Ministerial Service Rules 1998, G.O.Ms.No.135, General Administration (Ser.B) Dept., dated:12.05.2014, Memo No.14025/21/2016 Ser.II Revenue (Ser.II) Dept., dated:03.12.2018, Memo No.14025/21/2016 Ser.II Revenue (Ser.II) Dept., dated:01.02.2019, G.O.Ms.No.8, Finance (HR-II) Dept., dated:19.01.2017 and Special Rules / Adhoc Rules Governing the recruitment and other related GOs, Rules etc., are applicable.

13.3. Rules: The various conditions and criteria prescribed herein are governed by the A.P. State and Subordinate Service Rules, 1996 read with the relevant Special Rules applicable to any particular service in the departments. Any guidelines or clarification is based on the said Rules, and, in case of any necessity, any matter will be processed as per the relevant General and Special Rules as in force.

13.4. The Commission is empowered under the provisions of Article 315 and 320 of the Constitution of India read with relevant laws, rules, regulations and executive instructions and all other enabling legal provisions in this regard to conduct examination for appointment to the posts notified herein, duly following the principle of order of merit as per Rule 3(vi) of the APPSC Rules of Procedure read with relevant statutory provisions and ensuring that the whole recruitment and selection process is carried out with utmost regard to secrecy and confidentiality so as to ensure that the principle of merit is scrupulously followed.

13.5. Scheme is prescribed as per G.O.Ms. No.201, Finance (HR-I Plg, & Policy) Dept., dated:21.12.2017.

13.6. District / LOCAL: In terms of Para 4 of the G.O., A.P. Public Employment (Organization of Local cadres and Regulations of Direct Recruitment) Order, 1975 (G.O.Ms. No.674, G.A. (SPF-A) Dept., dt.20/10/1975) read with G.O.Ms.No.124, General Administration (SPF-A) Dept., dt.07/03/2002, and other orders/instructions issued by the Government in this regard, the first part shall comprise 20% of the posts consisting of combined merit list of Locals as well as non-locals and the remaining second part shall comprise the balance 80% of the posts consisting of locals only. This post is district cadre.

13.7. The persons already in Government Service/ Autonomous bodies/ Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are however required to inform, in writing, to their Head of Office/ Department that they have applied for this recruitment.

13.8. A candidate shall be disqualified for appointment, if he himself or through relations or friends or any others has canvassed or endeavored to enlist for his candidature, extraneous support, whether from official or non-official sources for appointment to this service.

13.9. The Degrees obtained through Open Universities / Distance Education mode must have recognition by the Distance Education Council, Government of India. Unless such Degrees have been recognized by the D.E.C. they will not be accepted for purpose of Educational Qualification. The onus, in case of doubt, of Proof of recognition by the D.E.C. that their Degrees / Universities have been recognized, rests with the candidate. Candidates may also refer to G.O.R.T.No.143, Higher Education (EC) Dept., Dated:11.07.2018 and the Supreme Court judgment dated:03.11.2017 in this connection.

PARA- 14 The candidate shall go through the Annexures appended to the notification before filling the application form

Annexure- I- Break up of vacancies
Annexure- II- Scheme & Syllabus
Annexure- III- Instructions to candidates
Annexure- IV- LIST OF SC / ST /BC's

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PARA-15: PROCEDURE OF SELECTION:

15.1. The selection to this recruitment notification will be based on the merit in the Main Examination, to be held as per the scheme of examination enunciated at Annexure-II. The Selections to the posts will be made by the District Selection Committee as per G.O. Ms. No. 596, GA(Ser.A) Dept., Dt. 18/09/2008.

Note: The candidate who come up for verification of original certificates basing on the performance in the written examination shall have to qualify the **Proficiency in Office Automation with usage of Computer and Associated Software** as per G.O.Ms No.133 GA (Ser.A) Dept., Dated:12/05/2014.

15.2. Appearance in all the papers of Screening and Main examination (computer based test) is compulsory. Absence in any of the papers will automatically render the disqualification of the candidature.

15.3. The standard for the examination and the cut off marks for various categories for selection shall be fixed by the Commission. However the candidates have to secure minimum qualifying marks to be short listed for selection against respective vacancies. The minimum qualifying marks on aggregate for the vacancies notified under different categories are as follows as per G.O.Ms.No.103, G.A. (Ser.A) Dept., and dt.03.02.1967.

1. Open competition & EWS
2. Backward Class
3. SCs, STs & PHs

N.B.: Mere securing of minimum qualifying marks does not confer any right to the candidate for being considered to the selection.

15.4. The claims of members of the Scheduled Castes, Scheduled Tribes, Backward Classes, Economically Weaker Section and Women as the case may be, shall also be considered for the vacancies earmarked for open competition, which shall be filled on the basis of open competition. In respect of social reservations viz., Scheduled Castes, Scheduled Tribes, Backward Classes, the vertical reservation will be applicable and the number of appointments reserved for that category shall in no way be affected during the period the reservation for that category is in force. In case of women, the horizontal reservation is applicable in terms of G.O.Ms.No.63, GA (Ser-D) Dept., dated: 17.04.2018.

15.5. In the event of Schedule Caste & Schedule Tribe candidates not coming up for selection with the existing minimum prescribed for selection in the competitive examination conducted by the APPSC their selection shall be considered on the basis of rank with reference to their performance in the written competitive examination irrespective of the marks secured, as per G.O.Ms.No.631, G.A. (Ser.A) Dept., dt.05.09.1977.

15.6. Where the candidates get equal number of marks in the **Main Examination** if two or more candidates get equal total number of marks, those candidates shall be bracketed. Candidates within the same bracket shall then be ranked 1, 2, 3 etc., according to age i.e., oldest being considered for admission. In case there is tie in age, the person who possesses educational qualification at earlier date would be considered.

15.7. The appointment of selected candidates will be subject to their being found medically fit in the appropriate medical classification, and if he/she is of sound health, active habits and free from any bodily defect or infirmity.

15.8. ANSWER KEY AND MARKS: Answer key would be published on the website. No separate memorandum of marks would be issued..

PARA-16: DEBARMENT:

16.1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate **furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information** is liable TO BE DEBARRED UPTO FIVE YEARS FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summary rejection of their candidature for this recruitment.

16.2. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV.B Extraordinary dated: 21/08/1997 shall be invoked **if malpractice and unfair means are noticed at any stage** of the recruitment. Further candidates shall be liable for penalty as per G.O.Ms.No.385,G.A.(Ser. A) Dept., Dt.18/10/2016. The Chief Superintendent of the examination centre is authorized to take decision in case of malpractice or usage of unfair means or creation of disturbance or use of physical force by any candidate and report the matter to the competent authority as well as register a police case.

16.3. The Commission is vested with the Constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed

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and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment and penal consequences as per law and rules as per decision of the Commission.

16.4. Any candidate found **impersonating or procuring impersonation by any person** or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/ herself liable to criminal prosecution, be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.

16.5. ELECTRONIC GADGETS BANNED:

(a) The use of any mobile (even in switched off mode), calculator or any electronic equipment or programmable device or storage media like pen drive, smart watches etc., or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangement for safe – keeping cannot be assured.

PARA-17: COMMISSION'S DECISION TO BE FINAL:

The decision of the Commission in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested with it under Article 315 and 320 of the Constitution of India. Commission also reserves its right to alter and modify the terms and conditions laid down in the notification for conducting the various stages up to selection or withdraw the notification at any time duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Commission at any stage.

PLACE: VIJAYAWADA
Date:28/12/2021

sd/-
P.S.R.Anjaneyulu, I.P.S.,
Secretary.

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Annexure – I

NOTIFICATION NO. 23/2021

BREAK UP OF VACANCY POSITION FOR THE POST OF JUNIOR ASSISTANT – CUM- COMPUTER ASSISTANT IN REVENUE DEPARTMENT

S.No	District	Category	OC		SC		ST		BC-A		BC- B		BC-C		BC-D		BC- E		VH		HH		OH		Ex-Ser	Sports	EWS		TOTAL	G.TOTAL
			G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	W	G	G	G	W		
1	SKLM	OPEN	2	1	1	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	7	38
		LOCAL	6	5	2	1	2	1	2	0	2	1	1	0	0	1	0	1	0	0	1	0	0	0	2	0	2	1	31	
2	VZM	OPEN	2	1	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	6	34
		LOCAL	5	4	3	1	2	1	2	0	1	1	1	0	0	1	0	1	0	0	1	0	0	0	1	0	2	1	28	
3	VSP	OPEN	2	1	1	1	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	8	43
		LOCAL	7	5	3	1	2	0	2	0	2	1	1	0	2	1	0	1	0	0	1	0	0	0	2	0	3	1	35	
4	EG	OPEN	4	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	12	64
		LOCAL	10	7	5	2	2	1	3	1	3	1	1	0	2	2	1	1	0	0	1	0	1	0	2	1	4	1	52	
5	WG	OPEN	3	1	1	1	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	9	48
		LOCAL	7	5	3	2	2	0	2	1	2	1	1	0	2	1	1	1	0	0	1	0	0	0	2	1	3	1	39	
6	KRI	OPEN	3	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	10	50
		LOCAL	7	5	3	2	2	0	2	1	2	1	1	0	2	1	1	1	0	0	1	0	0	0	2	1	3	2	40	
7	GTR	OPEN	4	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	11	57
		LOCAL	9	6	4	2	2	0	3	1	2	1	1	0	2	1	1	1	0	0	1	0	1	0	2	1	3	2	46	
8	PRKM	OPEN	4	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	11	56
		LOCAL	8	6	4	2	2	0	3	1	2	1	1	0	2	1	1	1	0	0	1	0	1	0	2	1	3	2	45	
9	NLR	OPEN	3	1	1	1	0	1	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	9	46
		LOCAL	7	5	3	1	2	0	2	1	2	1	1	0	2	1	1	1	0	0	1	0	0	0	2	0	3	1	37	
10	CTR	OPEN	4	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	1	13	66
		LOCAL	10	8	5	3	2	1	3	1	3	1	1	0	2	2	1	1	0	0	1	0	1	0	1	1	4	1	53	
11	ATP	OPEN	4	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	12	63
		LOCAL	10	7	5	2	2	1	3	1	3	1	1	0	2	1	1	1	0	0	1	0	1	0	2	1	4	1	51	
12	KNL	OPEN	3	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	10	54
		LOCAL	9	5	4	2	2	0	3	1	2	1	1	0	2	1	1	1	0	0	1	0	0	0	2	1	3	2	44	
13	KDP	OPEN	3	1	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	10	51
		LOCAL	8	5	3	2	2	0	2	1	2	1	1	0	2	1	1	1	0	0	1	0	0	0	2	1	3	2	41	
GRAND TOTAL			**144**	**86**	**59**	**36**	**26**	**16**	**32**	**23**	**28**	**21**	**13**	**0**	**22**	**15**	**10**	**13**	**0**	**13**	**13**	**0**	**5**	**0**	**25**	**9**	**40**	**21**		670

NOTE : O.C - Open Competition , SC - Scheduled Caste, ST - Scheduled Tribe, BC – Backward Classes; VH-Visually Handicapped, HH- Hearing Handicapped, OH-Orthopedically Handicapped, EWS- Economically Weaker Sections.

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Annexure-II

NOTIFICATION NO. 23/2021

SCHEME AND SYLLABUS FOR RECRUITMENT TO THE POST OF JUNIOR ASSISTANT – CUM- COMPUTER ASSISTANT IN REVENUE DEPARTMENT

(BACHELOR'S DEGREE STANDARD)

Group - IV SCREENING TEST (Objective Type)

	Subject	No. Of Questions	Duration Minutes	Maximum Marks
Section - A	General Studies & Mental Ability	100	100	100
Section - B	General English & General Telugu (25 marks each & SSC Standard)	50	50	50
			Total	**150**

Group - IV MAIN EXAMINATION (Objective Type)

Paper	Subject	No. Of Questions	Duration Minutes	Maximum Marks
Paper-I	General Studies & Mental Ability	150	150	150
Paper-II	General English & General Telugu (75 marks each & SSC Standard)	150	150	150
			Total	**300**

1. NEGATIVE MARKS: As per G.O. Ms. No.235 Finance (HR-I, Plg & Policy) Dept., Dt.06/12/2016, each wrong answer will be penalized with 1/3rd of the marks prescribed for the question.

2. Medium of question paper will be in English and Telugu languages.

3. Computer Proficiency Test (Qualifying Test) will be held for eligible candidates in the ratio of 1:2 with reference to total number of vacancies notified.

SYLLABUS FOR THE SCREENING TEST

Section -A

GENERAL STUDIES AND MENTAL ABILITY

1. Events of national and international importance.
2. Current affairs- international, national and regional.
3. General Science and it applications to the day to day life Contemporary developments in Science & Technology and information Technology.
4. Social- economic and political history of modern India with emphasis on Andhra Pradesh.
5. Indian polity and governance: constitutional issues, public policy, reforms and e-governance initiatives with specific reference to Andhra Pradesh.
6. Economic development in India since independence with emphasis on Andhra Pradesh.
7. Physical geography of Indian sub-continent and Andhra Pradesh.
8. Disaster management: vulnerability profile, prevention and mitigation strategies, Application of Remote Sensing and GIS in the assessment of Disaster.
9. Sustainable Development and Environmental Protection
10. Logical reasoning, analytical ability and data interpretation.
11. Data Analysis:
    a) Tabulation of data
    b) Visual representation of data
    c) Basic data analysis (Summary Statistics such as mean, median, mode, variance and coefficient of variation) and Interpretation
12. Bifurcation of Andhra Pradesh and its Administrative, Economic, Social, Cultural, Political, and Legal implications/problems.

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Section -B
GENERAL ENGLISH AND TELUGU
(SSC Standard)

English

a) Comprehension
b) Usage and idioms
c) Vocabulary and punctuation
d) Logical re-arrangement of sentences
e) Grammar

Telugu

a) Synonyms & Vocabulary
b) Grammar
c) Telugu to English meanings
d) English to Telugu meanings
e) Usage and idiom

SYLLABUS FOR THE MAINS EXAMINATION

Paper - I

GENERAL STUDIES AND MENTAL ABILITY

1. Events of national and international importance.
2. Current affairs- international, national and regional.
3. General Science and it applications to the day to day life Contemporary developments in Science & Technology and information Technology.
4. Social- economic and political history of modern India with emphasis on Andhra Pradesh.
5. Indian polity and governance: constitutional issues, public policy, reforms and e-governance initiatives with specific reference to Andhra Pradesh.
6. Economic development in India since independence with emphasis on Andhra Pradesh.
7. Physical geography of Indian sub-continent and Andhra Pradesh.
8. Disaster management: vulnerability profile, prevention and mitigation strategies, Application of Remote Sensing and GIS in the assessment of Disaster.
9. Sustainable Development and Environmental Protection
10. Logical reasoning, analytical ability and data interpretation.
11. Data Analysis:
    a) Tabulation of data
    b) Visual representation of data
    c) Basic data analysis (Summary Statistics such as mean, median, mode, variance and coefficient of variation) and Interpretation
12. Bifurcation of Andhra Pradesh and its Administrative, Economic, Social, Cultural, Political, and Legal implications/problems.

Paper - II
GENERAL ENGLISH AND TELUGU
(SSC Standard)

English

f) Comprehension
g) Usage and idioms
h) Vocabulary and punctuation
i) Logical re-arrangement of sentences
j) Grammar

Telugu

f) Synonyms & Vocabulary
g) Grammar
h) Telugu to English meanings
i) English to Telugu meanings
j) Usage and idiom

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SCHEME OF EXAMINATION (PRACTICAL TYPE)

TEST	Duration (Minutes)	Maximum Marks	Minimum qualifying marks		
			SC/ST/PH	B.C's	O.C's
Proficiency in Office Automation with usage of Computers and Associated Software	30	50	15	17.5	20

SYLLABUS

The test shall comprise the following four parts:

Name of the part	Name of the Question to be answered	Marks
Part A	Example: Typing a letter/passage/paragraph (about 100-150 words) in MS-Word	**15**
Part B	Example: Preparation of a Table/Graph in MS-Excel	**10**
Part C	Example: Preparation of Power Point Presentations/Slides (Two) on MS-Power Point.	**10**
Part D	Example: Creation and manipulation of data bases.	**10**
Part E	Example: Displaying the content of E-mail (Inbox).	**05**
	Total	**50**

Note: The candidates shall be given the text / matter in the Question Paper and they must type / reproduce it in the Answer Sheet. The formatting of the text should also be of the same type as given in the Question Paper.

NAME	CONTENTS OF PART-A	MARKS
WORD	1. Create and save a document using MS WORD a. Deletion of Character, Word, line and block of text b. Undo and redo process c. Moving, Copying and renaming 2. Format the Text document a. Character formatting b. Paragraph formatting c. Page formatting 3.Spell check the document a. Finding and Replacing of text b. Bookmarks and Searching for a Bookmarks c. Checking Spelling and Grammar automatically d. Checking Spelling and Grammar using Dictionary 4.Print the document a. Print Preview b. Print Dialog box 5.Mail Merge in Ms-word a. Create main document and data file for mail merging b. Merging the files c. From letters using mail merging d. Mailing labels using mail merging 6.Table creation in Ms-word a. Create a table in the document b. Add row, column to a table c. Changing column width and row height. d. Merge, split cells of table. e. Use formulae in tables.	**15**

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	f. sorting data in a table. g. formatting a table. 7. Ability to type on Qwerty key board of Computer at a speed of at least equivalent to 30 Words per 1 minute (Lower type writing test).	
NAME	**CONTENTS OF PART-B**	**MARKS**
EXCEL	Create and save a new work book in Excel Entering Data into Worksheet Editing data of Worksheet Formatting the text in the cells Formatting the numbers in the cells. Formatting cells. Copying format of cell along with data format. Changing the height and width of cells. Freezing Titles, splitting screen Enter formulae for calculation in the cells. Copying the formula over a range of cells. Inserting built-in functions in to the cells. Create graphs for the data using Chart Wizard. Format graphs in Excel. Printing of worksheet.	**10**
NAME	**CONTENTS OF PART-C**	**MARKS**
POWER POINT	1. Create and save a new presentation using MS Power Point • layout of opening screen in Power Point • the tool bars in MS Power Point 2. Choose Auto Layout for a new slide. 3. Insert text and pictures into a blank slide. 4. Insert new slides into the presentation. 5. Apply slide transition effects. 6. Slide show. 7. Set animation to text and pictures in a slide 8. Set the sounds, order and timing for animation.	**10**
NAME	**CONTENTS OF PART-D**	**MARKS**
ACCESS	Creation and manipulation of data bases	**10**
NAME	**CONTENTS OF PART-E**	**MARKS**
INTERNET	1. Browse the Net using Browser software (Internet Explorer, Mozilla Firefox, Google Chrome etc.) 2. Search the Web using Search Engines. 3. Create an E-mail account. 4. Send and receive E-mail. 5. E-commerce transactions. 6. Web content uploading. 7. Ability to operate Mac OS / pages / key note / Numbers.	**05**
	GRAND TOTAL	**50**

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Annexure-III

INSTRUCTIONS TO CANDIDATES

A. INSTRUCTIONS TO CANDIDATES:

A.1. The applicants are required to go through the user guide and satisfy themselves as to their eligibility for this recruitment carefully before applying and enter the particulars completely online.

A.2. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website will be processed through computer and the eligibility decided in terms of notification and confirmed accordingly.

A.3. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Commission will not be held responsible for any kind of delay/discrepancy on part of the candidate.

A.4. Applicants must compulsorily upload his/her own scanned photo and signature through .jpg format.

A.5. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

A.6. Important:-Hand written/typed/Photostat copies/printed application form will not be entertained.

A.7. The applicant shall produce all the essential certificates issued by the competent authority, for verification by the commission, as and when called for. If candidates fail to produce the same, his/her candidature shall be rejected / disqualified without any further correspondence.

A.8. The following certificate formats are available on the Commission's Website (https://psc.ap.gov.in) for reference.

A.8.1. Community, Nativity and Date of Birth Certificate

A.8.2. Declaration by the Un-Employed

A.8.3. School Study Certificate

A.8.4. Certificate of Residence

A.8.5. Medical Certificate for the Blind

A.8.6. Certificate of Hearing Disability and Hearing Assessment

A.8.7. Medical Certificate in respect of Orthopedically Handicapped Candidates

A.8.8. Creamy Layer Certificate

A.8.9. Local status certificate (if applicable)

B. INSTRUCTIONS REGARDING OFF-LINE EXAMINATION FOR CANDIDATES (if Screening test is held):

B.1. The candidates should go through the instructions given on the cover page of test booklet and carefully write his/her Registration Number, Subject / Subject Code, Booklet Series, Name of the Examination Centre etc., in the Answer Sheet, which will be provided to him/her in the examination hall.

B.2. Since the answer sheets are to be scanned (valued) with Optical Mark Scanner system, the candidates have to USE BALL POINT PEN (BLUE or BLACK) ONLY FOR MARKING THE ANSWERS. The candidates will be supplied OMR Sheet consisting of two copies i.e., the Original Copy (Top Sheet) and Duplicate Copy (Bottom Sheet). The candidate is required to use Ball Point Pen (Blue or Black) for filling the relevant blocks in the OMR Sheet including bubbling the answers. After writing the examination the candidate has to handover the original OMR sheet (Top Sheet) to the invigilator in the examination hall. If any candidate takes away the original OMR Sheet (Top Sheet) his/her candidature will be rejected.

However the candidate is permitted to take away the duplicate (Bottom Sheet) OMR Sheet for his/her record. The candidates should bring Ball Point Pen (Blue or Black and smooth writing pad) to fill up relevant columns on the Answer Sheet. The candidate must ensure encoding the Registration Number, Subject/Subject Code, Booklet Series correctly, write the Name of the Examination Centre, appending Signatures of the Candidate and Invigilator, etc., on the O.M.R. Answer sheet correctly, failing which the Answer sheet will not be valued. Use of whitener / correcting fluid / Blade / Powder/ Eraser / folding / Tearing / Rough Work or any kind of tampering to change the answers on OMR Sheet will lead to disqualification / invalidation / rejection. No correspondence whatsoever will be

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entertained from the candidates in this regard.

B.3. The OMR Sheet is to be bubbled by Ball Point Pen (Blue or Black) only. Bubbling by Pencil / Ink Pen / Gel Pen is not permitted in this examination. Any kind of tampering to change the answers on the OMR Sheet will lead to disqualification / invalidation / rejection. No correspondence whatsoever will be entertained from the candidates in this regard.

C. INSTRUCTIONS REGARDING ON-LINE EXAMINATION FOR CANDIDATES:

C.1. The candidates should take their seats at the prescribed time before the commencement of the examination. Biometric identification would be conducted before entry into examination hall. The entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of fulltime. Loaning and interchanging of articles among the candidates is not permitted in the examination hall. Electronic devices including cell phones and pagers are not allowed in the examination hall.

C.2. The starting time of each examination paper and the entry time would be mentioned in the hall ticket

C.3. Candidates will not be permitted to leave the examination hall till the expiry of full time. If any candidate leaves the examination hall in the middle, he would be disqualified. If there is any problem with computer system, the candidates have to wait without talking to others till the system is restored. In case of any violation, the candidate will be disqualified.

C.4. The examination link with the login screen will already be available on your system. Please inform the invigilator if this is not the case.

C.5. 10 minutes prior to the exam, you'll be prompted to login. Please type the Login ID (Roll No) and the Password (Password for Candidate will be given on exam day) to proceed further.

C.6. Invigilator will announce the password 15 minutes before commencement of the Examination.

C.7. Copying or noting down questions and/or options is not allowed. Severe action will be taken if any candidate is found noting down the questions and/or options.

C.8. After logging in, your screen will display:

*Profile Information - Check the details & click on "I Confirm" or "I Deny".

*Detailed exam instructions - Please read and understand thoroughly.

*Please click on the "I am ready to Begin" button, after reading the instructions.

C.9. You have to use the mouse to answer the multiple choice type questions with FOUR alternative answers.

C.10. To answer any numerical answer type question, you need to use the virtual numeric key pad and the mouse.

C.11. On the online exam question screen, the timer will display the balance time remaining for the completion of exam.

C.12. The question numbers are color coordinated and of different shapes based on the process of recording your response: White (Square) - For un-attempted questions. Red (Inverted Pentagon) - For unanswered questions. Green (Pentagon) - For attempted questions. Violet (Circle) - Question marked by candidate for review, to be answered later. Violet (Circle with a Tick mark) - Question answered and marked by candidate for review.

C.13. After answering a question, click the SAVE & NEXT button to save your response and move onto the next question.

C.14. Click on Mark for Review & NEXT to mark your question for review, and then go to the next question.

C.15. To clear any answer chosen for a particular question, please click on the CLEAR RESPONSE button.

C.16. A summary of each section, (i.e. questions answered, not answered, marked for review) is available for each section. You have to place the cursor over the section name for this summary.

C.17. In case you wish to view a larger font size, please inform the Invigilator. On the Invigilator's confirmation, click on the font size you wish to select. The font size will be visible on the top.

C.18. You may view INSTRUCTIONS at any point of time during exam, by clicking on the

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INSTRUCTIONS button on your screen.

C.19. The SUBMIT button will be activated after 150 Minutes. Please keep checking the timer on your screen.

C.20. In case of automatic or manual log out, all your attempted responses will be saved. Also, the exam will start from the time where it had stopped.

C.21. You will be provided a blank sheet for rough work. Do write your Login ID and Password on it. Please ensure that you return it to the invigilator at the end of the exam after tearing only the password from it.

C.22. Please don't touch the key board as your exam ID will get locked. If your ID gets locked, please inform a nearby invigilator who will help in unlocking your ID and then you can continue with the exam.

C.23. Please inform the invigilator in case of any technical issues.

C.24. Please do not talk to or disturb other candidates.

C.25. In case you are carrying articles other than the admit card, photo identity proof and pen, please leave them outside the exam room.

C.26. You cannot leave exam room before submitting the paper. Please inform the invigilator if you want to use the wash room.

D. <u>GENERAL INSTRUCTIONS TO CANDIDATES:</u>

D.1. If the candidate notices any discrepancy printed on the Hall ticket, as to community, date of birth etc., he/she may immediately bring it to the notice of Commission's officials/Chief Superintendent in the examination centre and necessary corrections can be made in the Nominal Roll, in the Examination Hall against his/her Hall Ticket Number for being verified by the Commission's Office.

D.2. The candidate should satisfy the Invigilator of his/her identity with reference to the signature and photographs available on the Nominal Rolls and Hall Ticket.

D.3. The candidates should take their seats at the given time before the commencement of the examination and are not to be allowed after the scheduled time. The time of Examination and entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of fulltime.

D.4. The candidates must note that his/her admission to the examination is strictly provisional. The mere fact that an Admission to the examination does not imply that his/her candidature has been finally cleared by the Commission or that the entries made by the candidate in his/her application have been accepted by the Commission as true and correct. The candidates have to be found suitable after verification of original certificates; and other eligibility criteria. The Applicants have to upload his/her scanned recent colour passport photo and signature to the Application Form. Failure to produce the same photograph, if required, at the time of interview/ verification, may lead to disqualification. Hence the candidates are advised not to change their appearance till the recruitment process is complete.

D.5. The candidates are not allowed to bring any Electronic devices such as mobile / cell phones, programmable calculators, tablets, iPad, Bluetooth, pagers, watches or any other computing devices to examination Hall. Loaning and interchanging of articles among the candidates is not permitted in the examination hall and any form of malpractice will not be permitted in the exam hall.

D.6. The candidates are expected to behave in orderly and disciplined manner while writing the examination. Their candidature will be rejected in case of impersonation/ disorder/ rowdy behaviour during Examination and necessary F.I.R. for this incident will be lodged with concerned Police Station. The Chief Superintendent of the centre is authorized to take spot decision in this matter.

D.7. Candidates trying to use unfair means shall be disqualified from the selection. No correspondence whatsoever will be entertained from the candidates.

D.8. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV.B Extraordinary dated: 21/08/1997 shall be invoked if malpractice and unfair means are noticed at any stage of the Examination. Action will be taken to penalize as per G.O.Ms.No.385, G.A. (Ser. A) Dept., Dt.18/10/2016.

D.9. (a) Wherever the candidates are totally blind, they will be provided a scribe to write the examination and 20 minutes extra time is permitted to them per hour. Eligible candidates are also allowed to bring their own scribe after due intimation to the Commission after duly providing the full identification details of the scribe like name, address and appropriate proof of identification.

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(b) The applicants shall upload the certificate relating to percentage of disability for considering the appointment of scribe in the examination.

(c) An extra time of 20 minutes per hour is also permitted for the candidates with locomotor disability and CEREBRAL PALSY where dominant (writing) extremity is affected for the extent slowing the performance of function (Minimum of 40% impairment). No scribe is allowed to such candidates.

(d) The candidate as well as the scribe will have to give a suitable undertaking conforming to the rules applicable

D.10. In case the Hall-Ticket is without photo or too small, he/she should affix a passport size photo on Hall-ticket and appear by duly getting attested by Gazetted Officer. He/she shall handover similar photo for each paper to Chief Superintendent for affixing the same on the Nominal Rolls.

D.11. The candidate will not be admitted to the examination Hall without procedural formalities.

D.12. The candidate admission to the Examination is provisional, subject to the eligibility, confirmation/satisfaction of conditions laid down in this notification.

D.13. The candidates should put his/ her signature and get the signature of the invigilator at the appropriate places in the Nominal Roll or OMR Answer Sheet.

D.14. Instructions to be followed scrupulously in the Examination Hall.

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ANNEXURE - IV

LIST OF SCHEDULED CASTES

(Definition 28 of General Rule - 2)

SCHEDULE - I

(Substituted with effect from 27-07-1977 through G.O.Ms.No.838, G.A. (Services-D) Department, dated 15/12/1977)

1 Adi Andhra
2 Adi Dravida
3 Anamuk
4 Aray Mala
5 Arundhatiya
6 Arwa Mala
7 Bariki
8 Bavuri
9 Beda Jangam, Budga Jangam (In Districts of Hyderabad, Rangareddy, Mahaboobnagar, Adilabad, Nizamabad, Medak, Karimnagar, Warangal, Khammam and Nalgonda)*
10 Bindla
11 Byagara, Byagari*
12 Chachati
13 Chalavadi
14 Chamar, Mochi, Muchi, Chamar-Ravidas, Chamar-Rohidas*
15 Chambhar
16 Chandala
17 Dakkal, Dokkalwar
18 Dandasi
19 Dhor
20 Dom, Dombara, Paidi, Pano
21 Ellamalwar, Yellammalawandlu
22 Ghasi, Haddi, Relli, Chachandi
23 Godagali, Godagula(in the Districts of Srikakulam, Vizianagaram & Vishakapatnam) *
24 Godari
25 Gosangi
26 Holeya
27 Holeya Dasari
28 Jaggali
29 Jambuwulu
30 Kolupulvandlu, Pambada, Pambanda, Pambala *
31 Madasi Kuruva, Madari Kuruva
32 Madiga
33 Madiga Dasu, Mashteen
34 Mahar
35 Mala, Mala Ayawaru *
36 Mala Dasari
37 Mala Dasu
38 Mala Hannai
39 Mala Jangam
40 Mala Masti
41 Mala Sale, Netkani
42 Mala Sanyasi
43 Mang
44 Mang Garodi
45 Manne
46 Mashti
47 Matangi
48 Mahter
49 Mitha Ayyalvar
50 Mundala
51 Paky, Moti, Thoti
52 (Omitted)*
53 Pamidi
54 Panchama, Pariah
55 Relli
56 Samagara
57 Samban
58 Sapru
59 Sindhollu, Chindollu
60 Yatala (Srikakulam Dist. Only) Memo No. 8183/CV-1/2006-10 SW (CV-I) Dept., Dt.

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31/03/2008
61 Valluvan *** (**Chittoor and Nellore Dist. Only**)** Memo No. 8183/CV-1/2006-10 SW (CV-I) Dept., Dt. 31/03/2008
***** As for the Constitution (Scheduled Caste) orders (Second Amendment) Act 2002, Act No. 61 of 2002

LIST OF SCHEDULED TRIBES

1. Andh, Sadhu Andh *
2. Bagata
3. Bhil
4. Chanchu (Chenchwar omitted) *
5. Gadabas, Boda Gadaba, Gutob Gadaba, Kallayi Gadaba, Parangi Gadaba, Kathera Gadaba, Kapu Gadaba *
6. Gond, Naikpod, Rajgond, Koitur *
7. Goudu (in the Agency tracts)
8. Hill Reddis
9. Jatapus
10. Kammara
11. Kattunayakan
12. Kolam, Kolawar *
13. Konda Dhoras, Kubi *
14. Konda Kapus
15. Konda Reddis
16. Kondhs, Kodi, Kodhu, Desaya Kondhs, Dongria Kondhs, Kuttiya Konds, Tikiria Khondhs, Yenity Khondhs, Kuvinga *
17. Kotia, Bentho Oriya, Bartika, Dulia, Holva, Sanrona, Sidhopaiko (Dhulia,Paiko,Putiya- omitted *)
18. Koya, Doli Koya, Gutta Koya, Kammara Koya, Musara Koya, Oddi Koya, Pattidi Koya, Rajah, Rasha Koya, Lingadhari Koya (Ordinary), Kottu Koya, Bhine Koya, Raj Koya (Goud- omitted *)
19. Kulia

20. Malis (excluding Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal District)
21. Manna Dhora
22. Nayaks (in the Agency tracts)
23. Mukha Dhora, Nooka Dhora
24. Pardhan
25. Porja, Parangi Perja
26. Reddi Dhoras
27. Rona, Rena
28. Savaras, Kapu Savaras, Maliya Savaras, Khutto Savaras
29. Sugalis, Lambadis, Banjara *
30. Thoti (in Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal Districts)
31. Valmiki (in the Scheduled Areas of Vishakapatnam, Srikakulam, Vizianagaram, East Godavari and West Godavari Districts *)
32. Yenadis, Chella Yenadi, Kappala Yenadi, Manchi Yenadi, Reddi Yenadi *
33. Yerukulas, Koracha, Dabba Yerukula, Kunchapuri Yerukula, Uppu Yerukula *
34. Nakkala Kurivikaran (Nakkala – A.P. Gazette, Part – III (B) Central Acts ordinance and Regulations Issue No. 05 Dt. 02/10/2003)

35. Dhulia, Paiko, Putiya (in the districts of Vishakapatnam, Vizianagaram *)

* As for the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002, Act No. 10 of 2003

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES

(Amended from time to time as on 31/08/2007)

GROUP- A

Aboriginal Tribes, Vimuktha Jathis, Nomadic and Semi Nomadic Tribes etc.,

1. Agnikulakshatriya, Palli, Vadabalija, Besta, jalari, Gangavar, Gangaputra, Goondla, Vanyakulakshatriya (Vannekapu, Vannereddi, Pallikapu, Pallireddy Neyyala and Pattapu) *Mudiraj / Mutrasi / Tenugollu, The G.O. Ms.No. 15 BCW(C2) Dept., dt. 19/02/2009 is suspended. Hence the inclusion of Mudiraj / Mutrasi / Tenugollu is suspended) vide Hon'ble A.P. High Court orders in WP No. 2122/2009 dated: 29-04- 2009.
2. Balasanthu, Bahurupi
3. Bandara
4. Budabukkala

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5. Rajaka (Chakali Vannar)
6. Dasari (formerly engaged in bikshatana)
   (amended vide G.O.Rt.No. 32, BCW(M1) Department, dated 23/02/1995)
7. Dommara
8. Gangiredlavaru
9. Jangam (whose traditional occupation is begging)
10. Jogi
11. Katipapala
12. Korcha
13. Lambada or Banjara in Telangana Area
    (deleted and included in S.T. list vide G.O.Ms.No. 149, SW, dated 3/5/1978)
14. Medari or Mahendra
15. Mondivaru, Mondibanda, Banda
16. Nayee Brahmin (Mangali), Mangala and Bajantri
    (amended vide G.O.Ms.No. 1, BCW(M1) Department, dated 6/1/1996)
17. Nakkala (Deleted vide G.O. Ms. No. 21, BCW(C2) Dept., Dt. 20/06/2011)
18. Vamsha Raj (amended vide G.O.Ms.No. 27, BCW(M1) Department, dated 23/06/1995 deleting the Original name Pitchiguntla)
19. Pamula
20. Pardhi (Mirshikari)
21. Pambala
22. Peddammavandlu, Devaravandlu, Yellammavandlu, Mutyalammavandlu (Dammali, Dammala, Dammula, Damala Castes confined to Srikakulam dist. Vide G.O.Ms. No.: 9 BCW(C2) Dept., Dt. 9/04/2008)
23. Veeramushti (Nettikotala), Veera bhadreeya (Amended vide G.O. Ms. No. 62, BCW (M1) Dept., Dt. 10/12/1996)
24. Valmiki boya (Boya, Bedar, Kirataka, Nishadi, Yellapi, Pedda Boya) Talayari and Chunduvallu

    (G.O.Ms. No. 124, SW, Dt. 24.06.85) Yellapi and Yellapu are one and the same amended vide G.O. Ms. No. 61, BCW(M1) Dept., Dt. 05.12.1996)
25. Yerukalas in Telangana area (deleted and included in the list of S.Ts)
26. Gudala
27. Kanjara - Bhatta
28. Kalinga (Kinthala deleted vide G.O.Ms. No. 53, SW, Dt. 07.03.1980)
29. Kepmare or Reddika
30. Mondipatta
31. Nokkar
32. Pariki Muggula
33. Yata
34. Chopemari
35. Kaikadi
36. Joshinandiwalas
37. Odde (Oddilu, Vaddi, Vaddelu)
38. Mandula (Govt. Memo No. 40-VI/70-1, Edn., Dt. 10.02.1972)
39. Mehator (Muslim) (Govt. Memo No. 234-VI/72-2, Edn., Dt. 05.07.1972).
40. Kunapuli (Govt. Memo No. 1279/P1/74-10, E&SW, Dt. 03.08.1975)
41. Patra (included in G.O. Ms. No. 8, BCW(C2) Dept., Dt. 28.08.2006)
42. kurakula of Srikakulam, Vizianagaram and Visakhapatnam Districts only. Included vide in G.O.MS.No. 26 BC W (C2) Dept., Dt. 4/07/08
43. Pondara of Srikakulam, Vizianagaram, and Visakhapatnam Districts only. Included vide G.O.MS.No. 28 BC W (C2) Dept., Dt. 4/07/08
44. Samanthula, Samantha, sountia, Sauntia of Srikakulam District only. Included vide G.O.MS.No. 29 BC W (C2) Dept., Dt. 4/07/08
45. pala-Ekari, Ekila, Vyakula, Ekiri, Nayanivaru, Palegaru, Tolagari, Kavali of Chittor, Cuddapah, Kurnool, Anantapur, Nellore, Hyderabad and Rangareddy Districts only. Included Vide G.O. MS. No. 23 B.C. W (C2) Dept., Dt. 4/07/08
46. Rajannala, Rajannalu of Karimnagar, Warangal, Nizamabad and Adilabad Districts only.

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(included in vide G.O.Ms. No. 44 B.C.W(C2) Dept., Dt.07/08/2008).

47. Bukka Ayyavars, Included vide G.O.Ms.No. 6 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

48. Gotrala, Included vide G.O.Ms.No. 7 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana Region only.

49. Kasikapadi / Kasikapudi, Included vide G.O.Ms.No. 8 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Hyderabad, Rangareddy, Nizamabad, Mahaboobnagar and Adilabad Districts of Telangana Region only.

50. Siddula, Included vide G.O.Ms.No. 9 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana Region only.

51. Sikligar / Saikalgar, Included vide G.O.Ms.No. 10 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

52. Poosala included vide G.O. Ms.No. 16 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

53. Aasadula / Asadula, included vide G.O. Ms. No. 13, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to East Godavari and West Godavari Districts only.

54. Keuta/Kevuto/Keviti, included vide G.O. Ms. No. 15, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam District only.

GROUP – B (Vocational)

1. Achukatlavandlu in the Districts of Visakhapatnam and Guntur confined to Hindus only as amended vide G.O. Ms. No. 8, BCW(C2) Dept., Dt. 29.03.2000

2. Aryakshatriya, Chittari , Giniyar, Chitrakara, Nakshas (Muchi Telugu Speaking deleted vide G.O. Ms. No. 31, BCW (M1) Dept., 11.06.1996)

3. Devanga

4. Goud (Ediga) Gouda (Gamella) Kalalee, Goundla, Settibalija of Vishaphapatnam, East Godavari, West Godavari and Krishna Districts and Srisayana (Segidi) – (amended vide G.O. Ms. No. 16, BCW (A1) Dept., dt. 19.06.1997

5. Dudekula, Laddaf, Pinjari or Noorbash

6. Gandla, Telikula, Devatilakula (Amended vide G.O. Ms. No. 13, BCW(A1) Dept., dt. 20.05.1997)

7. Jandra

8. Kummara or Kulala, Salivahana (Salivahana added vide G.O. Ms. No. 28, BCW(M1) Dept., 24.06.1995)

9. Karikalabhakthulu, Kaikolan or Kaikala (Sengundam or Sengunther)

10. Karnabhakthulu

11. Kuruba or Kuruma

12. Nagavaddilu

13. Neelakanthi

14. Patkar (Khatri)

15. Perika (Perikabalija, Puragirikshatriya)

16. Nessi or Kurni

17. Padmasali (Sali, Salivan, Pattusali, Senapathulu, Thogata Sali)

18. Srisayana ((**sagidi**)- deleted and added to Sl.No. 4 of Group-B)

19. Swakulasali

20. Thogata, Thogati or Thogataveerakshtriya

21. Viswabrahmin, Viswakarma (Ausula or Kamsali, Kammari, Kanchari Vadla or Vadra or Vadrangi and Silpis)

    (Viswakarma added vide G.O. Ms. No. 59 BCW(M1) Dept., Dt. 06.12.1995)

22. Kunchiti, Vakkaliga, Vakkaligara, Kunchitiga of Anantapur Dist. Only vide G.O. Ms.No. 10 BCW(C-2) Dept., Dt. 9-04-2008

23. Lodh, Lodhi, Lodha of Hyderabad, Rangareddy, Khammam and Adilabad Districts only. Included in Vide G.O.MS.No. 22 BC W (C2) Dept., Dt. 4/07/08

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24. Bondili (included in vide G.O.Ms. No. 42, B.C.W(C2) Dept., Dt.07/08/2008)

25. Are Marathi, Maratha(Non-Brahmins), Arakalies and Surabhi Natakalavallu. (included in vide G.O.Ms. No. 40, B.C.W(C2) Dept., Dt.07/08/2008)

26. Neeli (included in vide G.O.Ms. No. 43, B.C.W(C2) Dept., Dt.07/08/2008).

27. Budubunjala/Bhunjwa/Bhadbhunja, included vide G.O.Ms. No. 11, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Hyderabad and Ranga Reddy District only.

28. Gudia/Gudiya, included vide G.O.Ms. No. 14, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam, Vizianagaram and Vishakhapatnam, district only.

GROUP – C

Scheduled Castes converts to Christianity and their progeny (Substituted in G.O.Ms.No.159, G.A.(Ser.D) Dept., dt. 02/04/1981)

GROUP – D (Other Classes)

1. Agaru
2. Are-Katika, Katika, Are-Suryavamsi(Are-Suryavamsi added vide G.O. Ms. No. 39, B.C. W(C2) Dept., Dt. 7/08/08)
3. Atagara
4. Bhatraju
5. Chippolu (Mera)
6. Gavara
7. Godaba
8. Hatkar
9. Jakkala
10. Jingar
11. Kandra
12. Kosthi
13. Kachi
14. Surya Balija, (Kalavanthulu) Ganika (amended vide G.O.Ms. No. 20, BCW(P2) Dept., Dt. 19.07.1994)
15. Krishanabalija (Dasari, Bukka)
16. Koppulavelama
17. Mathura
18. Mali (Bare, Barai, Marar and Tamboli of all Districts of Telangana Region added as synonyms vide G.O. Ms. No. 3, BCW(C2) Dept., Dt. 09.01.2004 and G.O. Ms. No. 45, B.C.W(C2) Dept., Dt.07/08/2008)
19. Mudiraj / Mutrasi / Tenugollu.
20. Munnurukapu (Telangana)
21. Nagavamsam (Nagavamsa) vide G.O.Ms.No. 53, BC Welfare Dept., dated:19/09/1996
22. Nelli(deleted vide G.O.Ms. No. 43, B.C.W(C2) Dept., Dt.07/08/2008)
23. Polinativelmas of Srikakulam and Visakhapatnam districts
24. deleted vide G.O. Ms.No. 16 Backward Classes Welfare (C2) Dept., dt. 19/02/2009
25. Passi
26. Rangrez or Bhavasarakshtriya
27. Sadhuchetty
28. Satani (Chattadasrivaishnava)
29. Tammali (Non-Brahmins) (Shudra Caste) whose traditional occupation is playing musical instruments, vending of flowers and giving assistance in temple service but not Shivarchakars. Included vide G.O. Ms. No. 7, Backward Classes Welfare (C2) Dept., Dt.

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19/02/2011).

30. Turupukapus or Gajula kapus {… the words "of Srikakulkam, Vizianagaram and Vishakapatnam Districts" were deleted vide G.O.Ms.No. 62, Backward Classes Welfare (C2) Dept., dt. 20/12/2008 and G.O. Ms.No. 19 Backward Classes Welfare (C2) Dept., dt. 19/02/2009} who are subject to Social customs or divorce and remarriage among their women (G.O. Ms. No. 65, E&SW, dt. 18.02.1994)

31. Uppara or Sagara

32. Vanjara (Vanjari)

33. Yadava (Golla)

34. Are, Arevallu and Arollu of Telangana District (Included vide G.O.Ms.No. 11, Backward Classes Welfare (C-2) Department, dt. 13/5/2003 and G.O.Ms. No. 41, B.C.W(C2) Dept., Dt.07/08/2008)

35. Sadara, Sadaru of Anantapur Dist. Only vide G.O.Ms.No. 11 BCW (C-2) Dept., Dt. 9- 04-2008

36. Arava of Srikakulam District only. Included in vide G.O. MS. No. 24 BC W (C2) Dept., Dt. 4/07/08

37. Ayyaraka, of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Khammam and Warangal Districts only. Included in vide G.O. MS. No. 25 BC W (C2) Dept., Dt. 4/07/08

38. Nagaralu of Srikakulam, Vizianagaram, Visakhapatnam, Krishna, Hyderabad and Rangareddy Districts only. Included in vide G.O. MS. No. 27 BC W (C2) Dept., Dt. 4/07/08

39. Aghamudian, Aghamudiar, Agamudivellalar and Agamudimudaliar including Thuluva Vellalas of Chittoor, Nellore, Kurnool, Anantapur, Hyderabad and Rangareddy Districts only. Included in vide G.O. MS. No. 20 BC W (C2) Dept., Dt. 4/07/08

40. Beri Vysya, Beri Chetty of Chittoor, Nellore and Krishna Districts only. Included in vide G.O. MS. No. 21 BC W (C2) Dept., Dt. 4/07/08

41. Atirasa included vide G.O. Ms.No. 5 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to East Godavari and West Godavari Districts only.

42. Sondi / Sundi included vide G.O. Ms.No. 11 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

43. Varala included vide G.O. Ms.No. 12 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana region only.

44. Sistakaranam included vide G.O. Ms.No. 13 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.

45. Lakkamari Kapu included vide G.O. Ms.No. 14 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana region only.

46. Veerashaiva Lingayat/Lingabalija, included vide G.O. Ms.No. 22 Backward Classes Welfare (C2) Dept., dt. 28/02/2009.

47. Kurmi, included vide G.O.Ms. No. 12, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Telangana Region and also Krishna District only.

48. Kalinga Komati / Kalinga Vysya vide G.O. Ms. No.10 Backward classes Welfare(c) Department Dated.24.9.2014. The area of operation shall be confined to Srikakulam, Vizianagaram and Visakhapatnam districts only.

GROUP – E

(Socially and Educationally Backward Classes of Muslims)

1. Achchukattalavandlu,Singali,Singamvallu, Achchupanivallu, Achchukattuvaru, Achukatlavandlu.
2. Attar Saibuli, Attarollu
3. Dhobi Muslim/ Muslim Dhobi/ Dhobi Musalman, Turka Chakla or Turka Sakala, Turaka Chakali, Tulukka Vannan, Tskalas or Chakalas, Muslim Rajakas.
4. Faqir, Fhakir Budbudki, Ghanti, Fhakir, Ghanta Fhakirlu, Turaka Budbudki, Derves, Fakeer
5. Garadi Muslim, Garadi Saibulu, Pamulavallu, Kani-Kattuvallu, Garadollu, Garadiga.
6. Gosangi Muslim, Phakeer Sayebulu

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7. Guddi Eluguvallu, Elugu Bantuvallu, Musalman Keelu Gurralavallu
8. Hajam, Nai, Nai Muslim, Navid
9. Labbi, Labbai, Labbon, Labba
10. Pakeerla, Borewale, Deraphakirlu, Bonthala
11. Kureshi/ Khureshi, Khasab, Marati Khasab, Muslim Katika, Khatik Muslim
12. Shaik/ Sheikh
13. Siddi, Yaba, Habshi, Jasi
14. Turaka Kasha, Kakkukotte Zinka Saibulu, chakkitakanevale, Terugadu Gontalavaru, Thirugatiganta, Rollaku Kakku Kottevaru, Pattar Phodulu, Chakketakare, Thuraka Kasha
15. Other Muslim groups excluding Syed, Saiyed, Sayyad, Mushaik; Mughal, Moghal; Pathans; Irani; Arab; Bohara, Bohra; Shia Imami Ismaili, Khoja; Cutchi-Memon; Jamayat; Navayat; and all the synonyms and sub-groups of the excluded groups; and except those who have been already included in the State List of Backward Classes.

N.B.:1. The above list is for information and subject to confirmation with reference to G.O. Ms. No. 58, SW(J) Department, dated 12/05/1997 and time to time orders.

2. On account of any reason whatsoever in case of any doubt/ dispute arising in the matter of community status (SC/ST/BC/OC) of any candidate, subject to satisfaction with regard to relevant rules and regulations in force the decision of the Commission shall be final in all such cases.

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