Employment Notification No.03/2021 **Dated: 17.03.2021**

NMDC Limited
(A Government of India Enterprise)
"Khanij Bhavan', 10-3-311/A, Masab Tank, Hyderabad-500028
CIN L13100TG1958GOI001674

NMDC Limited is a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC Ltd is in the process of massive expansion and diversification both in India and abroad. NMDC Ltd is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC Ltd is now inviting online applications from eligible & willing candidates for the following posts to be deployed in its various Projects/ Units/Offices.

Sl. No	Post/Discipline	No. of Posts
1	Junior Manager (Finance)	6
2	Junior Manager (Civil)	3
3	Junior Manager (Environment)	2
4	Junior Manager (IE)	1
5	Junior Manager (Rajbhasha)	1
6	Junior Manager (Law)	1

2.0 Required Qualifications and Experience:

a. Finance Discipline:

(i) Graduation (ii) CA/ICWA or Engineering Graduate with MBA (Fin.) from a recognized University/Institute.

Experience: Minimum Two (02) years post qualification relevant experience in the area of Finance & Accounting, in preparation and finalization of Accounts, Budget & Costing, Accounting and Audit, Inventory Management, Working Capital Management, etc. in a Mining/Manufacturing industry preferably operating under SAP environment. Candidates should have experience of Custom Regulations and Tax Laws.

b. Civil Discipline:

Degree in Civil Engineering from a recognized University/Institute.

Experience: Minimum Two (02) years relevant post qualification experience in designing and construction of industrial works like Ore Processing Plants, Heavy Machine Foundations, Conveyor Structures, Foundation for Mobile Equipment, Industrial Townships including Public Utility Services such as water supply, roads etc. Knowledge of CPM and PERT techniques would be an added advantage.

c. Environment Discipline:

Degree in Civil/Chemical/Mining/Environment Engineering **OR** PG Degree in Environmental Management / Engineering /Environmental Science / Geology /Chemistry/ Botany **OR** PG Degree/Diploma in Environment Management (2 years

https://www.freshersnow.com/telangana-govt-jobs/

duration) **OR** Doctorate in Environment Studies/Impact Assessment from a recognized University/Institute.

Experience: Minimum two (02) years relevant post qualification experience in the Environmental field for Mining Industry preferably in open cast mine in implementation of various Environmental Management Plan works, obtaining consent to operate, authorization under Hazardous waste (Management & Handling) Rules, Bio-medical waste management Rules, etc and filing up of statutory returns under Air & Water Acts, Environmental (Protection) Act 1986, EIA Notification 2006, etc and experience in the process of obtaining Forest clearance and liaison work with statutory authorities.

d. Industrial Engineering Discipline:

Degree in Industrial Engineering **OR** Degree in Mining/ Mechanical/ Production Engineering (ii) PG Degree/Diploma in Industrial Engineering from a recognized University/Institute.

Experience: Minimum Two (02) years relevant post qualification experience in the field of Industrial Engineering covering manpower planning, productivity based incentive schemes, productivity improvement techniques & production monitoring, norms development, time study, operations research tools, resource/performance analysis, MIS etc. with good knowledge of computers.

e. Rajbhasha Discipline:

M.A.(Hindi) (preferably 1st Division) with English as one of the subjects at Degree level from a recognized University/Institute and (ii) Successful completion of translation course conducted by Central Translation Bureau, Ministry of Home Affairs.

Experience: Minimum two (02) years relevant post qualification experience in translation of Technical and/or Non-technical documents from English to Hindi and vice versa in Newspapers and Public Relations Department of any State/Central Government or Public Sector Undertaking. Preference will be given to the candidates having work experience in Department of Official Language (Rajbhasha).

f. Law Discipline:

(i) Graduation (ii) Degree in Law (3 years duration) or its equivalent.

Experience: Minimum two (02) years relevant post qualification experience in dealing Contract Management in legal department of Govt./PSU/Industrial Organisation/Law Firm. Preference will be given to those candidates who have experience in dealing with issues relating to Arbitration or Mines and Minerals and/or have Degree/Diploma in Contract Management, Arbitration or Environment laws.

3.0 Candidates should also have the following experience:

(I) Candidates working in Govt./PSUs applying for above posts should have worked in the pay scales or equivalent grade for a minimum period of two years:

Post/Grade applied for:	Minimum service period of 2 years in scale of pay
Jr. Manager-(M-2)	Rs.37,000-1,30,000/- or above (IDA)
	Rs. 9,300 – 34,800/- (PB–2) (GP–4,200) (CDA) - Pre-revised Scale Rs 35,400 – 1,12,400/- (Level 6) (CDA) - Revised Scale

Candidates must attach proof of their pay scale for last two years along with their applications.

https://www.freshersnow.com/telangana-govt-jobs/

(II) Candidates from Private Sector applying for the above posts should be drawing following minimum CTC as mentioned below for the last two years.

Post/Grade applied for:	Minimum CTC for last 2 years
Jr. Manager- (M-2)	9.27 Lakhs or above

Candidates must attach proof of their Average annual CTC for last two years along with their applications.

4.0 Scale of Pay, CTC & Maximum Age

Sl.No	Posts & Grade	Scale of Pay (Rs.)	Approx. CTC (p.a) In NMDC (Rs.)	Max. Age (Yrs.)
1.	Jr. Manager (M-2)	50000-3%-160000/-	12.53 Lakhs	30

Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and as per Govt. of India Guidelines for PwDs/Ex-Servicemen. For Departmental candidates (NMDC) age relaxation will be given upto 15 years.

5.0 Number of Posts and Reservation

Sl. No.	Discipline	Total No. of posts	Reservation					
			SC	ST	OBC (NCL)	EWS	UR	Identified type of disabilities for PWBD
1	Finance	6	1	1	2	-	2	Loco-motor Disability (OA, OL, OAL, B, LV) including leprosy cured, dwarfism and acid attack victims.
2	Civil	3	1	-	1	-	1	----------
3	Environment	2	-	-	-	1	1	----------
4	Industrial Engineering	1	-	-	-	-	1	----------
5	Rajbhasha	1	-	-	1	-	-	----------
6	Law	1	1	-	-	-	-	----------
Total		**14**	**3**	**1**	**4**	**1**	**5**	

* OA- One Arm, OL- One Leg, OAL-One Arm & One Leg, B-Blind, LV-Low Vision

* One post is reserved for Persons with Benchmark Disability (PWBD) in Finance discipline on horizontal basis.

6.0 How To Apply: Applications will be considered in on-line mode only. The candidate has to apply on-line.

Sl.No.	On-line mode
a	Eligible candidates would be required to apply online through NMDC website www.nmdc.co.in (link available on the "Careers" page of the website). The site will be available/activated from 10:00AM on 22.03.2021 to 11:59 PM on 12.04.2021.
b	Helpline email nmdc@jobapply.in will be available between 10 AM and 6 PM on

https://www.freshersnow.com/telangana-govt-jobs/

	all working days to assist Technical aspect of online mode.
c	Candidates are required to fill all the details on-line and upload all the relevant documents/ certificates as per the requirement of notification.
d	For detailed notification along with its Annexures for the above posts the candidates are advised to visit careers page of NMDC website i.e. www.nmdc.co.in. **In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.**
e	Before applying on-line, candidates are advised to read the instructions of notification carefully which will be available at NMDC web-site as mentioned at 6.0(d) above.
f	An amount of Rs. 500/- (Rupees Five hundred only) is to be paid by all the candidates as application fee which is non-refundable.
g	Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be enclosed as stated at point no. 9.12 (A). In the absence of above, certificate or fee payment details his/her application will be rejected.
h	The payment can be made by using UPI /credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.
i	Application fee once paid will not be refunded OR adjusted against any further notifications, even in case of cancellation of the notification for which application fee is paid.
j	Candidates are advised to keep the soft copy of the documents i.e. (i)recent passport size photograph (ii)Matriculation/10th certificate (iii)Certificates in support of Qualification & Experience (iv) Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability Certificate etc. as applicable (v) Scanned signature etc.
k	After applying online, the candidate is required to download the hard copy of filled in application form and send the same by mentioning the Registration Number appearing on the online application, Employment Notification No., Name of the post & discipline on top of the envelope, affixing recent passport size photograph along with copies of all the Certificates and Testimonials (self attested) in support of his/her application, by Post to "Post Box No.1353, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028" so as to reach on or before 27.04.2021. Downloaded applications received after the last date of receipt of application or received without supporting documents shall be summarily rejected.
l	Call letters/admit cards will be send through post/email. Call letters/Admit Cards can also be downloaded from Careers page on NMDC Website. NMDC will not be

https://www.freshersnow.com/telangana-govt-jobs/

	responsible for any loss of email sent due to invalid/wrong Email ID provided by the candidate or postal delay/non receipt of information by post. Only those candidates will be allowed to appear for online test (Computer Based Test)/Interview who will produce valid call letter/admit card.
m	Candidates are required to mention their date of birth and name as per Matriculation/10th class certificate issued by the recognized Board.
n	Candidates are required to keep the printout of the Registration form which will be generated by the system after successful registration.

7.0 Mode of Selection:

7.1 The mode of selection for eligible applicants would be through an interview. However, in case for any position where the ratio of eligible applicants for the post is more than 1:5, Online Test (CBT) may be one of the segments of selection. Online Test (CBT) will be followed by an interview of qualifying candidates called in the ratio 1:3 discipline wise, based on merit in the Online Test (CBT). In such cases, for final selection, merit list will be drawn by combining the scores of Online Test (CBT) and Interview with the weightage of 85:15 in that order discipline wise/category wise.

In case, two or more candidates in the same discipline has secured equal marks in the Online Test (CBT) and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks in that discipline will be called for interview irrespective of the above ratio.

7.2 Languages for Online Test (CBT), if conducted, will be in Hindi & English which will consist of objective type multiple questions. NMDC reserves the right to cancel/withdraw any question/questions from the Online Test (CBT) if required under any circumstances.

8.0 Verification of Documents with originals:

The candidates who will be called for Interview are required to produce original documents/testimonials, along with self attested photo copies, in support of Age, Qualification, Experience, Category, etc. for verification of their eligibility as per notification at the time of Interview. In case the candidate(s) do not produce/submit the required documents before attending Interview, the candidate(s) will not be permitted to attend the Interview. The decision of NMDC Management is final in this regard.

9.0 General Conditions:

9.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

9.2 The cut-off date for reckoning eligibility for educational qualification, age and experience etc will be the last date for submitting on-line application as mentioned at point no. 6(a) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

9.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Interview/Online Test (CBT).

https://www.freshersnow.com/telangana-govt-jobs/

9.4 NMDC Management reserves the right to alter/fix the criteria for calling the candidates for Interview/Online Test (CBT) on the basis of qualification, experience, if any etc. depending upon the number of applications received.

9.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not in conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed/distorted any material information, his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

9.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

9.7 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications/criteria would be made after issue of employment notification.

9.8 The selected candidates will be posted in any of the Mines/Units/offices of NMDC Ltd. as per requirements at any stage during service of the candidate in NMDC Ltd. and they may be assigned job/functions/assignments as per the business requirement of the Company.

9.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

9.10 Outstation SC/ST/PWD/Ex-servicemen candidates called and attended for Online Test (CBT), (if required), and all the Outstation candidates called for and attended Interview will be reimbursed Travelling Allowance of second A/C Two Tier Rail/Bus fare on production of Railway/Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure –I in the notification of NMDC web site.

9.11 At the time of attending before Online Test (CBT)/Interview candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

9.12(A) Candidates belonging to SC/ST/OBC(Non Creamy Layer)/EWS/PWD/Ex-servicemen category should enclose a copy of caste/permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Interview and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

https://www.freshersnow.com/telangana-govt-jobs/

9.12(B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure IV).

9.13 Category (SC/ST/OBC-NCL/EWS/PwD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

9.14 If the SC/ST/OBC(NCL)/EWS/PWD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

9.15 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by them issued by the Competent Authority at the time of Interview. In absence of the above, candidates shall not be allowed to appear in the Interview.

9.16 The prescribed Travelling Allowance claim form (Annexure-I), caste certificates for SC/ST (Annexure-II), OBC(NCL) Certificate (Annexure-III), EWS certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. www.nmdc.co.in only.

9.17 The term 'Departmental Candidates' means only those candidates who are currently working with NMDC as permanent employees.

9.18 Information regarding Interview/Online Test(CBT), if required, will be provided in the Admit Card/Call Letter which can be obtained at Careers Page of NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for Online Test(CBT)/Interview.

9.19 Merely applying through online mode will not entitle a candidate to have claim with regard to his/her application. They must submit the hard copy of the downloaded/filled-in application form along with supporting documents for age, qualification, experience etc.(self attested), as claimed by them in their application, failing which his/her candidature will be summarily rejected.

9.20 Depending upon the suitability of the candidates the selected candidate will be offered for the post of Junior Manager and they will be paid emoluments as mentioned in the notification.

9.21 Apart from Pay and Allowances, other benefits viz. PRP, HRA, CPF, Gratuity, Medical facilities, Group Insurance etc., as per rules will also be admissible.

9.22 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification**.

9.23 Only such PWD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

9.24 Candidates should retain printed copy of their application form as they can be asked to produce it for future reference.

9.25 In case of disparity in English & Hindi version of advertisement, English version will prevail.

https://www.freshersnow.com/telangana-govt-jobs/

9.26 Wherever CGPA/letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.

9.27 No request for change of examination center, in case Online Test (CBT), will be entertained.

9.28 Only Indian Nationals are eligible to apply.

9.29 Court of jurisdiction for any dispute will be at Hyderabad.

9.30 The following activities will be displayed in NMDC website from time to time:

(a) List of eligible candidates for Online Test (CBT) (if conducted) will be displayed at least 21 days prior to Online Test (CBT).
(b) List of candidates along with Online Test (CBT) marks.
(c) List of candidates eligible for Interview.
(d) List of provisionally selected candidates

9.31 Candidates are also required to super scribe the Employment Notification No., Name of the post, discipline and Registration No. generated while applying Online to the envelope before sending the hardcopies of the application along with copies of all the Certificates and Testimonials (self attested) in support of his/her application etc. to "Post Box No. 1353, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028" so as to reach on or before 27.04.2021.

GM (Personnel)

https://www.freshersnow.com/telangana-govt-jobs/

ANNEXURE-I

NMDC LIMITED

"KHANIJ BHAVAN", 10-3-311/A, MASAB TANK, HYDERABAD – 500 028

FORM FOR CLAIMING TA FOR ATTENDING TEST / INTERVIEW AGAINST EMPLOYMENT NOTIFICATION NO- _____ FOR THE POST OF (_____) ON _____

(TO BE FILLED IN CAPITAL LETTERS ONLY)

1. Name* (In Block Letters) :
2. Postal/Mailing Address* as indicated in the call letter :
3. Name of Airport/Railway Station* Nearest to any place of residence :
4. Mode of Travel and actual Class* by which travelled :
5. Amount of Air/Rail/Bus Fare Paid* :
6. Details of return journey* (indicate anticipated amount) :
7. Bank Account No.* :
8. Name of the Account holder* :
9. Bank and Branch Name* :
10. IFSC Code* :

*All fields are mandatory

TOTAL AMOUNT CLAIMED: Rs. _____
(TO AND FRO JOURNEY)

Certified that the journey has been undertaken in connection with the Test / Interview. I am not availing of any TA concession from any other source. I am also not availing of a free Air Ticket/Railway Pass concession voucher for this journey. I request that my claim of Rs. _____ being _____ Air/Rail/Bus Fare from my place of residence to _____ may be admitted and the amount reimbursed to me.

I am enclosing a copy of my caste certificate in support of my claim.

Signature of the Candidate

Place: _____

Date: _____

Received Rs._____ (Rupees_____) Being single _____Air/Rail/Bus Fare from my place of residence to _____ in connection with appearing Test/Interview on _____ for the post of _____ (_____)

Place: _____

Date: _____

SIGNATURE OF THE CANDIDATE

Proforma – I

THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Shrimati/Kumar*_____ son/daughter* of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under:-

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli), Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

%2. Applicable in the case of Scheduled Castes/ Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This Certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati* _____ Father/Mother of Shri/Shrimati/Kumar _____ of village/town* _____ in District/Division*_____ of the State/Union Territory*_____ who belongs to the caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of _____ issued by the _____ dated _____

%3. Shri/Shrimati/Kumar*_____ and/or* his/her* family ordinarily resides in village/town*_____ of _____ District/Division* of the State/Union Territory* of _____

Signature_____

****Designation**_____

(With Seal of Office)

State/Union Territory*

Place:_____

Date:_____

*Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the Paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/+ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
+ (not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep).

Proforma – II

THE FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Shrimati/Kumari*_____ son/daughter* of Shri _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ Community which is recognized as a backward class under:

@ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-I, No. 186 dated 13th September, 1993.

@ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part-I, Section-I, No.163 dated 20-10-1994.

@ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.

@ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996, published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996, published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.

@ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997, published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section-1, No.151 dated 20th June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary Part-I, Section-1, No. 9 dated 13th January, 2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/9/2004-BCC dated 16th January, 2006 published in the Gazette of India Extraordinary, Part-1, Section-I, No. 10 dated 16th January, 2006.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary Part-I, Section-1, No. 67 dated 12th March, 2007.

@ government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 18th August, 2010 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 232 dated 18th August, 2010.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 11th October, 2010 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 274 dated 12th October, 2010.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/15/2008-BCC dated 16th June, 2011 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 123 dated 16th June, 2011.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/13/2010-BC-II dated 8th December, 2011 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 257 dated 8th December, 2011.

Shri/Shrimati/Kumari* _____ and/or* his/her* family ordinarily resides in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____

Shri/Shrimati/Kumari* ..... and/or* his/her* family ordinarily reside(s) in village/town* ..... of District/Division* of the ..... State/Union Territory* of ..... This is also to certify that he/she* does not belong to the persons/sections* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (res.) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (res.) dated 14-10-2008 and O.M. No. 36033/1/2013-Estt. (res.) dated 27.05.2013.

Signature_____

**Designation _____

(With seal of Office)

State/Union Territory

Place_____

Date_____

*Please delete the words which are not applicable

@ Strike out whichever is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue OBC Certificate.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/+ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

+ (not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep).

Note 1: Candidates claiming to belong to OBCs should note that the name of their caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the caste name will not be accepted.

Note 2: The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.

ANNEXURE IV

GOVERNMENT OF.....

(NAME & ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No ..... Date.....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari ..... Son/daughter/wife of ..... permanent resident of .....Village/Street.....PinCode..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income* of his/her 'family*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year ..... His/her family does not own or possess any of the following assets***;

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq.ft and above;
III. Residential plot of 100 sq.yards and above notified municipalities;
IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the .....caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office .....

Name.....

Designation .....

Recent Passport size Attested photograph of the applicant

***Note:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.