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West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment Notice No. SHFWS/2021/237 **Date:** 12.11.2021

West Bengal State Health & Family Welfare Samiti will engage personnel for the position of **Public Health Manager** as mentioned below under **National Urban Health Mission**, Department of Health and Family Welfare, Government of West Bengal purely on contractual basis against consequential vacancies.

The applicant must be a permanent resident of West Bengal.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 17th November, 2021 to Midnight of 7th December, 2021 for the mentioned position.

Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of ₹100/ for general candidates and ₹50 for reserved category candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 11 & 12).

Existing employees working in the same position may also apply on own choice with the revised entry point remuneration. In that case, five (5) years relaxation of age from the date mentioned in the recruitment notification will be given to such employees. But will not be entitled to any other benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit, if applicable, against that post. Such employees will start as a fresher in the new position.

Name of the Position	: **Public Health Manager**
Number of Vacancies	: 67 (SC-22, ST-8, OBC-A-10, OBC-B-4, UR-19, PWD-4) *** If any consequential vacancies of the said post are created till the panel remains valid, such consequential vacancies may be filled up over and above the declared vacancies from the approved panel.**
Remuneration	: **₹ 35,000 per month.** *** (Increment as per NHM guidelines)**
Place of Posting	: Any Municipality/Municipal Corporation in West Bengal
Essential Qualification	: 1) Graduation in Dental/Nursing **OR** Master degree in Life Science (Life Science includes Botany, Zoology, Human Physiology, Micro- Biology, Biochemistry, Bio-Technology, Bioinformatics)/ Master Degree in Economics **OR** Graduation in Social Science **with** Masters in Public Health/ Community Health/ Preventive & Social Medicine

OR

Graduation in any discipline **with** MBA in Human Resource/ Health Care.

2) The candidates must have efficiency in computers including MS office and internet.

Essential Experience : 2 years post qualification experience in the field of health programme management in disease surveillance/ community mobilization/ inter Sectoral collaboration/ IEC- BCC Activities/ Quality Control/ Monitoring and Evaluation.

Age (as on 01.01.2021) : Maximum 40 years

MODE OF SELECTION : For the above mentioned position, applications will be shortlisted on the basis of marks obtained in essential qualification and experience. Shortlisted candidates will be called for computer Test. In case of computer test, candidates must obtain **at least 50% marks to qualify for the position.** Final selection will be done on the basis of score of essential qualification, experience and computer Test.

Scale of Scoring : **Total 100 Marks**

Name of the Position	Essential Qualification	Computer Test	Experience
Public Health Manager	**75** Proportionate marking i.e % of marks obtained in the essential academic qualification*75/100)	**15**	**10**

Note:

1. **Age relaxation will be given for the reserved candidates as per govt. norms.**
2. **Applicants are requested to visit www.wbhealth.gov.in at the URL "On-line Recruitment" for on-line applications and URL "Recruitment" for information/instruction issued from time to time. No other correspondence will be done from this end.**

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled**. If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The essential qualifications mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection. All the essential qualifications must be completed within the first date of online application. **In case of MBA candidates their mark sheets and/ certificate should specify the field of specialization or they have to produce certified copy issued by the concerned Universities regarding field of specialization.**
4. **Registration of the respective Council (wherever applicable) from West Bengal only must be obtained within the first date of online application.**

5. **Experience will be calculated after obtaining the required essential academic qualification for the above mentioned position, till the first date of online application.**
6. **Caste Certificate issued on or before the first date of online application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or 'B' must be mentioned** specifically in the caste certificate, otherwise the caste certificate will not be accepted.
7. The Disability Certificate must be issued before the first date of online application, by the competent authorities.
8. **Hard copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
9. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
10. Marking after rounding off up to 2 decimal points will be considered.
11. **i) Start date of Application : From 11 a.m. of 17th November, 2021.**
    ii) Last date of Registration : Midnight of 26th November, 2021.
    iii) Last date of Submission of application Fees : Midnight of 3rd December, 2021.
    iv) Last date of full Submission of form : Midnight of 7th December, 2021.
12. **The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.**
13. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
14. The decision of the competent authorities regarding the recruitment is final.
15. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit www.wbhealth.gov.in at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.

Dr. Saumitra Mohan, IAS
Executive Director
WB SH & FW Samiti