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NMDC Limited
(A Government of India Enterprise)
'Khanij Bhavan', 10-3-311/A, Masab Tank, Hyderabad-500028
CIN L13100TG1958GOI001674

NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC Ltd is in the process of massive expansion and diversification both in India and abroad. NMDC Ltd is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC Ltd is now inviting online applications from eligible & willing candidates for the following posts to be deployed in its various Projects i.e. BIOM Kirandul Complex, BIOM Bacheli Complex, DIOM Donimalai Complex and DMP, Panna.

Sl. No	Post/Discipline	No. of Posts
1	Junior Officer (Mining) Trainee	28
2	Junior Officer (Mechanical) Trainee	17
3	Junior Officer (Electrical) Trainee	13
4	Junior Officer (Civil) Trainee	5

2.0 Required Qualifications and Experience:

a. Mining Discipline:

Three years Diploma in Mining Engineering from a recognized University/Institute with Foreman's Certificate of Competency to open cast metalliferous mine **OR** Degree in Mining Engineering from a recognized University/Institute with 2nd Class Mines Manager Certificate of Competency to open cast metalliferous mine.

b.

Experience: Minimum Five years post qualification experience in the relevant field (in case of Diploma Holders).

b. Mechanical Discipline:

Three years Diploma in Mechanical Engineering from a recognized University/Institute **OR** Degree in Mechanical Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in maintenance, repairs & operation of Heavy Earth Moving Equipments like Diesel and Electrical Shovel, Dumpers, Dozers, Drills and Plant Machinery (in case of Diploma Holders)

c. Electrical Discipline:

Three years Diploma in Electrical Engineering from a recognized University/Institute with Electrical Supervisory Certificate (Mining) of Competency **OR** Degree in Electrical or Electrical & Electronics Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in carrying out repairs, overhauling and maintenance of HT/LT Systems/Installation, HT/LT Machinery, equipments and gadgets inside/outside plants, building including overhead and underground transmission lines, cables, transformers, circuit breakers, panels, switch boards and their accessories and allied equipments (in case of Diploma Holders.).

d. Civil Discipline:

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Three years Diploma in Civil Engineering from a recognized University/Institute **OR** Degree in Civil Engineering from a recognized University/Institute.

Experience: Minimum Five years post qualification experience in construction like industrial buildings, conveyor gallery structures, multi-storied RCC Buildings, townships including public utilities like water supply, roads, drainage systems etc. Having working knowledge in drafting software will be an added advantage (In case of Diploma Holder).

3.0 I) Maximum Age: **32 YEARS**

Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and as per Govt. Guidelines for PwDs/Ex. Servicemen. For Departmental candidates (NMDC) age relaxation will be given up to 15 years.

3.0 II) Stipend: Candidates selected for the Junior Officer (Trainee) posts will be placed initially as a "Trainee". The period of training, monthly stipend during the training period and regular pay scales after successful completion of training are as below:

Sl No	**Post name**		**Training period**	**Stipend during training period**		**Pay scale on completion of training**
				First 12 Months	Remaining 06 Months	
1	Junior Officer (Mechanical/Electrical/Mining/ Civil) Trainees	Degree Holders	12 Months	Rs.37,000/-	-----	Rs. 37000-130000
		Diploma Holders	18 Months	Rs.37,000/-	Rs.38,000/-	

4.0 Number of Posts and Reservation

Sl. No	**Cadre**	**No. of Posts**	**SC**	**ST**	**OBC (NCL)**	**EWS**	**UR**	**Identified type of disabilities for PWBD**
1.	Mining	28	4	2	7	2	13	--------
2.	Mechanical	17	2	1	5	2	7	1.Deaf and hard of hearing 2.Locomotor Disability (*OA, OL) including leprosy cured, dwarfism and acid attack victims 3.Combination of 1 & 2
3.	Electrical	13	2	1	3	1	6	
4.	Civil	5	1	0	2	1	1	
Total:		**63**	**9**	**4**	**17**	**6**	**27**	

* OA- One Arm, OL- One Leg

* Three posts are reserved for Persons with Benchmark Disability (PWBD) in Electrical, Mechanical & Civil Disciplines on horizontal basis.

5.0 HOW TO APPLY: Applications will be considered in on-line mode. The candidate has to apply through on-line.

Sl.No.	**On-line mode**
a	Eligible candidates would be required to apply online through NMDC website www.nmdc.co.in (link available on the "Careers" page of the website). The site will be available/activated from 10:00AM on 03.03.2021 to 11:59 PM on 23.03.2021
b	Helpline number 9674524077 will be available between 10 AM and 6 PM on all working days to assist Technical aspect of online mode.

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c	Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification.
d	For detailed notification along with its Annexures for the above posts the candidates are advised to visit careers page of NMDC website i.e. www.nmdc.co.in. **In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.**
e	Before applying on-line mode candidates are advised to read the instructions of notification carefully which will be available at NMDC website as mentioned at 5.0(d) above.
f	An amount of Rs. 250/- (Rupees two hundred and fifty only) is to be paid by all the candidates as application fee which is non-refundable.
g	Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be enclosed as stated at point no. 9.12 (A). In the absence of above certificate or fee payment details his/her application will be rejected.
h	The payment can be made by using UPI /credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.
i	Application fee once paid will not be refunded OR adjusted against any further notifications, also in case of cancellation of the notification for which application fee paid.
j	Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10th certificate (iii) Certificates in support of Qualification & Experience (iv)Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability Certificate etc. as applicable (v) Scanned signature etc.
k	After applying "online", the candidate is required to download the hard copy of filled in application form and send the same by mentioning the Registration Number appearing on the online application, Employment Notification No., Name of the post & discipline on top of the envelope, affixing recent passport size photograph along with copies of all the Certificates and Testimonials (self attested) in support of his/her application, by Post to "Post Box No.1352, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028" so as to reach on or before 07.4.2021. Downloaded applications received after the last date of receipt of application or received without supporting documents shall be summarily rejected.
l	Call letters/admit cards will be send through post/email. Call letters/admit cards can also be generated from Careers page of NMDC website. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Online Test(CBT)/Supervisory Skill Test who will produce valid call letter/admit card.
m	Candidates are required to mention their date of birth and name as per Matriculation/10th class certificate issued by the recognized Board.
n	Candidates are required to keep the printout of the Registration form which will be generated by the system after successful registration.

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6.0 Mode of Selection:

6.1 The mode of selection for the above posts will consist of the following:

Stage	Mode of selection	Max Marks
I	Online Test(Computer Based Test)	100
II	Supervisory Skill Test	Qualifying in nature
Total Marks		**100 marks**

6.2 Eligible candidates will be required to appear for Online Test(CBT) consisting of Multiple Choice Questions in any of the centres as decided by the Management.

6.3 Languages for Online Test(CBT) will be in Hindi & English which will consist of objective type multiple questions.

6.4 The candidates will be called for Supervisory Skill Test on the basis of performance in the Online Test(CBT) by following reservation policy. However, the candidate should secure minimum marks in Online Test(CBT), which is as follows:

"SC/ST/PwD-40 marks, OBC (NCL)-45 marks and UR & EWS - 50 marks".

6.5 Supervisory Skill Test: There will be Supervisory Skill Test which is qualifying in nature. The qualifying marks in Supervisory Skill Test (out of a total of 100 marks) will be as under:

(i) 40% marks for UR/EWS Candidates
(ii) 37% for OBC (NCL) Candidates and
(iii) 30% marks for SC/ST/PWD

7.0 Ratio of candidates to be called for (Supervisory Skill Test): The candidates will be called for Supervisory Skill Test in the ratio of 1:3 which is on the basis of marks obtained in the Online Test(CBT), discipline wise/category wise. In case, two or more candidates in the same discipline/category has secured equal marks in the Online Test(CBT) and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for Supervisory Skill Test irrespective of the above ratio.

7.1 The candidates who have attended for Supervisory Skill Test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

7.2 Procedure for Supervisory Skill Test: The Supervisory Skill Test will be conducted in the respective discipline which is mandatory. The Supervisory Skill Test is qualifying in nature and its marks will not be included in the Online Test(CBT) marks. Final selection is on the basis of Online Test(CBT) subject to qualifying in Supervisory Skill Test and further subject to clause no. 7.1 above.

7.3 The merit list of the candidates for Supervisory Skill Test and also for final selection will be prepared discipline -wise on the basis of performance in the Online Test(CBT).

7.4 NMDC reserves the right to cancel/withdraw any question/questions from the Online Test(CBT) if required under any circumstances.

8.0 Verification of Documents with originals:-

The candidates who will be called for Supervisory Skill Test are required to produce original documents/ testimonials, along with self attested photo copies, in support of Age, Qualification, Experience, Caste, etc. for verification of their eligibility as per notification at the time of Supervisory Skill Test. In case the candidate(s) do not produce / submit the

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required documents before attending for Supervisory Skill Test, the candidate(s) will not be permitted to attend the Supervisory Skill Test. The decision of NMDC Management is final in this regard.

9.0 GENERAL CONDITIONS:

9.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

9.2 The cut-off date for reckoning eligibility for educational qualification, age and experience will be the last date for submitting on-line application as mentioned at point no. 5(a) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

9.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Online Test(CBT)/Supervisory Skill Test.

9.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for Online Test(CBT)/Supervisory Skill Test on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for Online Test (CBT).

9.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

9.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

9.7 The candidates selected for the post of Junior Officer (Trainee) will be posted initially at the Projects. However, they will be posted in any of the Mines/Units/offices of NMDC Ltd as per requirements at any stage during service of the candidate in NMDC Ltd and they may be assigned job/functions/assignments as per the business requirement of the Company.

9.8 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications / criteria would be made after issue of employment notification.

9.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

9.10 Outstation SC/ST/PwD/Ex-servicemen candidates called and attended for Online Test(CBT) and all the Outstation candidates called and attended Supervisory Skill Test will be reimbursed Travelling Allowance of second A/C Two Tier Rail / Bus fare on production of Railway /Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure –I in the notification of NMDC web site.

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9.11 At the time of attending before Online Test(CBT)/Supervisory Skill Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

9.12(A) Candidates belonging to SC/ST/OBC (Non Creamy Layer)/EWS/PwD/Ex-servicemen category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Supervisory Skill Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicating that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

9.12(B) Candidates seeking reservation under EWS will have to submit, an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the competent authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure-IV)).

9.12(C) Category (SC/ST/OBC-NCL/EWS/PwD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

9.13 If the SC/ ST/ OBC/EWS/PWD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

9.14 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by him issued by the competent authority at the time of Supervisory Skill Test. In absence of the above, candidates shall not be allowed to appear in the Supervisory Skill Test.

9.15 The prescribed Travelling Allowance claim form (Annexure-I), caste certificates for SC/ST (Annexure-II), OBC(NCL) Certificate (Annexure-III) & EWS certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. www.nmdc.co.in only.

9.16 Information regarding Online Test(CBT) will be provided in the Admit Card/Call Letter which will be obtained at Careers Page of NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for Online Test(CBT)/Supervisory Skill Test.

9.17 Merely applying through online mode will not entitle a candidate to have claim with regard to his/her application. They must submit the hard copy of the downloaded/filled in application form along with supporting documents for age, qualification, experience etc., (self attested) as claimed by them in their application, failing which his/her candidature will be summarily rejected.

9.18 The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees.

9.19 Depending upon the suitability of the candidates the selected candidate will be offered for the post of Junior Officer (Trainee) and they will be paid stipend as mentioned in the notification. After successful completion of training, they will be placed at regular scale of pay.

9.20 Apart from Pay and Allowances, other benefits viz. PRP, HRA, CPF, Gratuity, Medical facilities, Group Insurance etc., as per rules will also be admissible.

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9.21 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification**.

9.22 Only such PwD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

9.23 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.

9.24 In case of disparity in English & Hindi version of advertisement, English version will prevail.

9.25 Wherever CGPA/letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.

9.26 No request for change of examination center will be entertained.

9.27 Only Indian Nationals are eligible to apply.

9.28 Court of jurisdiction for any dispute will be at Hyderabad.

9.29 The following activities will be displayed in NMDC website from time to time:

(a) List of eligible candidates for Online Test(CBT) will be displayed at least 21 days prior to Online Test(CBT).
(b) List of candidates along with Online Test(CBT) marks.
(c) List of candidates eligible for Supervisory Skill Test.
(d) List of candidates along with Supervisory Skill test marks.
(e) List of provisionally selected candidates

9.30 Candidates are also required to super scribe the Employment Notification No., Name of the post, discipline and Registration No. generated while applying Online on the envelope before sending the hardcopies of the application along with copies of all the Certificates and Testimonials (self attested) in support of his/her application etc. to “Post Box No 1352, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028” so as to reach on or before 07.04.2021.

GM (Personnel)