One Time Profile Registration for Department

Enter valid URL (http://www.psc.ap.gov.in); the following screen will be displayed.

Click on **One Time Profile Registration** link in the highlighted red mark for registering into Andhra Pradesh Public Service Commission Portal as shown below screen.
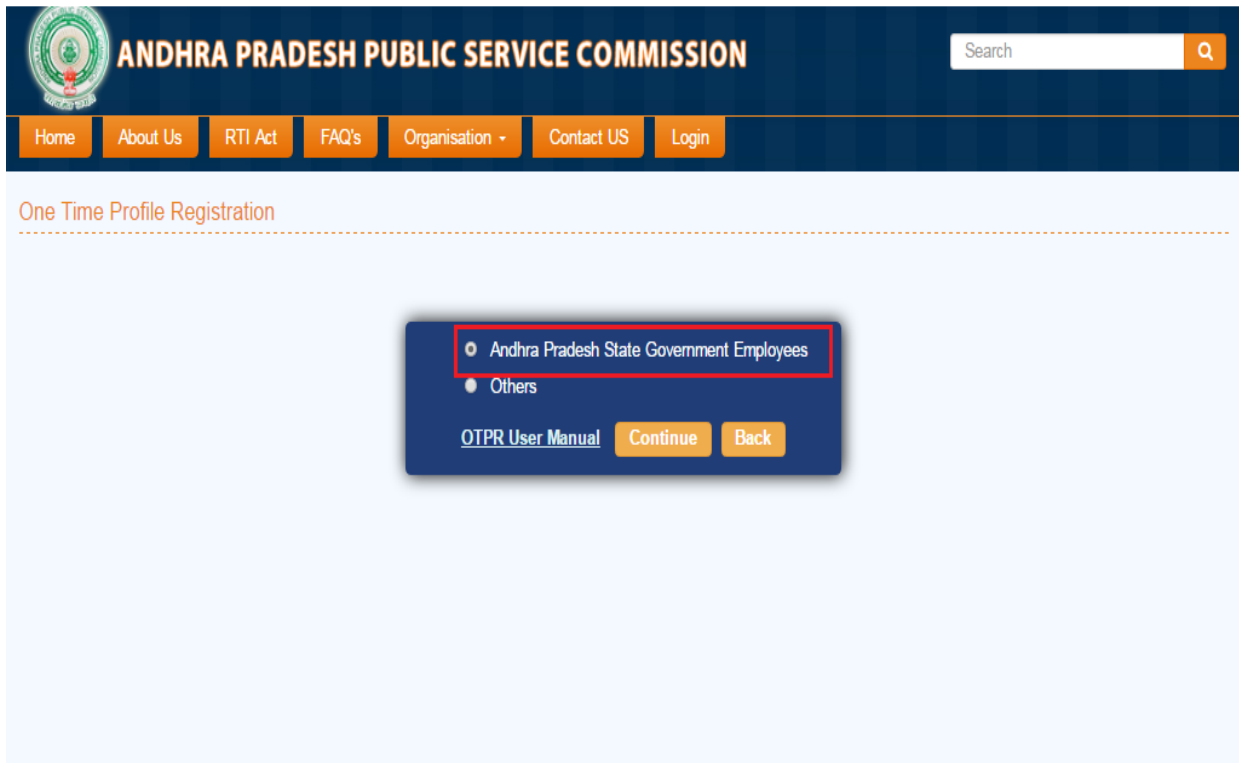
After clicking on **One Time Profile Registration** link, the following screen will be displayed. Click on **Departmental Test** as shown in the below screen.

After selecting the **Departmental Test** option, the following screen will be displayed. Click on **Andhra Pradesh State Government Employees** as shown in the below screen.
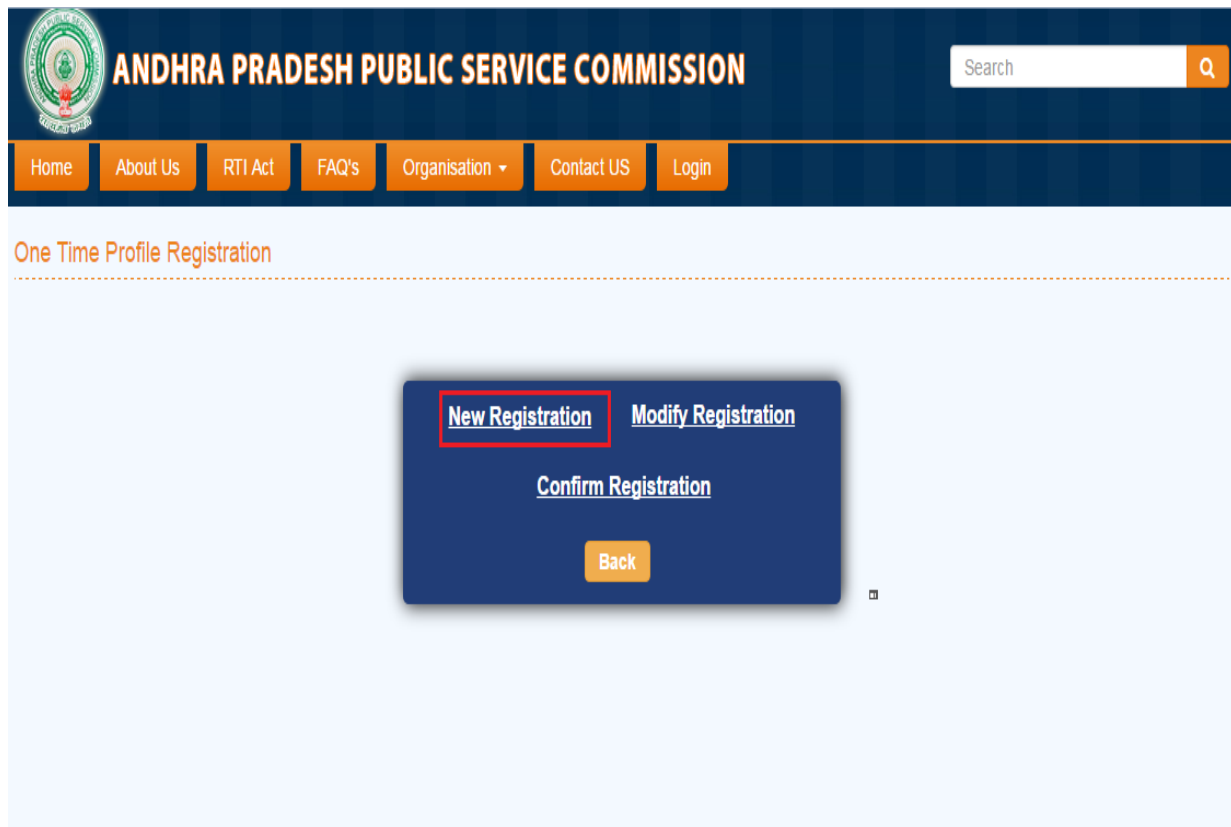
Note: Before using this site, Applicant should turn on Pop up Blocker.

New Registration:

- Using this screen Andhra Pradesh State Government Employee can register his/her profile with Andhra Pradesh Public Service Commission.
- Applicant should fill in the form provided for OTPR (One Time Profile Registration) and after submission, Applicant will get unique Reference ID to the Applicant Mobile Number and Email Id.
- Applicant also gets different codes to his/her mobile and Email for checking the correctness of the mobile number and email id provided by him/her.
- Applicant should keep this Reference ID, Mobile Code and Email Code (Sent to corresponding Mobile Number and Email Address given) for Confirming the Registration. The confirmed Reference ID should be kept with the applicant for future correspondence.

After clicking on **Andhra Pradesh State Government Employees** link the following screen will be displayed. Click on **New Registration** link for filling the application as shown in the below screen.

After clicking on **New Registration** link, the following screen will be displayed. Enter all the mandatory details and Click on **Preview** button as shown in the below screen.

ANDHRA PRADESH PUBLIC SERVICE COMMISSION

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New Registration (Andhra Pradesh State Government Employees)

Personal Details

Employee Id (7 digit id assigned by the treasury)	Name as per SSC or Birth Certificate	Gender
7503200	Rani	○ Male ● Female

Father/Husband Name	Date of Birth	E-mail ID
Subba Rao	01/01/1989	vinoda.m@tcs.com

Mobile No.

9502594195

Office Details

Department	Post held (Present Designation)	Working Office Name
Government department	Software engineer	APOnline

Office Details

Department	Post held (Present Designation)	Working Office Name
Government department	Software engineer	APOnline

Applicant Present Working Address

Flat/House/Door No

302

Colony/Society,Street,Locality/Area

Street No 24 Plot No 925 Bogi Prime Flat No 302

Town/City

Miyapur hmt colony

District

Krishna ▼

State

Telangana

Pincode

556867

To be uploaded during the submission of online application form

Photograph 50KB in size and **[3.5cmx4.5cm]** in dimension should have the name of the candidate and the date on which the photograph is taken printed on it.
Signature of the candidate shall be scanned 30KB in size and **[3.5cmx1.5cm]** in dimension separately and uploaded here.

Photograph of the Candidate

| Choose File | No file chosen | **Submit** |

Note * : Please Upload JPG,JPEG files only.

APOSS.jpg   **Remove**

Signature of the Candidate

| Choose File | No file chosen | **Submit** |

Note * : Please Upload JPG,JPEG files only.

sign-K.jpg   **Remove**

Debarment Details

Have you been debarred earlier ?   ○ Yes   ● No

DECLARATION

I abide by the rules concerning the test and applied for the test as stated in the relevant G.Os.

I also declare that I have not been debarred from appearing for any examination. In the event of any information being found false or incorrect, or ineligibility being detected at any time before or after the Examination/Viva-Voice, action can be taken against me and I shall be bound by the decision of the Commission and/or Employer.

I also declare that I am appearing the examination in the district where i am working.

☑ I accept the above declaration

Preview

After clicking on **Preview** button the following screen will be displayed. Enter displayed **Captcha** and click on **Submit** button as shown in the below screen.

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New Registration (Andhra Pradesh State Government Employees)

Personal Details

Employee Id (7 digit id assigned by the treasury)	**Name as per SSC or Birth Certificate**	**Gender**
7503200	Rani	Female
Father/Husband Name	**Date of Birth**	**E-mail ID**
Subba Rao	02/02/1989	vinoda.m@tcs.com
Mobile No.		
9502594195		

Office Details

Department	**Post held (Present Designation)**	**Working Office Name**
Government department	Software engineer	APOnline
Applicant Present Working Address	**Flat/House/Door No**	
	302	
	Colony/Society,Street,Locality/Area	

Photograph and Signature

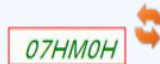| Photograph of the Candidate	Signature of the Candidate

Debarment Details

Have you been debarred earlier ?   Yes

Enter Captcha

07HM0H   *07HM0H*

Submit

After clicking on **Submit** button, the following screen will be displayed. Click on **OK** button as shown in the below screen. After that Mobile Code and Email Code will be sent to Mobile number and Email ID given in Application.

New Registration (Andhra Pradesh State Government Employees)

Personal Details

Employee Id (7 digit id assigned by the treasury)

7503200

Father/Husband Name

Subba Rao

Mobile No.

9502594195

OTPR Registration done successfully with the Reference ID : APD1000000052. Please note this reference id for future reference. Please do Confirm Registration by using the codes which will come to your mobile & e-mail.

OK

ender

emale

-mail ID

noda.m@tcs.com

Office Details

| Department	Post held (Present Designation)	Working Office Name
Government department	Software engineer	APOnline

Applicant Present Working Address

Flat/House/Door No

302

After clicking on **OK** button, the following screen will be displayed. Click on **Print** button for taking the printout of the Candidate Details as shown in the below screen.

Registration Candidate Details			
Reference Number :	APD1000000252		
Personal Details			
Employee Id :	6546546	**Photo:**	
Candidate Name:	vinoda		
Gender :	Female		
Date of Birth :	05/05/1988		
Father/Husband name :	srinivas m		
E-mail id :	vinoda.m@tcs.com	**Signature :**	
Mobile:	9502594195		
Office Details			
Department:	Government department	**Post held/Designation:**	Software engineer
Office Name:	APOnline		
Office Address where the applicant is currently working			
Flat No./Door No. :	302	**Place:**	street no 24
City:	miyapur	**District :**	Hyderabad
State :	AP	**Pincode :**	521654
Debarment Details			
Have you been debarred earlier :	No		

Print

Modify Registration:

- If in any case the Andhra Pradesh State Government Employee entered wrong information, using this screen Andhra Pradesh State Government Employee can modify the information.
- If Applicant has entered incorrect Mobile Number and Email Address, Applicant won't get Mobile Code or Email Code, in such a scenario using this screen Applicant can edit the Mobile Number and Email Address then the Applicant will get the Mobile Code and Email Code for confirming the application.
- Apart from Mobile number and email id correction, this screen can also be used by the Applicant to update the fields in the form which he/she has wrongly entered.

Click on **Modify Registration** link for modifying the employee details if they want as shown in the below screen.

After clicking on **Modify Registration** link, the following screen will be displayed. Enter **OTPR Reference ID, Date of Birth, Captcha** and click on **Submit** button as shown in the below screen.

After clicking on **Submit** button, the following screen will be displayed. Modify what they want and click on **Modify** button as shown in the below screen.

Modify Registration (Andhra Pradesh State Government Employees)

Personal Details

Employee Id (7 digit id assigned by the treasury)

7503200

Name as per SSC or Birth Certificate

Rani

Gender

○ Male ● Female

Father/Husband Name

Subba Rao

Date of Birth

02/02/1989

E-mail ID

vinoda.m@tcs.com

Mobile No.

9502594195

Office Details

Department

Government department

Post held (Present Designation)
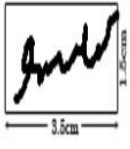
Software engineer

Working Office Name

APOnline

Photograph of the Candidate

Change

Signature of the Candidate

Change

Debarment Details

Have you been debarred earlier ?

● Yes ○ No

DECLARATION

I abide by the rules concerning the test and applied for the test as stated in the relevant G.Os.

I also declare that I have not been debarred from appearing for any examination. In the event of any information being found false or incorrect, or ineligibility being detected at any time before or after the Examination/Viva-Voice, action can be taken against me and I shall be bound by the decision of the Commission and/or Employer.

I also declare that I am appearing the examination in the district where i am working.

☑ I accept the above declaration

Modify

After clicking on **Modify** button, the following pop up will be displayed with **Registration details modified successfully**. Then click on **OK** button for as shown in the below screen.

After clicking on **OK** button, the following screen will be displayed. Click on **Print** button for taking the printout of the Candidate Details as shown in the below screen.
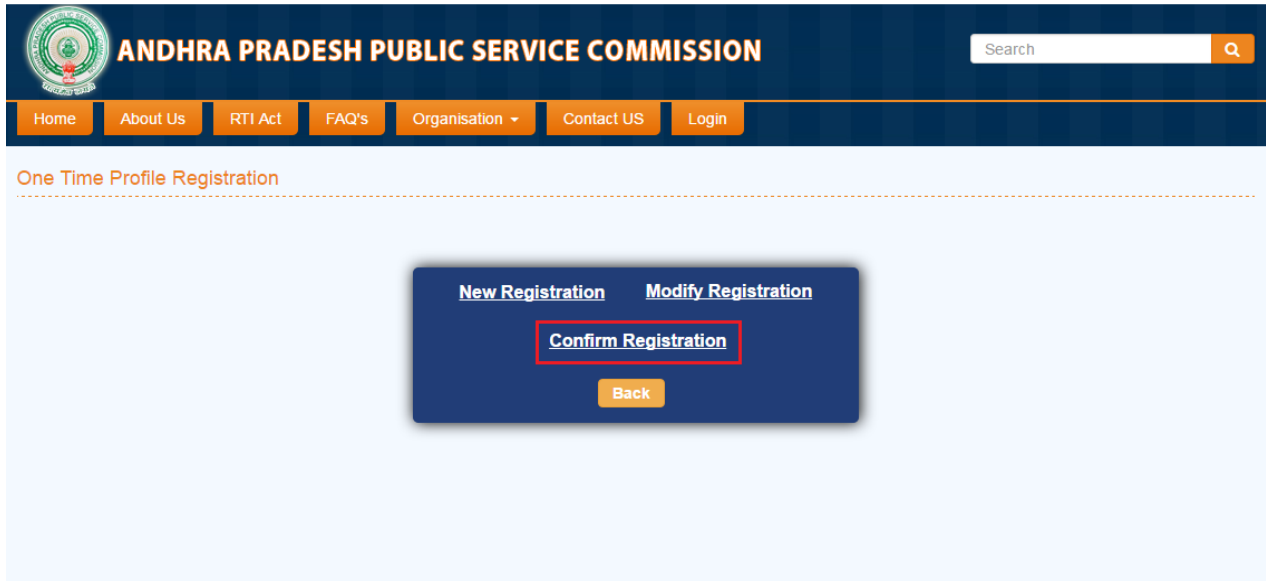
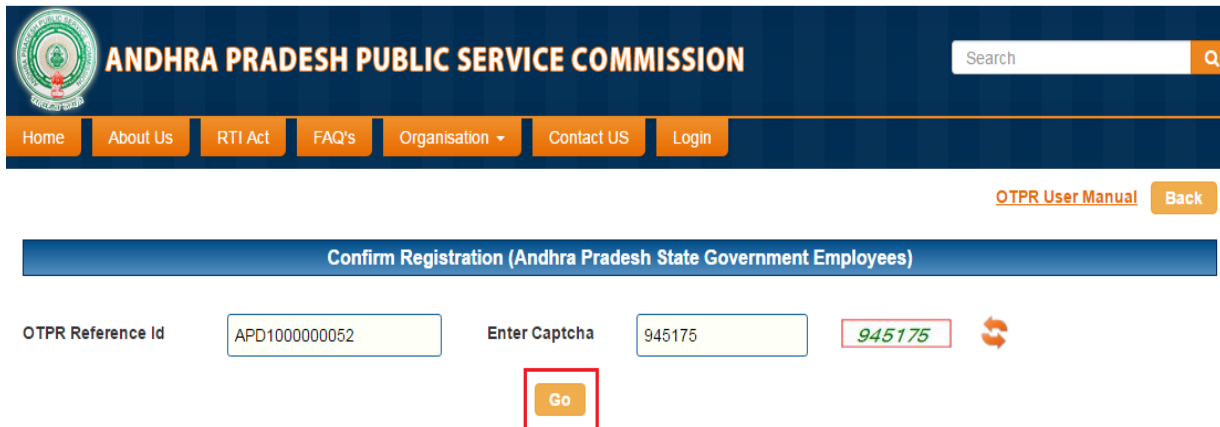| Registration Candidate Details			
Reference Number :	APD1000000252		
Personal Details			
Employee Id :	6546546		
Candidate Name:	vinoda		Photo:
Gender :	Female		
Date of Birth :	05/05/1988		
Father/Husband name :	srinivas m		
E-mail id :	vinoda.m@tcs.com		Signature :
Mobile:	9502594195		
Office Details			
Department:	Government department	**Post held/Designation:**	Software engineer
Office Name:	APOnline		
Office Address where the applicant is currently working			
Flat No./Door No. :	302	**Place:**	street no 24
City:	miyapur	**District :**	Hyderabad
State :	AP	**Pincode :**	521654
Debarment Details			
Have you been debarred earlier :	No		

Print

Confirm Registration:

- To confirm the Registration, Andhra Pradesh State Government Employee should enter **Reference ID, Mobile Code,** and **Email Code** and click on submit button.
- Only after confirmation of the application, application will be termed as successfully registered with APPSC.

Click on **Confirm Registration** link for confirming the application as shown in the below screen.

After clicking on **Confirm Registration** link, the following screen will be displayed. Enter **OTPR Reference ID, Captcha** and click on **Go** button as shown in the below screen.

After clicking on **Go** button, the following screen will be displayed. Enter **Mobile Code** and **Email Code** (sent to the employee Mobile Number and Email Id given in application) Then click on **Confirm Registration** button as shown in the below screen.

Confirm Registration (Andhra Pradesh State Government Employees)

OTPR Reference Id	APD1000000052	Enter Captcha	945175	*945175*

Go

Applicant Details

Employee Id : 7503200   Candidate Name : Rani maddineni   Date Of Birth : 02/02/1989

Email id : vinoda.m@tcs.com   Mobile : 9502594195   Gender : Female

Father/Husband Name : Subba Rao M

Enter Codes

Mobile Code :   Email Code :

E48736E4   A21A7A5E

Confirm Registration

After clicking on **Confirm Registration** button, the following confirmation pop up will be displayed. Click on **OK** button as shown in the below screen.

APPSC   APPSC

Home   About Us   RTI Act   FAQ's

www.psc.ap.gov.in says:

Are You Sure want to continue ?

OK   Cancel

Confirm Registration (Andhra Pradesh State Government Employees)

OTPR Reference Id   APD1000000052   Enter Captcha   945175   *945175*

Go

Applicant Details

Employee Id : 7503200   Candidate Name : Rani maddineni   Date Of Birth : 02/02/1989

Email id : vinoda.m@tcs.com   Mobile : 9502594195   Gender : Female

Father/Husband Name : Subba Rao M

Enter Codes

After clicking on **OK** button, the following screen will be displayed. Click on **Ok** button for confirming the application as shown in the below screen.